

ASHEBORO CITY BOARD OF EDUCATION

July 9, 2009

7:30 p.m.

Professional Development Center

Asheboro High School

Policy Committee Meeting 6:00 p.m.

Finance Committee Meeting 6:45 p.m.

I. Opening

- A. Call to Order
- B. Invocation – Derek Robbins
- C. Pledge of Allegiance
- *D. Approval of Agenda

II. Public Comments

- A. Citizens who signed up to address the Board will be called on to make comments. Each individual speaker will be allowed 3 – 5 minutes for remarks. Issues or concerns involving personnel matters are not appropriate for the public comment setting.

III. *Consent Agenda

- A. Approval of Minutes – June 11, 2009
- B. Personnel
- C. Title I Plan for 2009-2010
- D. Signature Card - Guy B. Teachey
- E. Child Nutrition - Bids

IV. Information, Reports and Recommendations

- A. 2008-2009 Board Goals
- B. Policy 4316 – Standard of Appearance of Clothing
- C. Policy 5040 – News Media Relations
- D. Policy 6524 – Network Security
- E. Policy 7920 – Professional Personnel Reduction in Force

V. Action Items

- *A. Policy 3225/4312/7320 – Technology Acceptable Use
- *B. Policy 3227/7322 – Web Page Development
- *C. Policy 4318 – Wireless Communication Devices

VI. Superintendent’s Report/Calendar of Events

- A. Calendar of Events

VII. Executive Session

VIII. Adjournment

Asheboro City Schools Board of Education meetings are now paperless. All information for the board meetings may be viewed at <http://www.asheboro.k12.nc.us> under Board of Education the Friday following the board meeting.

ASHEBORO CITY BOARD OF EDUCATION

July 9, 2009

7:30 p.m.

Addendum

I. Opening

***III. Consent Agenda**

B. Personnel

C. Title I Plan for 2009-2010

VIII. Adjournment

Mission Statement

We are committed to providing quality learning opportunities for all students in a safe and inviting environment so that our students can become successful lifelong learners and responsible productive citizens.

Minutes of the Asheboro City Board of Education
June 11, 2009

Policy Committee

The Policy Committee convened at 6:00 p.m. in the Professional Development Center Conference Room with the following members present:

Gidget Kidd
Linda Cranford
Joyce Harrington

Archie Priest, Jr.
Dr. Kelly Harris

Committee members absent were: Steve Jones and Derek Robbins.

Staff members present were: Dr. Diane Frost, Dr. Dot Harper, Dr. Hazel Frick and Dr. Tim Allgood.

Ms. Kidd called the meeting to order and recognized Dr. Frick who referred to Dr. Frost to begin the review of policies.

- Policy 4316 – Standard of Appearance or clothing. Dr. Frost reviewed the policy with the committee on an inquiry about dress code and presented a minor word change that would further align all schools as a district with the dress code policy. The policy will go to the full board for 30-day review at its July meeting.
- Policy 7340 – Employee Dress and Appearance. Dr. Allgood noted that a committee has been appointed and is currently working on the policy to increase the level of professionalism and appearance of staff with more details to be presented at the next policy committee meeting.
- Drug and Alcohol Testing – Dr. Frost reported she and Board Attorney Archie Smith are still working on a proposed policy and will present one at the next meeting of the committee. She shared a court case involving the North Carolina Association of Educators vs. The Graham County Board of Education.
- Policy 7920 – Professional Personnel Reduction in Force. Dr. Allgood reviewed the policy and noted revisions and clarifications made to several sections. The policy will be presented to the full board at its July meeting for 30-day review.
- Policy 6523 – Use of Computers. Dr. Frick informed committee members, with their approval, of the intent to eliminate the policy, following the same steps as the North Carolina School Boards Association. Items covered in the policy are now included in other updated technology policies.
- Policy 6524 – Network Security (new policy). The policy will be put in place to take appropriate security measures to protect all information technology assets from accidental or unauthorized use, theft, modification or destruction and to prevent the unauthorized disclosure of restricted information. The policy will be presented to the full board at its July meeting for 30-day review.
- Policy 3270/7330 – Copyright Compliance. The committee reviewed the policy and noted no changes were needed at this time.
- Policy 5040 – News Media Relations. Dr. Frick presented the policy and highlighted technical and conforming changes made within the text. The policy will go before the full board for 30-day review at its July meeting.
- Policy 6520 – Use of Equipment, Materials and Supplies. The Committee reviewed the policy and felt no changes were needed at this time.

There being no further business, the meeting adjourned at 6:45 p.m.

Finance Committee

The Finance Committee convened at 6:45 p.m. in the Professional Development Center Conference Room with the following participants:

Jane Redding, Committee Chairman	Gidget Kidd
Kyle Lamb	Chris Yow
Phillip Cheek	Joyce Harrington
Archie Priest, Jr.	

Staff members present were: Dr. Diane Frost and Harold Blair.

The meeting was called to order and the following topics were addressed:

- Signature Cards for Asheboro High School, McCrary Elementary and Donna L. Loflin
- School Treasurers
- Continuation Budget for 2009-2010
- Child Nutrition Contract for 2009-2010
- Budget Amendment S-06

A discussion was held about the status of retired teachers returning to work. Based on current information it is very unlikely that retired teachers will be allowed to work in the future exempt from the earnings cap. There may be an exception for difficult to fill positions such as math and exceptional children's teachers.

Information was then presented about the 2009-2010 State budget and the reductions that were expected to be in the House budget.

There being no further business, the meeting adjourned at 7:25 p.m.

Board of Education

Opening

The Asheboro City Board of Education met in regular session at 7:30 p.m. in the Professional Development Center with the following members present:

Gidget Kidd, Chairman	Kyle Lamb
Phillip Cheek	Jane Redding
Linda Cranford	Chris Yow
Joyce Harrington	Archie Priest, Jr.
Kelly Harris	

Archie Smith, Jr., Attorney

Board members absent were Steve Jones and Derek Robbins.

Staff members present were: Dr. Diane Frost, Dr. Dot Harper, Harold Blair, Mike Mize, Brad Rice, Dr. Hazel Frick, Dr. Tim Allgood, Pam Johnson and Jennifer Smith.

Chairman Kidd called the meeting to order and Ms. Redding gave the invocation. Asheboro High School student, Cadet Major Matthew McLeod, led the pledge of allegiance.

A motion to approve the agenda was made by Mr. Lamb, seconded by Mr. Cheek, and unanimously approved by the Board.

Special Recognition and Presentations

Dr. Diane Frost recognized Communities in Schools for their outstanding partnership with Asheboro City Schools. The programs, provided by Communities in Schools, have reached every school in the district. Dr. Frost presented a certificate of recognition to Ms. Sandi Norman, the Communities in Schools Executive Director.

Tina Webster, Asheboro High Schools' teacher technology facilitator, shared ways the IMPACT grant has positively influenced the culture of Asheboro High School.

Ms. Wendy Rich, math lead teacher, presented Ms. Deanna Ferree, math teacher at Donna L. Loflin, with a certificate recognizing her selection as Asheboro City Schools' North Carolina Council of Teachers of Mathematics Math Teacher of the Year.

Morgan Neely, an Asheboro High School student, shared his science project, "The Impact of Dilution of the Ocean on the Rate at which Sea Ice Forms: An Inquiry into Global Climate Change."

Public Comments

Chairman Kidd opened the floor to public comments; no one signed up to address the Board.

Upon motion by Ms. Cranford, seconded by Mr. Priest, the Consent Agenda was unanimously approved by the Board.

Consent Agenda

The following Consent Agenda items were approved:

Approval of Minutes – May 14, 2009

Personnel

Resignations/Retirements/Separations

<u>Name</u>	<u>School/Subject</u>	<u>Date</u>
Kiser-Kling, Dr. Karen	Teachey/Principal	6/30/09
Hurley, Stephanie	South Asheboro Middle/Business Ed.	6/12/09

Appointments

<u>Name</u>	<u>School/Subject</u>	<u>Date</u>
Brock, Dana	Teachey/Special Education	8/17/09
Owens, Jonathan	Asheboro High/Special Education	8/17/09
Davidson, Amanda	North Asheboro Middle/Spanish	8/17/09
Sanders, Marta	Early Childhood Development Center/ Speech Language	8/17/09
Stanich, Martin	Asheboro High/English as a Language	8/17/09
Robertson, Meghan	Balfour/Psychologist Intern	8/17/09
Cope, Jaimie	South Asheboro Middle/Art	8/17/09
Ross, Nathan	Asheboro High/Mathematics	8/17/09
Helms, Hannah	South Asheboro Middle/Language Arts/ Social Studies	8/17/09

Transfers

<u>Name</u>	<u>School/Subject</u>	<u>Date</u>
Whigham, Johnnie	South Asheboro Middle/Special Ed. to South Asheboro Middle/Program Facilitator	8/17/09

Title II Application for 2009-2010 (A copy of the executive summary will become a part of these minutes.)

Title IV Application for 2009-2010 (A copy of the executive summary will become a part of these minutes.)

Overnight Field Trip Request for AHS Student Council (A copy of the field trip will become a part of these minutes.)

Signature Cards for Charles W. McCrary, North Asheboro Middle School and Donna L. Loflin
(A copy of the signature cards will become a part of these minutes.)

School Treasurers for 2009-2010 (A copy of the treasurers' list will become a part of these minutes.)

Information, Reports and Recommendations

Dr. Tim Allgood recognized Balfour School with the Employee Workplace Safety Award. Janet Means, principal, Rhonda McHenry, assistant principal, and Dr. Mary Lou Diener, guidance counselor, accepted the certificate of recognition on the school's behalf.

Dr. Hazel Frick presented the following policies for 30-day review: Policy 3225/4312/7320, Technology Acceptable Use – Formally named Internet and the Educational Program. The policy has been updated to broaden its scope from a focus totally on Internet use to one that addresses acceptable use of various school technology resources; New proposed Policy 3227/7322, Web Page Development – Because the use of web pages as an instructional and communication tool has become commonplace within schools, this policy governs standards that must be followed for the development of all district-related websites has been added; and new proposed Policy 4318, Use of Wireless Communication Devices replacing Policy 4326, Wireless Communication Devices and Laser Pointers. It is intended to govern the use of cellular phones and other wireless communication devices.

Action Items

A motion was made by Ms. Redding and seconded by Ms. Cranford to approve the following personnel transactions. Motion passed 8 to 1 with Mr. Lamb voting against the motion.

Teachers Eligible for Career Status Consideration

<u>Name</u>	<u>Subject Area</u>
<u>Balfour School</u>	
Golding, Melanie	5 th Grade
Hamm, Jennifer	1 st Grade
Langbeen, Desiree	4 th Grade
McClosky, Kristen	2 nd Grade
Roberson, Regina	Kindergarten
<u>Charles W. McCrary School</u>	
Coleman, Billie	Reading
Holland, Laura	Media
Palm, Leslie	1 st Grade
<u>Donna Lee Loflin School</u>	
Johnson, Laura	3 rd Grade
Mattiuz, Danielle	5 th Grade
Player, Darlene	Reading
Vang, Sheral	Technology

Early Childhood Development Center

Sims, Tracy Pre-K

Guy B. Teachey School

Allred, Melissa Reading

Durham, Victoria Reading

Scott, Angela 5th Grade

Lindley Park School

Jones, Rebecca Special Education

Salabak, Cassandra English as a Second Language

North Asheboro Middle School

Benhart, Scott Music

Card, Craig Social Studies

Eason, Maria English as a Second Language

Rush, Mary Guidance

Stone, Connie Science

South Asheboro Middle School

Barber, Barry Technology

Rembert, Charles Social Studies

Smith, LaBreeska Special Education

Smith-Moore, Leslie Guidance

Wilburn, Heather Physical Education

Asheboro High School

Adams, Ellen Mathematics

Allen, Tammy Mathematics

Fleming, Edwin Technology

Langdon, Julie Family & Consumer Science

Hart, William Technology

Moore, Jared Business Education

Newby, Faith Mathematics

Varner, Cheryll English

Mr. Brad Rice presented the Safe Schools Plan for 2009-2010 pointing out goals of maintaining a safe and orderly learning environment, to be compliant with General Statute 115C and OSHA guidelines, and to provide a culture of focus on a safe and orderly workplace. Upon motion by Ms. Cranford, seconded by Mr. Yow, the Board unanimously approved the plan. (A copy of the plan will become a part of these minutes.)

Dr. Frost presented the 2009 Graduation Guarantee that states if an employer is not satisfied with a graduate's basic skills then the graduate would be offered free additional coursework. A motion was made by Mr. Cheek and seconded by Ms. Redding, to approve the 2009 Graduation Guarantee as presented. Motion passed unanimously. (A copy of the 2009 Graduate Guarantee will become a part of these minutes.)

Following a 30-day review, Dr. Hazel Frick presented Policy 3220 – Technology in the Educational Program for board approval. A motion was made by Ms. Redding, seconded by Mr. Cheek, and unanimously approved by the Board to accept the policy as presented. (A copy of the policy will become a part of these minutes.)

Mr. Harold Blair requested board approval of a 2009-2010 interim budget. In accordance with G.S. 115C-434 the superintendent recommended the Board approve an equal amount of the 2008-2009 ending budget as an interim budget for 2009-2010. A motion was made by Mr. Yow, seconded by Ms.

Harrington, and unanimously approved by the Board to accept the 2009-2010 interim budget as presented. (A copy of the interim budget will become a part of these minutes.)

Mr. Blair presented information regarding bids for the 2009-2010 Child Nutrition contract reporting Sodexo submitted the only valid bid. Upon recommendation by Mr. Blair, a motion was by Mr. Lamb, seconded by Mr. Priest, and unanimously approved by the Board to award the Child Nutrition contract to Sodexo. (A copy of the bid will become a part of these minutes.)

Mr. Blair presented Budget Amendment S-06, representing state changes in funding, for board approval. A motion was made by Ms. Redding, seconded by Ms. Cranford, and unanimously approved by the Board to accept the budget amendment as presented. (A copy of Budget Amendment S-06 will become a part of these minutes.)

Superintendent's Report/Calendar of Events

Dr. Frost shared the Calendar of Events highlighting the following: Budget Presentation to County Commissioners beginning at 2:00 p.m., June 15; County Commissioners' Public Hearing, 7:00 p.m., June 15; County Commissioners' Adoption of the Budget, June 22; Board of Education meeting, 7:30 p.m., July 9; and Board of Education 2009-2010 Goal Setting, 5:30 p.m., July 30.

Dr. Frost presented the following *Points of Pride*: Asheboro High School seniors earning \$1,887,768 in scholarships; Of the 245 graduates: 22 N. C. Scholars, 36 Distinguished Graduates; and 50 Honor Graduates; and 7 students graduating from the NOVA academy.

Board Operations

Board member, Chris Yow, shared a revised superintendent evaluation form for board approval. A motion was made by Mr. Yow and seconded by Ms. Harrington to approve the form as submitted. Motion passed unanimously.

Adjournment

There being no further business, a motion was made by Mr. Lamb, seconded by Mr. Priest, and unanimously approved by the Board to adjourn at 8:45 p.m.

Chairman

Secretary

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June 11, 2009

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Mattiuz, Danielle	5 th Grade
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Sims, Tracy Pre-K

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Mr. Harold Blair requested board approval of a 2009-2010 interim budget. In accordance with G.S. 115C-434 the superintendent recommended the Board approve an equal amount of the 2008-2009 ending budget as an interim budget for 2009-2010. A motion was made by Mr. Yow, seconded by Ms.

Harrington, and unanimously approved by the Board to accept the 2009-2010 interim budget as presented. (A copy of the interim budget will become a part of these minutes.)

Mr. Blair presented information regarding bids for the 2009-2010 Child Nutrition contract reporting Sodexo submitted the only valid bid. Upon recommendation by Mr. Blair, a motion was by Mr. Lamb, seconded by Mr. Priest, and unanimously approved by the Board to award the Child Nutrition contract to Sodexo. (A copy of the bid will become a part of these minutes.)

Mr. Blair presented Budget Amendment S-06, representing state changes in funding, for board approval. A motion was made by Ms. Redding, seconded by Ms. Cranford, and unanimously approved by the Board to accept the budget amendment as presented. (A copy of Budget Amendment S-06 will become a part of these minutes.)

Superintendent's Report/Calendar of Events

Dr. Frost shared the Calendar of Events highlighting the following: Budget Presentation to County Commissioners beginning at 2:00 p.m., June 15; County Commissioners' Public Hearing, 7:00 p.m., June 15; County Commissioners' Adoption of the Budget, June 22; Board of Education meeting, 7:30 p.m., July 9; and Board of Education 2009-2010 Goal Setting, 5:30 p.m., July 30.

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Board Operations

Board member, Chris Yow, shared a revised superintendent evaluation form for board approval. A motion was made by Mr. Yow and seconded by Ms. Harrington to approve the form as submitted. Motion passed unanimously.

Adjournment

There being no further business, a motion was made by Mr. Lamb, seconded by Mr. Priest, and unanimously approved by the Board to adjourn at 8:45 p.m.

Chairman

Secretary

**Asheboro City Schools
Personnel Transactions
July 9, 2009**

***A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

<u>NAME</u>	<u>SCHOOL/SUBJECT</u>	<u>EFFECTIVE</u>
Ingram, Nakisha	DLL/Guidance	6/26/2009

***B. APPOINTMENTS**

<u>NAME</u>	<u>SCHOOL/SUBJECT</u>	<u>EFFECTIVE</u>
Maness, Dubraska	GBT/English as Second Language	8/17/2009
Harrison, Victoria	AHS/Math	8/17/2009

***C. ADMINISTRATIVE CONTRACTS**

<u>NAME</u>	<u>SCHOOL/SUBJECT</u>	<u>EFFECTIVE</u>
Vanderburg, Susan	GBT/Principal	TBD

**Asheboro City Schools
Personnel Transactions
July 9, 2009
Addendum**

***A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

<u>NAME</u>	<u>SCHOOL/SUBJECT</u>	<u>EFFECTIVE</u>
Black, Kimberly	AHS/Math	6/30/2009
Bagge, Anne	AHS/Guidance	7/5/2009

***B. APPOINTMENTS**

<u>NAME</u>	<u>SCHOOL/SUBJECT</u>	<u>EFFECTIVE</u>
Mimm, Ann	AHS/Math	8/17/2009
Clary, Caroline	LP/5 th Grade	8/17/2009
Haywood, Hope	CWM/Reading (PT)	8/17/2009
Dunn, Linda	NAMS/Math Coach	8/17/2009

**Asheboro City Schools
Certified Appointments
July 9, 2009**

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Maness, Dubraska	Universidad Pedagogica (Venezuela) B: Teaching English as a Second Language Greensboro College M: Teaching English to Speakers of Others Languages	ESL

A native of Venezuela, Dubraska Maness is recommended to teach English as a Second Language at Guy B. Teachey School. Ms. Maness taught for six years in her native country, where the age of her students ranged from six to over sixty. She came to the United States in 2003 and has taught in the Charlotte-Mecklenburg and Randolph County school districts, where she has distinguished herself as a teacher leader and an advocate for English language learners.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Harrison, Victoria	UNC – Greensboro Mathematics Education	Mathematics

Recommended to teach mathematics at Asheboro High School is Victoria Harrison. A graduate of UNC-G in 2008, Miss Harrison completed her student teaching internship at Grimsley High School in Guilford County Schools and remained there during the 2008-2009 school year. She is excited about the opportunity to work in a smaller school and school district.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Vanderburg, Susan	UNC – Greensboro B: Early Childhood M: Special Education S: Educational Leadership	Principal

Susan Vanderburg is recommended to serve as principal at Guy B. Teachey School. Ms. Vanderburg is a veteran educator with more than twenty years experience as a teacher, coordinator, and administrator. She began her career working with school-age children as an employee of Alamance-Caswell Mental Health. With Alamance-Burlington schools for sixteen years, she taught gifted and special education classes before serving as an academically gifted coordinator for five years. Since 2005, she has served as an assistant principal at elementary and middle schools in Orange County. Ms. Vanderburg is enrolled at UNC-G in the Doctoral program in Educational Leadership.

**Asheboro City Schools
Certified Appointments
July 9, 2009
Addendum**

NAME

Clary, Caroline

COLLEGE/DEGREE

East Carolina University
B: Elementary Education

LICENSURE

Elementary Education

Caroline Clary is recommended to teach fifth grade at Lindley Park School. Ms. Clary is a native of Newport News, Virginia who graduated from East Carolina in May of 2008. She returned to her hometown to begin her teaching career and taught fourth grade last year in a Title I school with a diverse student population. She will relocate to Asheboro in August and looks forward to teaching in a 21st Century classroom, as she uses technology as a focal point of instruction.

NAME

Mimm, Ann

COLLEGE/DEGREE

Niagara (NY) University
B: Mathematics Education
Bowling Green State (OH) University
M: Mathematics Education

LICENSURE

Mathematics

A native of Girard, Pennsylvania in the greater Erie area, Ann Mimm is recommended to teach mathematics at Asheboro High School. Miss Mimm taught college algebra as a graduate assistant while completing her Master's at Bowling Green and worked as a tutor through Sylvan Learning Center. For the past two years she taught algebra and geometry at Southeast Guilford High School. She has experience as a basketball coach and hopes to coach at AHS.

The No Child Left Behind Act of 2001 (P.L. 107-110)
Title I, Part A: Application 2009-2010
Improving the Academic Achievement of the Disadvantaged
Executive Summary – July 9, 2009
Asheboro City Schools

Description:

Title I, Part A provides federal dollars for instructional activities and services to help our most disadvantaged students meet high academic standards. Title I school eligibility determinations and allocations are based on the number of children receiving free or reduced lunches. Asheboro City Schools provides Title I school-wide services in the five elementary schools, each having at least 35% of the student population from low-income families. School-wide programs mean that all students in the school benefit from Title I resources rather than schools identifying specific students for targeted assistance.

The Plan:

Federal Guidelines require that ACS set aside monies in the Title 1 Planning Allotment for: district administration, parental involvement, prekindergarten programs, professional development, School Improvement, District-wide instructional initiatives, support of homeless students, and 'other' (we are including 'unbudgeted reserve from AARA funds'). Title 1 dollars that are not set aside at the district level are allocated to the five elementary schools based on each school's number of qualifying (i.e., low income) students.

We continue to emphasize our balanced literacy initiative in the 2009-10 Title I Application for Asheboro City Schools. Other initiatives noted in the plan are: math content/concept development; Responsiveness to Instruction; parent outreach; and co-teaching among regular education, ESL and EC teachers.

Staffing:

We have designated district-level Title I dollars to fund a literacy lead teacher, a math lead teacher, an interpreter, and one elementary technology teacher. We have also included a number of additional teacher and teacher assistant positions that: 1) are important to our efforts to increase professional collaboration, and 2) protect positions that would have been cut by the State. The two lead teachers collaborate with the regular classroom teachers to assess, plan, and implement effective instruction, model demonstration lessons, participate in peer coaching and provide professional development for teachers K-5.

Additional staff positions are paid for through school-level allocations. School-based Title 1 positions include: reading facilitators at each school and parent coordinators at two schools.

Continuous Improvement Plans:

School-wide program services are built upon school-wide reform strategies. The Continuous Improvement Plan for each elementary school incorporates the ten components of Title I, including a comprehensive needs assessment, school reform strategies, instruction by highly qualified teachers, high quality and ongoing professional development, strategies to attract highly qualified teachers to high needs schools, including teachers in decisions regarding the use of assessments, strategies to increase parental involvement, preschool transition strategies, activities for children experiencing difficulty, coordination and integration of Federal, State, and local services.

School Improvement:

The No Child Left Behind act includes sanctions for schools and districts that do not meet Adequate Yearly Progress. Schools that do not meet AYP for two consecutive years go into School Improvement status. During the 2008-2009 school year, Balfour Elementary was in School Improvement Status 2. McCrary and Loflin Elementary Schools were in School Improvement Status 1. We allotted \$32,000 in Title I funds to support School Choice for parents of Balfour, McCrary and Loflin students who wished to move their children to Teachey or Lindley Park. We also allotted \$150,000 for students who applied for Supplemental Education Services (SES) at Balfour.

This year, we continue to plan to provide transportation to support Choice for Balfour, McCrary, and Loflin students. We are also planning to provide SES services at those three elementary schools if that service is required. We are allocating \$40,000 and \$450,000 to these efforts respectively. If these contingency funds for School Improvement are not needed, they can be reallocated to the schools.

Budget

Planning Allotment	\$ 3,823,416.00
Expected Carryover	\$ 50,000.00
District Set-Asides	
Parental involvement	\$ 38,250.00
Pre-kindergarten	\$ 93,617.00
School Improvement	\$ 490,000.00
District-wide Instructional Initiative	\$ 2,347,149.25
Homeless student support	\$ 2,000.00
Other: Unbudgeted Reserve (ARRA)	\$ 812,209.00
Administrative and indirect costs	\$ 76,764.73
Total Set-Asides	\$3,047,781.17
Allotment to Schools	\$825,634.90

Schools are allotted the Title I funds remaining after the Set-Asides are deducted from the sum of the Planning Allotment and the Expected Carryover. Qualifying students at each school are tallied to determine a per pupil allocation for the school. We had a total of 1602 students in grades K-5 who qualified for Free/Reduced Lunch in May of this year. This gave us a per pupil allocation of \$515.00. Schools use their allotments to fund supplemental staff; professional development; and materials, resources, and equipment to support instruction for all students. Based on this per pupil cost, allocations to individual schools are as follows:

Allotments to Schools for 2009-2010

Balfour Elementary	\$ 228,140.00
McCrary Elementary	\$ 169,000.00
Loflin Elementary	\$ 147,000.00
Teachey Elementary	\$ 147,000.00
Lindley Park Elementary	\$ 134,500.00

Evaluation

The effectiveness of the Title I, Part A grant is evaluated in a variety of ways. Formal evaluation is made in grades K-2 through the Literacy and Math Portfolio results for each school. End of Grade Tests in reading and mathematics provide quantitative data for comparison of results. Formal running records, given three times per year, are analyzed to track student growth. Daily running records provide formative assessment for guiding instruction. Collaboration during “data wall” meetings helps teachers visualize the level of student progress and pinpoint necessary interventions for struggling students.

A detailed inventory of equipment and materials purchased with Title I, Part A funds is maintained. These resources are tagged and a central inventory system contributes to fiscal efficiency.

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

CommunityOne Bank, N.A.
 106 E. Taft St.
 Asheboro, NC 27203

By: Guy B Teachey School
 294 Newbern Ave
 Asheboro NC 27205-7471

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, DIANE L FROST, certify that I am Secretary (clerk) of the above named association organized under the laws of NORTH CAROLINA, Federal Employer I.D. Number 56-6000989, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 07/01/09 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>SUSAN L VANDERBURG/PRINCIPAL</u>	X _____	X _____
B. <u>TINA E POOLE/TREASURER</u>	X _____	X _____
C. <u>B HAROLD BLAIR JR/FINANCE OFFICER</u>	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____
<u>C</u>	(2) Open any deposit or share account(s) in the name of the Association.	<u>1</u>
<u>ABC</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>2</u>
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other _____	_____

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.

X _____
(Secretary)

X _____
(Attest by Other Officer)

X _____
(Attest by Other Officer)



Asheboro City Schools

...the subject is excellence

Office of the Superintendent

P.O. Box 1103, Asheboro, NC 27204-1103 • 1126 S. Park St. • (336) 625-5104 • (336) 625-9238, fax

June 18, 2009

**Asheboro City Schools
Child Nutrition Services
2009-2010 Food/Supply Bids**

This past year Asheboro City Schools joined the new North Carolina Procurement Alliance and preliminary bids have been received from the following vendors. All bids have been reviewed by our Child Nutrition Department and the North Carolina Pre-Award Audit Committee.

Below are the preliminary vendors we would recommend for the 2009-2010 school year. Bid groups 1 through 3 received only one bid.

Bid 1: Meats, Canned/Frozen Fruits, Juices, Vegetables, & Groceries

US Foodservice – Fort Mill, SC – Bottom line bid was \$493,354.37

Bid 1A: Bulk Dispenser Pack Condiments

US Foodservice – Fort Mill, SC – Bottom line bid was \$5,449.00

Bid 3: Paper Supplies

US Foodservice – Fort Mill, SC – Bottom line bid was \$114,145.55




Bid 4: Fresh Produce

Ford Produce Company – Raleigh, NC – Bottom line bid was \$90,573.60 *







Foster-Caviness – Greensboro, NC – Bottom line bid was \$98,798.90







* Recommended

Planning for Excellence
 Asheboro City Schools Strategic Plan Milestones
 2007-2010
 Revised: July 9, 2009




Goals, Objectives, and Targets	Annual Milestones														
	2007-08	2008-09	2009-10												
GOAL 1: High Student Achievement															
1.1 Prepare students to be globally competitive.															
1. Implement programs to support college access and post secondary education.	Implement AVID in grade 7 and GEAR UP in grades 7-9  Accomplished!	Implement AVID in grade 8 and GEAR UP in grades 7-10  Accomplished! <ul style="list-style-type: none"> • College tours for freshmen • Counselor sessions with all sophomores • Opportunity to take the PSAT, HSSE, NCKI, and Learning Style Assessments • After school workshops • Summer enrichment 	Implement AVID in grade 9 and GEAR UP in grades 7-11												
2. Increase the performance composite in grades 3-8 from 42.9% to 50%.	42.9% (New baseline)	46%  Accomplished! Preliminary data: <table style="margin-left: 20px;"> <tr> <td></td> <td style="text-align: center;"><u>07-08</u></td> <td style="text-align: center;"><u>08-09</u></td> </tr> <tr> <td>Reading</td> <td style="text-align: center;">46.9%</td> <td style="text-align: center;">56.9%</td> </tr> <tr> <td>Math</td> <td style="text-align: center;">64.5%</td> <td style="text-align: center;">71.6%</td> </tr> <tr> <td>R & M (composite)</td> <td style="text-align: center;">42.9%</td> <td style="text-align: center;">53.4%</td> </tr> </table>		<u>07-08</u>	<u>08-09</u>	Reading	46.9%	56.9%	Math	64.5%	71.6%	R & M (composite)	42.9%	53.4%	50%
	<u>07-08</u>	<u>08-09</u>													
Reading	46.9%	56.9%													
Math	64.5%	71.6%													
R & M (composite)	42.9%	53.4%													





Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
3. Increase the performance composite for AHS from 63.8% to 70%.	63.8% (New baseline)	66% ✓ Made progress: Preliminary data: <u>07-08</u> <u>08-09</u> 63.8% 64.1% Targeted areas for EOC's scoring less than 60% proficient in previous year: <u>07-08</u> <u>08-09</u> Alg I 50.6 45.1 Alg II 52.7 58.8* US Hist 61.3 73.2* Chem 56.8 58.3* Phys Sci 51.7 50.0	69%
4. Expand student opportunities for mastery of languages, an appreciation of the arts, an understanding of world cultures, and competencies in the use of technology.	Expand after school programs ✓ Accomplished!	Continue to expand after school programs ✓ Accomplished! Additional elementary Spanish sessions offered this year	
5. Increase the four-year cohort graduation rate from 71.5% to 74% while the annual dropout rate will decrease from 3.9% to 2.5%. (2006-07 results: graduation rate—77.1%; dropout rate—5.2%)	Graduation rate: 78% Dropout rate: 3.5% No significant change- Graduation rate: 77.2% Dropout rate: 5.4%	79% 3.0% Data not yet available	80% 2.5%





Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
1.2 Utilize technology to enhance learning.			
6. Equip each classroom with 21 st century interactive technology.	50 classrooms  Accomplished! 65 classrooms	75 classrooms  Accomplished! Over 125 classrooms equipped	50 classrooms
7. Expand online course offerings for students and staff.	NCVPS; UNCG i-School  Accomplished!	Implement alternative diploma program that uses online courses  Accomplished! Began AHS Nova Academy on January 22, 2009; 7 graduates on June 10, 2009!	
8. Enhance the two-way classroom/home and classroom/community technology connections.	Launch new website  Accomplished!	Launch teacher websites (phase I)  Accomplished! Training at AHS, NAMS, and SAMS completed. Websites launched.	Implement parent module of NC WISE (as available)






Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
1.3 Close the achievement gap.			
<p>9. Decrease gr. 3-8 reading achievement gap between black and white students from 38 to 25 points, and between Hispanic and white students from 33.3 points to 20 points. (Revised goal: New reading standards set in 2007-08.)</p>	<p>B/W gap: 38 H/W gap: 33.3</p> <p>(New baseline)</p>	<p>B/W gap: 30 H/W gap: 25</p> <p> Not met: B/W gap 38.2</p> <p> Made progress: H/W gap reduced from 33.3 to 29</p>	<p>B/W gap: 25 H/W gap: 20</p>
<p>10. Decrease gr. 3-8 mathematics achievement gap between black and white students from 36 to 15 points, and between Hispanic and white students from 25 to 15 points. (2006-07 results: B/W gap 37.2; H/W gap 22.8)</p>	<p>B/W gap: 25 H/W gap: 20</p> <p> In progress—B/W gap reduced from 36 to 30;</p> <p> Accomplished—H/W gap reduced from 25 to 16</p>	<p>B/W gap: 20 H/W gap: 15</p> <p> Made progress—B/W gap reduced from 30 to 27.2</p> <p> Maintained prior year progress—H/W gap 16.3</p>	<p>B/W gap: 15 H/W gap: 15</p>

Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
<p>11. Increase the number of non-white students completing Algebra I in 8th grade, Honors English I, and Advanced Placement courses by 20%.</p>	<ul style="list-style-type: none"> • Gr 8 Algebra I—30 of 123--24.4% • Honors English I—55 of 176--31.3% • AP courses—33 of 224--14.7% <p>(Baseline data)</p>	<ul style="list-style-type: none"> • Gr 8 Algebra I—28% • Honors English I—35% • AP courses—16% <p>✓ Accomplished in Algebra I and AP courses:</p> <p>Gr 8 Algebra I— 47 of 115 = 40.9%</p> <p>Honors English I— 48 of 172 = 27.9%</p> <p>AP courses— 61 of 195 = 31.3%</p>	<ul style="list-style-type: none"> • Gr 8 Algebra I—30% • Honors English I—38% • AP courses—18%



Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
GOAL 2: Quality Teachers, Administrators and Staff			
2.1 Recruit and retain the highest quality professionals in all areas.			
12. Provide competitive supplements and employee retention benefits.	Expand advanced degree tuition reimbursement program.  Accomplished!	Increase teacher supplement for teachers with master's degrees from 7% to 8%, as funds are available Funds not available	
13. Achieve and/or maintain a five-year average teacher turnover rate of 12% or lower. (2002-2003 to 2006-2007 five-year average: 13%)	5-year average 12% New reporting period in effect: 13.4%	5-year average 12% In progress	5-year average 12%
2.2 Promote high performance standards among employees.			
14. Provide support for teacher and leadership excellence through high quality professional development, mentoring, and instructional coaching.	Professional development and instructional coaching  Accomplished! <ul style="list-style-type: none"> • K-5 balanced literacy • K-5 mathematics • Middle school literacy across the curriculum • Middle school mathematics 	Provide technology and IMPACT professional development and coaching at AHS, NAMS, and SAMS  Accomplished! <ul style="list-style-type: none"> • Ongoing individualized professional 	





	<ul style="list-style-type: none"> • Middle school curriculum prioritization • Beginning teachers • Lead mentors and mentor support • ESL/LEP • Exceptional Children—Reading and Mathematics • High school Biology and Civics/Econ 	<ul style="list-style-type: none"> • development on IGP's and CIPS; • Ongoing training offered to support interactive classrooms and collaboration; • Math: 6-8 Partners training; TI-Nspire calculator training for grades 8-12 	
15. Increase the percentage of teachers with advanced degrees from 30% to 35%. (2006-07 results: 34.6%)	35%  Accomplished— 35.6%!	36%  Accomplished— 35.3%	37%
16. Increase the percentage of teachers, media specialists, and counselors with National Board certification from 9% to 12%. (2006-07 results: 9.3%)	10%  Accomplished— 10.5%!	11%  Accomplished— 11.1%! (7 newly certified teachers)	12%




Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
GOAL 3: Healthy Students in Safe, Orderly and Caring Schools			
3.1 Maintain a safe and orderly learning environment with high expectations for appropriate student behavior.			
17. Maintain the student attendance rate at 95% or higher. (2006-07 results: 95.95%; 4 th highest in state among 115 LEA's)	<p>≥ 95%</p> <p> Accomplished— 95.71% (13th highest in NC)</p>	<p>≥ 95%</p> <p>In progress: Data will be available end of July 2009</p>	<p>≥ 95%</p>
18. Enhance emergency communication plans at all school sites.	<p>Install communication system at AHS</p> <p> Accomplished!</p>		
19. Strengthen evacuation and emergency plans and procedures in collaboration with emergency services personnel.	<p>Administrative team participated with Randolph Emergency Management in Multi-Hazard Emergency Planning for Schools training update, February, 2008</p> <p> Accomplished!</p>	<p>Develop written protocols for crisis response</p> <p> Accomplished!</p> <p>System-wide training in emergency procedures occurring during each administrative leadership team meeting. School level training will begin in the fall.</p>	

3.2 Promote health and wellness for students and staff.			
20. Promote a healthy, active lifestyle at each school where students and staff are encouraged to make responsible choices.	<p>Balfour and NAMS received “Fit America” grant from Randolph Hospital Foundation; installed fitness course</p> <p> Accomplished!</p>	<p>Implement CPR curriculum in grade 8 physical education</p> <p> In progress— PE teachers at SAMS trained in CPR and began instruction in January</p>	
21. Provide an environment in every school where each child has positive, nurturing relationships with caring adults.	<ul style="list-style-type: none"> • Launched AHS Zoo School • Implemented new student survey to assess perceptions of climate for individual success <p> Accomplished!</p>	<p>Implement mentoring program through Communities in Schools</p> <p> Accomplished!</p> <p>Mentors trained and working with students; Comet Buddies at DLL</p>	
22. Increase strategies to promote proper nutrition.	<ul style="list-style-type: none"> • Nutrition classes offered by request • Nutrition guidelines implemented <p> Accomplished!</p>		

Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
GOAL 4: Strong Family, Business and Community Support			
4.1 Involve parents in the academic achievement of their students.			
23. Develop and implement a parent academy.	Development ✓ Accomplished!	Implementation ✓ Accomplished! 4 workshops completed	Expansion and Refinement
24. Enhance two-way home/school communication through technology.	Launch new website; Extend and refine use of Connect-Ed ✓ Accomplished!	Launch teacher websites (phase I) ✓ Accomplished! Training at AHS, NAMS, and SAMS complete. Websites launched; will continue to monitor and refine.	Implement parent module of NC WISE (as available)
4.2 Expand community and business partnerships that support student achievement.			
25. Expand partnerships with business and community organizations to impact student success through mentoring, job shadowing, internships and other opportunities for relevant experiences.	Strengthened partnership with Zoo for AHS Zoo School ✓ Accomplished!	Implement Communities in Schools partnership ✓ Accomplished! Community mentors, Back Pack Pals, Comet Buddies, Reading and attendance incentives	

Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
26. Utilize community advisory groups to collaborate with school staff to guide planning and programming for enhanced educational opportunities for students.	CTE Advisory Board developed 3-year strategic plan for Career/Technology  Accomplished!	Implement LEP parent advisory group  Accomplished! First meeting held in January, 2009	

Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
GOAL 5: Effective and Efficient Operations			
5.1 Maintain facilities that are functional and efficient.			
27. Implement the long-range facilities plan as funding is available.	<p>Assess needs and develop timeline for highest priorities</p> <p> Accomplished!</p>	<p>Develop plan for Old Balfour</p> <p> In progress— Smith Sinnett provided feasibility study in February; will provide concept drawings and cost projections to Board at July 30 meeting</p>	Develop plan for AHS
28. Utilize strategies to increase energy efficiency and reduce energy costs.	<p>Energy committee implements staff and student awareness campaign</p> <p> Accomplished!</p>	<ul style="list-style-type: none"> • Implement student and staff educational program • Monitor monthly energy usage/\$ <p> Accomplished!</p> <ul style="list-style-type: none"> • Recycling program initiated at all sites • Conservation program began in spring 2009 • Energy usage monitored monthly 	

Goals, Objectives, and Targets	Annual Milestones		
	2007-08	2008-09	2009-10
5.2 Pursue financial resources to support high student performance.			
29. Promote advocacy among parents, citizens and community leaders for school funding.	Share strategic plan with parent groups  Accomplished!	Share strategic plan accomplishments and annual milestones with parent groups  Accomplished! Board of Education presentations held at all elementary and middle schools	
30. Seek appropriate private and public grant resources for school funding.	IMPACT grant, \$1.2 million; TESOL grant, \$1.4 million; EC NC School Improvement Grants  Accomplished!	Use Burroughs-Wellcome grant for summer programming at AHS Zoo School Not accomplished— Grant was not funded; we were finalists	

Policy 4316: Standard of Appearance or Clothing

As recommended to the Board Policy Committee, June 11, 2009

This policy dealing with the standard of appearance or clothing was discussed by the policy committee and one change was made to terminology. The word, "school," was replaced by the word, "district," to indicate that this policy is applicable not only to individual schools but to the district as a whole.

STANDARD OF APPEARANCE OR CLOTHING

Policy Code: 4316

All students and parents have the right to determine what the student wears unless the student's appearance or clothing (1) violates the reasonable dress code adopted and publicized by the school district, (2) is substantially disruptive, (3) is provocative or obscene, (4) endangers the health or safety of the students or others, or (4) is gang-related.

It is the responsibility of the schools to foster good habits of dress and grooming just as it is their responsibility to maintain an atmosphere conducive to optimal learning. It is in the interest of pride in one's self, community, and school for the students in the Asheboro City Schools to be encouraged and expected to dress safely, cleanly, and decently.

Consequences for violating the standard for appearance or clothing will be provided in accordance with each school's student behavior management plan (see board policy 4302, School Plan for Management of Student Behavior).

Legal References: U.S. Const. amend. I; N.C. Const. art. I, § 14; G.S. 14-132, -132.2, -288.2, -288.4; G.S. 115C-47, -288, -307, -390, -391

Cross References: School Plan for Management of Student Behavior (policy 4302)

Adopted: April 9, 1998 to become effective July 1, 1998

Administrative Procedure: None

Policy 5040: News Media Relations

As recommended to the Board Policy Committee, June 11, 2009

This policy dealing with the means of communicating information about the schools to the community has been revised to include not only the policy number but also the title of the policy, "News Media Relations."

The news media can be an important means of communicating information about the schools to the community. The superintendent is responsible for establishing an effective working relationship with the news media. The news media should be notified whenever necessary to relay information to the public, such as when there are emergency school closings. The superintendent also is expected to identify opportunities to educate the news media regarding the goals of the board and schools, especially as they relate to student success and the educational program. The superintendent also should inform the news media of the results of the schools' efforts to increase student success.

The superintendent may designate a spokesperson to provide information to the news media. The school district will respond to the media's requests for information in compliance with the board policy on public records, policy 5070/7350, Public Records – Retention, Release and Disposition.

The board policy on visitors to schools, policy 5020, applies to news media. News media are expected to cooperate with the schools in their efforts to provide a safe, orderly and inviting learning environment in which disruptions to instructional time are minimized. The principal or superintendent may require news media to leave or prevent news media from entering school grounds if the news media's presence interferes with these efforts.

Legal References: Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; G.S. 115C-47, -109.3, -319 to -321, -402; 132-1 to -9; *Public Database Indexing Guidelines and Recommendations*, N.C. Division of Archives and History; N.C. Attorney General Advisory Opinion, letter to Elizabeth Buford, February 26, 1996.

Cross References: Board Meeting News Coverage (policy 2325), Visitors to the Schools (policy 5020), Emergency Closings (policy 5050), Public Records – Retention, Release and Disposition (policy 5070/7350)

Adopted: April 9, 1998 to become effective July 1, 1998

Administrative Procedure: None

Updated: October 11, 2007

Policy 6524: Network Security

As recommended to the Board Policy Committee, June 11, 2009

This is a new policy that addresses system integrity and security since sensitive and confidential information may be stored in these systems. It provides directives contained in several categories that include network and information security, security awareness, virus protection, training for use of technological resources, and specific requirements related to user ID and password, NC WISE, and remote access.

The school system computers, networks and other technological resources support the educational and administrative functions of the school system. Because employees and students depend on these systems to assist with teaching and learning and because sensitive and confidential information may be stored on these systems, system integrity and security is of utmost importance.

A. NETWORK AND INFORMATION SECURITY

The school system information technology systems are valuable assets that must be protected. To this end, school technology personnel shall evaluate each information technology asset and assign protective controls that are commensurate with the established value of such assets. Appropriate security measures must be in place to protect all information technology assets from accidental or unauthorized use, theft, modification or destruction and to prevent the unauthorized disclosure of restricted information. Network security measures must include an information technology system disaster recovery process. Audits of security measures must be conducted annually.

All personnel shall ensure the protection and security of information technology assets that are under their control.

B. SECURITY AWARENESS

The technology director or designee shall provide employees with information to enhance awareness regarding technology security threats and to educate them about appropriate safeguards, network security and information security.

C. VIRUS PROTECTION

Virus detection programs and practices must be implemented throughout the school system. The superintendent or designee is responsible for ensuring that the school system network includes current software to prevent the introduction or propagation of computer viruses.

D. TRAINING FOR USE OF TECHNOLOGICAL RESOURCES

Users should be trained as necessary to effectively use technological resources. Such training should include information related to remote access, virus protection, NC WISE, network and information security, and other topics deemed necessary by the superintendent or technology director. Each school should identify any staff development appropriations for technological training in their school improvement plans. The superintendent and technology director should assist schools in coordinating staff development needs as provided in policy 1610/7800, Professional Development and Assistance.

E. ACCESS TO INFORMATION TECHNOLOGY SYSTEMS**1. User ID and Password**

All users of information technology systems must be properly identified and authenticated before being allowed to access such systems. The combination of a unique user identification and a valid password is the minimum requirement for granting access to information technology systems. Depending on the operating environment, information involved and exposure risks, additional or more stringent security practices may be required as determined by the superintendent or technology director. The technology director or designee shall establish password management capabilities and procedures to ensure the security of passwords.

2. NC WISE

The technology director or designee shall ensure that any school system computers utilizing the NC WISE application pursuant to State Board of Education Policy EEO-C-018 adhere to requirements of the NC WISE Password and Workstation Policy, including provisions related to the user identification, password and workstation security standards. Employees must follow such standards for all computers used to access the NC WISE system, including the employee's personal computer.

3. Remote Access

The superintendent and technology director may grant remote access to authorized users of the school system's computer systems. The technology director or designee shall ensure that such access is provided through secure, authenticated and carefully managed access methods.

Legal References: G.S. 115C-523, -524

Cross References: Professional Development and Assistance (policy 1610/7800), Technology in the Educational Program (policy 3220), Technology Acceptable Use (policy 3225/4312/7320), School Improvement Plan (policy 3430), Use of Equipment, Materials and Supplies (policy 6520)

Adopted:

Policy 7920: Professional Personnel Reduction in Force

As recommended to the Board Policy Committee, June 11, 2009

This policy has been revised to update the existing procedure for reducing the number of licensed, professional employees of the school district. It establishes grounds for reduction in force that include system reorganization, declining enrollment, and financial exigency. After preliminary determination based on established criteria has been made, a procedure for termination is described. This policy revision complies with the state board of education policy 7920.

**PROFESSIONAL
PERSONNEL REDUCTION IN FORCE**

Policy Code: **7920**

The purpose of this policy is to establish an orderly procedure for ~~the reduction~~ reducing the number of licensed, professional employees of the school district.

A. ~~—~~ GROUND~~S~~ FOR REDUCTION IN FORCE

~~Reduction in force may be implemented when the board determines that any of the following circumstances exist:~~

~~1. ~~—~~ District Reorganization ~~—~~ defined as:~~

- ~~a. ~~—~~ declining enrollment, financial exigency, or other cause(s) warranting closing, consolidation or reorganization of schools, school buildings or facilities; and the number of existing licensed employees exceeds the number required to staff the school, school buildings or facility as reorganized; or~~
- ~~b. ~~—~~ any elimination, curtailment or reorganization of a curriculum offering, program or school operation; or a reorganization or consolidation of two or more individual schools or school districts that is unrelated to financial exigency.~~

~~2. ~~—~~ Declining Enrollment~~

~~Declining enrollment exists when the enrollment or projected enrollment for the next succeeding school year causes a decrease in the number of teaching or administrative positions allocated by the State or any other funding source; or when the enrollment or projected enrollment for the next succeeding school year of a curriculum offering or program is inadequate to justify continuation of the course or program.~~

~~3. ~~—~~ Financial Exigency~~

~~Financial exigency means any significant decline in the board of education's financial resources that is brought about by the decline in enrollment or by other actions or events that compel a change in the school district's current operational budget; or any significant decrease or elimination in funding for a particular program; or any insufficiency in funding that would render the board unable to continue existing programs at current levels.~~

A. GROUNDS FOR REDUCTION IN FORCE

A reduction in force may be implemented when the board determines that any of the following circumstances have resulted in the need to decrease the number of positions of professional personnel.

1. System Reorganization

System reorganization is defined as (a) the closing, consolidation or reorganization of schools, school buildings or facilities; (b) the elimination, curtailment or reorganization of a curriculum offering, program or school operation; or (c) the merger of two or more school systems.

2. Declining Enrollment

Declining enrollment exists (a) when the enrollment or projected enrollment for the next succeeding school year causes a decrease in the number of teaching or administrative positions allocated by the State or any other funding source; or (b) when the enrollment or projected enrollment of a curriculum offering or program for the next succeeding school year is inadequate to justify continuation of the course or program.

3. Financial Exigency

Financial exigency means (a) any significant decline in the board's financial resources that compels a reduction in the school system's current operational budget; (b) any significant decrease or elimination in funding for a particular program; or (c) any insufficiency in funding that would render the board unable to continue existing programs at current levels.

B. PRELIMINARY DETERMINATION

1. The superintendent will determine whether or not a reduction in force is necessary, appropriate or in the best interests of the school district.
2. When the superintendent believes that grounds exist for a reduction in force, the superintendent will present a recommendation to the board of education. The recommendation will include:

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- a. the grounds for reduction in force;
 - b. the number or estimated number of licensed employees to be reduced by area(s) of licenses and/or program responsibility; and
 - c. the background information, data and rationale for the recommendation.
3. The board of education will review the superintendent's recommendation and will determine whether to reduce the number of licensed employees or to reduce their terms of employment.
 4. If the board, after exploring, considering and discussing a variety of ways to avoid a reduction in force, determines that the number of licensed employees is to be reduced, the superintendent will recommend to the board which individuals are to be dismissed, demoted or reduced to part-time employment, based on the criteria set forth below.

C. CRITERIA

The primary consideration in any reduction in force will be the maintenance of a sound and balanced educational program that is consistent with the functions and responsibilities of the school district. The board will consider the following factors in determining which employees will be included in the reduction in force:

1. performance ratings;
2. ~~joint licenses~~ areas of licensure;
3. highly qualified status;
- ~~34.~~ program enrollment;
- ~~45.~~ service in extra duty positions and ability to fill such positions;
- ~~56.~~ length of service, with higher priority given to service in this school district;
- ~~67.~~ degree level; and
- ~~78.~~ recommendations and advice from the superintendent. ~~;~~ ~~and~~
- ~~8.~~ ~~degree level.~~

Among these factors primary consideration will be given to criteria (1) and (~~68~~) above.

D. EXCLUSIONS

The superintendent may recommend to the board the exclusions of specifically identified employees in an area of licensure or administration from a reduction in force for specifically stated special or exceptional circumstances; provided, however, that a probationary employee may not be excluded from a reduction in force if his or her exclusion would result in the dismissal or demotion of a career teacher who is licensed and otherwise as qualified as the probationary employee. Special or exceptional circumstances include:

1. a need or desire to retain those employees whose performances are deemed outstanding based upon regular evaluation reports and other indicators of excellence;
2. a need or desire to retain those employees who are specifically qualified to coach or sponsor an extracurricular activity; and
3. any other special or exceptional circumstances as recommended by the superintendent and approved by the board of education.

E. PROCEDURE FOR TERMINATION

The board will consider the superintendent's recommendation and may, by resolution, order dismissal or demotion of an individual or reduce an individual to part-time employment. All requirements of G.S. 115C-325 will be met, including time limits and procedures for notice and opportunity for a hearing, when any career teacher (as defined in G.S. 115C-325) is terminated, demoted or reduced to part-time employment due to reduction in force or any probationary teacher (as defined in G.S. 115C-325) is terminated, demoted or reduced to part-time employment during the term of the contract due to a reduction in force.

F. TERMINATION/REEMPLOYMENT OF A CAREER EMPLOYEE

When a career teacher is dismissed in accordance with this policy, his or her name will be placed on a list of available employees to be maintained by the board. Career teachers whose names are placed on such a list will have a priority on all positions for which they are qualified which become available in the school district for the three consecutive years succeeding their dismissal. If the school district offers the dismissed teacher a position for which the teacher is licensed and the position is refused, the teacher's name will be removed from the priority list.

G. NONRENEWAL OF AN EMPLOYEE

The board, upon recommendation of the superintendent, may refuse to renew the contract of a probationary teacher or to reemploy any teacher who is not under contract for any cause it deems sufficient. The non-renewal of a probationary teacher contract or non-reemployment of any teacher who is not under contract is not considered a “termination” under this policy. As a result, the procedures set forth in this policy will not be required to be followed before the board’s decision not to renew or reemploy such employee.

Legal Reference: G.S. 115C-325

Adopted: May 14, 1998 to become effective July 1, 1998

Updated: April 8, 1999

Administrative Procedure: None

Policy 3225/4312/7320

As recommended to the Board Policy Committee, May 14, 2009

The title of the policy has been changed from “Internet and the Educational Program” to “Technology Acceptable Use” because it has been updated to broaden its scope from a focus totally on Internet use to one that addresses acceptable use of various school technology resources. A section dealing with “Privacy and Personal Websites” has also been added to give students and employees notice of what types of activities on personal websites might lead to disciplinary action by the school district.

Technological resources, including computers, other electronic devices, programs, networks and the Internet, provide opportunities to enhance instruction, appeal to different learning styles and meet the educational goals of the board. Through the school system's technological resources, users can observe events as they occur around the world, interact with others on a variety of subjects, and acquire access to current and in-depth information.

Use of technological resources should be integrated into the educational program. Technological resources should be used in teaching the North Carolina Standard Course of Study and in meeting the educational goals of the board. ~~The curriculum committee should provide suggestions for using technological resources in the curriculum guides as provided in policy 3115, Curriculum and Instructional Guides.~~ Teachers are encouraged to further incorporate the use of technological resources into their lesson plans.

The superintendent shall ensure that school system computers with Internet access comply with federal requirements regarding filtering software, Internet monitoring and Internet safety policies. The superintendent shall develop any regulations and submit any certifications necessary to meet such requirements.

A. REQUIREMENTS FOR USE OF TECHNOLOGICAL RESOURCES

The use of school system technological resources, such as computers and other electronic devices, networks, and the Internet, is a privilege, not a right. Before using the Internet, all students must be trained about appropriate on-line behavior. Such training must cover topics such as cyberbullying and interacting with others on social networking websites and in chat rooms.

Anyone who uses school system computers or electronic devices or who accesses the school network or the Internet at an educational site must comply with the requirements listed below. All students and employees must receive a copy of this policy annually. Before using school system technological resources, students and employees must sign a statement indicating that they understand and will strictly comply with these requirements. Failure to adhere to these requirements will result in disciplinary action, including revocation of user privileges. Willful misuses may result in disciplinary action and/or criminal prosecution under applicable state and federal law.

1. School system technological resources are provided for school-related purposes only. Acceptable uses of such technological resources are limited to activities that support learning and teaching. Use of school system technological resources for commercial gain or profit is prohibited.
2. Under no circumstance may software purchased by the school system be copied for personal use.

3. Students and employees must comply with all applicable board policies, administrative regulations, and school standards and rules in using technological resources. All applicable laws, including those relating to copyrights and trademarks, confidential information, and public records, apply to technological resource use. Any use that violates state or federal law is strictly prohibited.
4. No user of technological resources, including a person sending or receiving electronic communications, may engage in creating, intentionally accessing, downloading, storing, printing or transmitting images, graphics (including still or moving pictures), sound files, text files, documents, messages or other material that is obscene, defamatory, profane, pornographic, harassing or considered to be harmful to minors.
5. Users of technological resources may not send electronic communications fraudulently (i.e., by misrepresenting the identity of the sender).
6. Users must respect the privacy of others. When using e-mail, chat rooms, blogs or other forms of electronic communication, students must not reveal personally identifiable, private or confidential information, such as the home address or telephone number, of themselves or fellow students. In addition, school employees must not disclose on the Internet or on school system websites or web pages any personally identifiable information concerning students (including names, addresses or pictures) without the written permission of a parent or guardian or an eligible student, except as otherwise permitted by the Family Educational Rights and Privacy Act (FERPA) or policy 4700, Student Records. Users also may not forward or post personal communications without the author's prior consent.
7. Users may not intentionally or negligently damage computers, computer systems, electronic devices, software or computer networks. Users may not knowingly or negligently transmit computer viruses or self-replicating messages or deliberately try to degrade or disrupt system performance. Users must scan any downloaded files for viruses.
8. Users may not create or introduce games, network communications programs or any foreign program or software onto any school system computer, electronic device or network without the express permission of the technology director or designee.
9. Users are prohibited from engaging in unauthorized or unlawful activities, such as "hacking" or using the computer network to gain or attempt to gain unauthorized or unlawful access to other computers, computer systems or accounts.
10. Users are prohibited from using another individual's computer account. Users may not read, alter, change, execute or delete files belonging to another user without the owner's express prior permission.

11. If a user identifies a security problem on a technological resource, he or she must immediately notify a system administrator. Users must not demonstrate the problem to other users. Any user identified as a security risk will be denied access.
12. Teachers shall make reasonable efforts to supervise a student's use of the Internet during instructional time.
13. Views may be expressed as representing the view of the school system or part of the school system only with prior approval by the superintendent or designee.

B. RESTRICTED MATERIAL ON THE INTERNET

Before a student may use the Internet for any purpose, the student's parent must be made aware of the possibility that the student could obtain access to inappropriate material. The parent and student must sign a consent form acknowledging that the student user is responsible for appropriate use of the Internet and consenting to monitoring by school system personnel of the student's e-mail communication and use of the Internet.

The board is aware that there is information on the Internet that is not related to the educational program. The board also is aware that the Internet may provide information and opportunities to communicate on subjects that are not suitable for school-age children and that many parents would find objectionable. School system personnel shall take reasonable precautions to prevent students from having access to inappropriate materials, such as violence, nudity, obscenity or graphic language that does not serve a legitimate pedagogical purpose. The superintendent shall ensure that the Internet service provider or technology personnel have installed a technology protection measure that blocks or filters Internet access to audio or visual depictions that are obscene, that are considered pornography or that are harmful to minors. School officials may disable such filters for an adult who uses a school-owned computer for bona fide research or another lawful educational purpose. School system personnel may not restrict Internet access to ideas, perspectives or viewpoints if the restriction is motivated solely by disapproval of the ideas involved.

C. PRIVACY

No right of privacy exists in the use of technological resources. School system administrators or individuals designated by the superintendent may review files, monitor all communication, and intercept e-mail messages to maintain system integrity and to ensure compliance with board policy and applicable laws and regulations. School system personnel shall monitor on-line activities of individuals who access the Internet via a school-owned computer.

D. PERSONAL WEBSITES

The superintendent may use any means available to request the removal of personal websites that substantially disrupt the school environment or that utilize school system or individual school names, logos or trademarks without permission.

1. Students

Though school personnel generally do not monitor students' Internet activity conducted on non-school system computers during non-school hours, when the student's on-line behavior has a direct and immediate effect on school safety or maintaining order and discipline in the schools, the student may be disciplined in accordance with board policy (see the student behavior policies in the 4300 series).

2. Employees

All employees must use the school system network when communicating with students about any school-related matters. Thus, employees may not use personal websites or on-line networking profiles to post information in an attempt to communicate with students about school-related matters.

Employees are to maintain an appropriate relationship with students at all times. Employees are encouraged to block students from viewing personal information on employee personal websites or on-line networking profiles in order to prevent the possibility that students could view materials that are not age-appropriate. If an employee creates and/or posts inappropriate content on a website or profile and it has a negative impact on the employee's ability to perform his or her job as it relates to working with students, the employee will be subject to discipline up to and including dismissal. This section applies to all employees, volunteers and student teachers working in the school system.

Legal References: U.S. Const. amend. I; Children's Internet Protection Act, 47 U.S.C. 254(h)(5); Electronic Communications Privacy Act, 18 U.S.C. 2510-2522; Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; 17 U.S.C. 101 *et seq.*; 20 U.S.C. 6777; G.S. 115C-325(e), -391

Cross References: Curriculum and Instructional Guides (policy 3115), Technology in the Educational Program (policy 3220), Copyright Compliance (policy 3230/7330), Web Page Development (3227/7322), Student Behavior Policies (all policies in the 4300 series), Public Records – Retention, Release and Disposition (policy 5070/7350), Use of Equipment, Materials and Supplies (policy 6520), Network Security (policy 6524), Staff Responsibilities (policy 7300)

Adopted:

Policy 3227/7322 – Web Page Development

As recommended to the Board Policy Committee, May 14, 2009

Because the use of web pages as an instructional and communication tool has become commonplace within schools, this policy that governs standards that must be followed for the development of all district-related websites has been added. It provides a definition of a district-related website, establishes editorial control, and creates standards dealing with website appearance, copyright, external links, and accessibility. It also includes a regulation that provides specific guidelines for creating and maintaining individual school websites.

Consistent with policy 3225/4312/7320, Technology Acceptable Use, and in an effort to further the school system's objectives, the board of education encourages the use of the Internet as a means of providing accessible, accurate and timely information for employees, students, parents and others in the larger community. The Internet affords the school system the opportunity to communicate with its communities by posting pertinent system and school information on-line. The school system has established its system website on-line at www.asheboro.k12.nc.us. The school system website is the official website of the school system. In addition to this website, individual schools and departments may create system-related school websites. This policy provides the standards that must be followed for development of all system-related websites. Failure to comply with this policy may result in the removal of a web page or website from the Internet.

A. SYSTEM-RELATED WEBSITE

A "system-related website" is any Internet website that is established in one of the following ways:

- a. by school system employees or students on behalf of the system;
- b. by any school within the system;
- c. by any school-sponsored club or organization within the system; or
- d. by students as part of an educational assignment.

Only those websites that are created pursuant to this policy are considered system-related websites. The board does not endorse and is not responsible for websites created by employees, students or others outside of the standards and guidelines of this policy. Students or employees who create personal websites that result in a substantial and material disruption to the school environment may be subject to disciplinary action.

B. STANDARDS FOR WEB PAGE DEVELOPMENT

1. Non-Public or Closed Forums for Expression

All system-related websites are "non-public" or "closed" forums for expression. This means that the system has control over information on such websites and is not required to allow students, teachers or others to place material on system-related websites. The purpose of system-related websites is to disseminate curriculum-related information; to present the public with information about the system, its schools and its programs; and to provide the community with each school or department's mission, contact information, activities, organizational format and instructional program. System-related websites are analogous to

newsletters from the administration or the individual school. System-related websites are not analogous to a student newspaper or a non-school publication.

2. Administration and Editorial Control

All employees responsible for creating, developing, maintaining, editing or approving a system-related website shall act legally, responsibly and ethically in providing educational resources and information to support the mission and curriculum of the school system. Such persons shall abide by the generally accepted rules of website etiquette, board policy and regulations established by the superintendent.

a. Superintendent Final Authority

The superintendent or designee may delegate authority to place information on a system-related website; however, the superintendent has the final authority to approve or disapprove any information in whatever form on any such system-related websites.

b. School System Official Website

The superintendent or designee has editorial control and responsibility for the content of the school system official website. The superintendent shall appoint a staff member to serve as the web manager/editor of the system website.

c. Individual School Websites

~~Each school will be provided with a web address, web design software and disk space on the system server. All system related websites will be housed on the system web server.~~ Each school will be provided with a web address, training on system approved Content Management System, and adequate server space to meet school website needs. Each principal has editorial control and responsibility for the content of his or her individual school's official website, subject to review of the superintendent or designee. The principal may appoint a staff member to serve as the web manager of the school's website and a website committee to advise the web manager and principal regarding the content of the school's website. Individual school websites must comply with the additional guidelines provided below.

d. Teacher and Student Websites

Each teacher has editorial control over and responsibility for the content of his or her official website and for the content of his or her students' authorized websites, subject to review by the principal, the superintendent

and the board. With the knowledge and written consent of a student's parent or guardian, a teacher may allow a student to create a website within or linked from a school's or teacher's website only for the following instructional purposes: (1) to teach a student how to create or maintain a website or (2) to facilitate a student's work on school assignments or research projects. No student pages may be posted or made accessible to the general public until approved by the principal or designee.

e. Personal Websites

The school system is not responsible for personal websites or web pages created or maintained by students, employees, parents, groups or organizations. Personal websites or web pages are not considered system-related websites or web pages and are not covered by the provisions of this policy. (For further information regarding personal websites, see Section D of policy 3225/4312/7320, Technology Acceptable Use.)

The superintendent may use any means available to request the removal of personal websites or web pages that substantially disrupt the school environment or that utilize school system or individual school names, logos or trademarks without permission.

3. Website Appearance and Evaluation

Web page content must be kept current and be maintained regularly. All system-related websites must include the name of the web page author, the date produced or revised, and the e-mail address of the author. The superintendent or designee (for the official system website) or the principal or designee (for individual school websites) must regularly review, proof and evaluate all system-related websites.

4. Copyright Laws

No information or graphics may be posted on websites in violation of any copyright laws or policy 3230/7330, Copyright Compliance. Copyright permission must be obtained for the use of any copyrighted material unless use is permitted as "fair use" under federal law. The superintendent or designee and each principal or designee is responsible for maintaining copies of permission granted for the use of copyrighted material.

5. Links

a. Internal Links

Each page of a system-related website must include a reference and hyperlink to the school system official website home page. ~~In addition, all~~

~~system-related websites must include a link to this policy and to policy 3225/4312/7320, Technology Acceptable Use.~~

b. External Links

The superintendent and designee have editorial control over and responsibility for the linking of a system-related website to other sites on the Internet that are appropriate to the mission of the school system. Links to external sites (including externally hosted teacher classroom sites) must be approved by the principal. If required, web managers must obtain permission from external websites before links are established from any system-related website to external websites. To the extent possible, school personnel shall determine the extent to which a secondary site is linked to other sites on the Internet and whether such sites are appropriate for access through the school system websites. Web managers shall periodically check external links for accuracy and appropriateness of content. School employees must report any inappropriate links to the web manager.

Since the school system cannot control the content of other sites on the Internet and their linkages, the following disclaimer statement must be inserted in a prominent position on the official system website, on each school's web page and on other system-related websites that contain links to other websites or web pages that are not system-related websites:

The school system retains control over what links will be placed on system-related websites; however, the linked sites themselves are not under the control of the school system, its agents or its employees. The school system is not responsible for the contents of any linked site, any link contained in a linked site, or any changes or updates to such sites. The school system provides links as a convenience, and the inclusion of any link does not imply endorsement of the site by the school system. The school system reserves the right to remove or restrict any links.

Disclaimer: All external links are intended for educational purposes only. Asheboro City Schools is not responsible for any content found through links external to this site.

c. Links to Personal Pages

School websites or web pages may not contain links to personal web pages of students or employees or lists of personal web pages.

6. Behavior Standards

When using the Internet, employees and students are responsible for understanding and complying with board policies and administrative regulations,

including policy 3225/4312/7320, Technology Acceptable Use; student behavior policies in the 4300 series; and policy 7300, Staff Responsibilities.

7. Accessibility of Website

The web manager/editor, in consultation with the technology director, shall ensure that the school system website meets required standards to ensure accessibility for persons with disabilities.

C. GUIDELINES FOR INDIVIDUAL SCHOOL WEBSITES

Each school may promote itself by publishing an official school web page on the Internet only via the official school system website. In addition to the standards above, the following standards apply to individual school websites.

1. The content of school web pages must be approved by the school principal.
2. The safety of students and employees must be considered when constructing school web pages. To protect the safety of students and employees, the following precautions must be taken:
 - a. home addresses or telephone numbers will not be listed;
 - b. student e-mail addresses will not be listed;
 - c. photographs of students and student work will be used according to the directory information guidelines ~~only with appropriate parental permission and/or as approved for release as directory information~~ under policy 4700, Student Records, and will include only the student's first name, with no other information about the student.

The principal or designee is responsible for maintaining records of permission granted for the release of information. The principal should implement other safety precautions, as necessary, to be followed when constructing web pages.

3. To protect a student's rights in his or her intellectual property, if a school or teacher publishes a student's work, a disclaimer should be provided indicating that the work may not be copied or modified in any way.
4. Schools must provide contact information and other general information about the school on the school website, including the school's name, phone number, fax number, grade levels and address, the principal's name and the e-mail addresses of the school administrative team.
5. Graphics used on school websites must be appropriate to the school and should be of a size that will download quickly into a web browser.

6. Schools must keep information presented on their school's web page current, accurate and grammatically correct.
7. The principal or designee must approve all revisions and additions to the school website.
8. Failure to comply with these guidelines or the standards of this policy, as determined by the superintendent or designee, may result in the removal of a school's web page from the Internet.

Legal References: U.S. Const. Amend. I; Electronic Communications Privacy Act, 18 U.S.C. 2510-2522; Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; 17 U.S.C. 101 *et seq.*; G.S. 115C-325(e), -391

Cross References: Curriculum and Instructional Guides (policy 3115), Technology in the Educational Program (policy 3220), Technology Acceptable Use (policy 3225/4312/7320), Copyright Compliance (policy 3230/7330), Student Behavior Policies (policy 4300), Student Records (policy 4700), Public Records – Retention, Release and Disposition (policy 5070/7350), Staff Responsibilities (policy 7300), Personnel Files (policy 7820)

Adopted:

Policy 4318 – Use of Wireless Communication Devices

As recommended to the Board Policy Committee, May 14, 2009

This is a new policy that replaces Policy 4326, Wireless Communication Devices and Laser Pointers. It is intended to govern the use of cellular phones and other wireless communication devices. Regulations contained within the policy permit the possession of these devices as long as they are not activated, used, displayed or visible during the instructional day. Also included are sections containing information on authorized use, consequences for unauthorized use, and liability.

**USE OF WIRELESS
COMMUNICATION DEVICES***Policy Code:***4318**

The board recognizes that cellular phones have become an important tool through which people communicate with their children. Therefore, students are permitted to possess cellular phones and other wireless communication devices on school property as long as such devices are not activated, used, displayed or visible during the instructional day or as otherwise directed by local school rules or school personnel. Wireless communication devices include, but are not limited to, cellular phones, paging devices, two-way radios and similar devices.

A. AUTHORIZED USE

Administrators may authorize individual students to use wireless communication devices for personal purposes when there is a reasonable need for such communication. Teachers and administrators may authorize individual students to use the devices for instructional purposes provided that they supervise the students during such use.

Though generally use is permitted during non-instructional hours, use of cellular phones and other wireless communication devices may be prohibited on school buses when noise from such devices interferes with the safe operation of the buses. In addition, elementary and middle school students who participate in after-school programs are prohibited from using wireless communication devices for the duration of such programming.

B. CONSEQUENCES FOR UNAUTHORIZED USE

School employees may immediately confiscate any wireless communication device that is on, used, displayed or visible in violation of this policy. Absent compelling and unusual circumstances, confiscated wireless communication devices will be returned only to the student's parent or guardian.

Violations of this policy will result in consequences as provided in the school's student behavior management plan (see policy 4302, School Plan for Management of Student Behavior). Aggravating factors may subject a student to more stringent disciplinary consequences, up to and including expulsion. Examples of such aggravating factors include, but are not limited to, using wireless communication devices: (1) to reproduce images of tests, to access unauthorized school information or to assist students in any aspect of their instructional program in a manner that violates any school board policy, administrative regulation or school rule; and (2) to take illicit photographs.

C. LIABILITY

Students are personally and solely responsible for the security of their wireless communication devices. The school system is not responsible for the theft, loss or damage of a cellular phone or any other personal wireless communication device.

Legal References: G.S. 115C-36, -391

Cross References: School Plan for Management of Student Behavior (policy 4302), Disruptive Behavior (policy 4315)

Adopted:

School/Location	Date	Event	Time
PDC	Thursday, July 09, 2009	Board of Education Meeting	7:30pm
PDC	Thursday, July 30, 2009	Board of Education 2009-2010 Goal Setting	5:30pm
PDC	Thursday, August 13, 2009	Board of Education Meeting	7:30pm
	Monday, August 17, 2009	Teachers Return	
AHS Zoo School	Tuesday, August 18, 2009	Student Orientation	9:00-11:00am
NAMS/SAMS	Tuesday, August 18, 2009	Grades 7 and 8 - Open House	6:30-8:00pm
AHS/PAC	Thursday, August 20, 2009	Breakfast and Convocation	7:30am
All Elementaries	Thursday, August 20, 2009	Elementary Open House	4:00-6:00pm
AHS	Thursday, August 20, 2009	Grades 10-12 Open House	5:00-7:00pm
NAMS/SAMS	Thursday, August 20, 2009	6th Grade Open House	6:30-8:00pm
All Elementaries	Monday, August 24, 2009	Kindergarten Parent Meeting	5:30pm
All Schools	Tuesday, August 25, 2009	First Day of School	
ECDC	Thursday, August 27, 2009	Open House	5:00-7:00pm
AHS	Saturday, August 29, 2009	Family Alliance Network FAN Fair	9:00am to 1:00pm