

**ASHEBORO CITY BOARD OF EDUCATION**

**December 10, 2015**

**7:30 p.m.**

**Asheboro High School**

**Professional Development Center**

**\*6:45 p.m. – Policy Committee**

**I. Opening**

- A.** Call to Order
- B.** Moment of Silence
- C.** Pledge of Allegiance – Josue Escalante Torres, 5<sup>th</sup> grade, Lindley Park Elementary School
- \*D.** Approval of Agenda

**II. Swearing in Ceremony**

- A.** Swearing in of Archie Priest, Joyce Harrington, Jeni Martin, Michael B. Smith, Baxter H. Hammer, and Beth Knott

**III. Special Recognition and Presentations**

- A.** Holiday Card Recognition – Alexa Sandoval, Third Grade, Balfour Elementary School
- B.** Board Spotlight – Lindley Park Elementary School

**IV. Public Comments**

- A.** Citizens who signed up to address the Board will be called on to make comments. Each individual speaker will be allowed 3 – 5 minutes for remarks. Issues or concerns involving personnel matters are not appropriate for the public comment setting.

**V. \*Consent Agenda**

- A.** Approval of Minutes – November 12, 2015
- B.** Personnel

**VI. Information, Reports and Recommendations**

- A.** Policies
  - Policy 5027/7275 – Weapons and Explosives Prohibited
  - Policy 5030 – Community Use of Facilities
  - Policy 6125 – Administering Medicines to Students
  - Policy 6140 – Student Wellness
  - Policy 6300 – Goals of Student Transportation Services
  - Policy 6305 – Safety and Student Transportation Services
  - Policy 6310 – Organization of Student Transportation Services
  - Policy 6315 – Drivers
  - Policy 6330 – Insurance for Student Transportation Services
  - Policy 7241 – Drug and Alcohol Testing of Commercial Motor Vehicle Operators

**VII. Action Items**

- \*A.** Policies
  - Policy 5010 – Parent Organizations
  - Policy 5025 – Prohibition of Alcoholic Beverage
  - Policy 6325 – Parking Areas for Students
  - Policy 6540 – Hazardous Materials
  - Policy 6550 – Vandalism
  - Policy 7210 – Staff Involvement in Decision Making

- \*C. 2016-2017 School Calendar
- \*D. 2017-2018 School Calendar
- \*E. New Asheboro High School Course Approvals

**VIII. Superintendent's Report/Calendar of Events**

- A. Calendar of Events
- B. Points of Pride
- C. 2015-2016 Board Goals, December Update
- D. 2016-2021 Strategic Plan Update

**IX. Board Operations**

- \*A. Reorganization of the Board
- B. Important Dates to Remember:
  - Wednesday, December 9, Senior Holiday Luncheon, 11:30 a.m., Donna Lee Loflin Elem.
  - Tuesday, December 15, Superintendent's Holiday Luncheon, 11:30 a.m., Professional Development Center
  - Tuesday, December 15, 3:45 p.m., Advanced Placement Tea Reception, Asheboro High School Media Center
  - Wednesday, January 13, Middle School District Science Fair, (Awards Ceremony at noon), North Asheboro Middle School
  - January 14-15, 2016, School Board 101 for New Board of Education Members, NCSBA, Raleigh, NC
  - Thursday, January 21, 5:30 p.m., Board Appreciation Reception, Professional Development Center
  - Thursday, January 21, Board of Education Meeting
  - Saturday, January 30, Winter Board Retreat, 8:00 a.m. – 4:00 p.m., Professional Development Center
  - February 7-10, AdvancED (Southern Association of Colleges and Schools) Five-year Reaccreditation Visit
  - February 10, AdvancED Exit Report, 4:00 p.m., Central Office Board Room
  - Thursday, February 11, Board of Education Meeting
  - Tuesday, February 16, 7:00 p.m., Asheboro City Schools District Spelling Bee, Donna Lee Loflin Elementary
  - Thursday, March 10, Board of Education Meeting
  - Wednesday, March 23, Digital Expo, Asheboro High School
  - April 8-11, 2016, National School Board Conference, Boston, MA (Registration open)
  - Thursday, April 21, Board of Education Meeting
  - Thursday, May 12, Board of Education Meeting
  - Wednesday, June 8, Last Day of School for Students
  - Wednesday, June 8, 7:00 p.m., Graduation, Lee J. Stone Stadium
  - Thursday, June 9, Board of Education Meeting

**X. Adjournment**

Asheboro City Schools' Board of Education meetings are paperless. All information for the board meetings may be viewed at <http://www.asheboro.k12.nc.us> under Board of Education the Friday following the board meeting.

**ASHEBORO CITY BOARD OF EDUCATION**  
**December 10, 2015**  
**7:30 p.m.**  
**Asheboro High School**  
**Professional Development Center**

**Addendum**

- I. **Opening**
- III. **Special Recognition and Presentations**
- A. Holiday Card Recognition – Alexa Sandoval, Third Grade, Balfour Elementary School
  - B. Community Spotlight – Jean Bligen, Lindley Park Reading Buddies
  - C. Board Spotlight – Lindley Park Elementary School
- V. **\*Consent Agenda**
- B. Personnel
- VIII. **Superintendent’s Report/Calendar of Events**
- A. Calendar of Events (Updated)
- IX. **Board Operations**
- B. Important Dates to Remember:
    - Thursday, February 11, 6:00 p.m., *Joint Board Meeting with Randolph County Commissioners*
- X. **Adjournment**

**Mission Statement**

**We are committed to providing quality learning opportunities for all students in a safe and inviting environment so that our students can become successful lifelong learners, prepared for 21<sup>st</sup> century global citizenship.**

**December 2, 2015**



**Holiday Card Recognition:**

Alexa Sandoval's artwork was chosen as this year's Superintendent Holiday Card winner. Miss Sandoval is a third grader at Balfour Elementary School. Her artistic abilities were guided by first-year art teacher, Mrs. Meredith Smith at Balfour. Her design has been condensed to fit on a card and will be sent as the Asheboro City Schools holiday card.

**Community Spotlight:**

Mrs. Jean Bligen has coordinated a Reading Buddies program at Lindley Park School with students in 3<sup>rd</sup> through 5<sup>th</sup> grades who've been identified by the school administration in collaboration with teachers. The indicators may come from literacy summative assessments, diagnostic data or demonstrated need of extra reading practice with a caring adult. Approximately twenty volunteers have been secured to work with students on a consistent basis. This literacy project has been fulfilling for all participants thus far.

**Board Spotlight:**

Tonight's Board Spotlight features Lindley Park Elementary, 2<sup>nd</sup> Grade Writing Celebrations. Second graders at Lindley Park have been working hard on their writing skills. Students have been developing narrative writing pieces about their lives. Each student has chosen a writing sample to present to their parents and peers at this year's Writing Celebration. Students have worked on elaborating about a life event by providing details and dialogue to assist in the description of their own actions, thoughts, and feelings. Students have used the computer lab to edit and publish their writing after revising their initial drafts. This has been an excellent opportunity for students to sharpen their speaking and listening skills and learn about presenting a formal presentation.

# Minutes of the Asheboro City Board of Education

November 12, 2015

## Policy Committee

The Policy Committee convened at 6:00 p.m. in the Professional Development Center with the following members present:

Phillip Cheek  
Gidget Kidd  
Jane Redding

Linda Cranford  
Chris Yow  
Kyle Lamb

Staff members present were: Dr. Terry Worrell, Dr. Brad Rice, Drew Maerz, Jennifer Smith, Mike Mize, and Carla Freemyer.

The meeting was called to order at 6:00 p.m. and Dr. Maerz began review of the agenda.

### Policy 5027/7265 – Weapons and Explosives Prohibited

- Language clarifications added for Section C clarifying exceptions to the policy for circumstances under which concealed carry permit holders can have a weapon on school property.

### Policy 5030 – Community Use of Facilities

- Policy revisited from October committee meeting.
- Section added stating Asheboro City Board of Education endorses the Community Schools Act.
- Section on fees updated based on group type.
- Section added addressing use of outdoor facilities by the general public.

### Policy 6125 – Administering Medicines to Students

- Policy rewritten due to substantial changes in policy.
- Language has been updated.

### Policy 6140 – Student Wellness

- Language of policy updated for compliance with North Carolina general statutes.
- Recordkeeping section added stating superintendent or designee shall maintain records to document compliance with this policy and all federal and state requirements.

### Policy 6300 – Goals of Student Transportation Services

- Language and technical updates have been made to policy.

### Policy 6305 – Staff and Student Transportation Services

- Section added to clarify employment of transportation safety assistants and bus monitors.
- Safety practices on school buses and activity buses section added for the safe operation of student transportation services

### Policy 6310 – Organization of Student Transportation Services

- Policy reviewed with no changes made.

### Policy 6315 – Drivers

- Policy reviewed with technical updates made.

### Policy 6330 – Insurance for Student Transportation Services

- Changes made to language and legal references updated.

### Policy 7241 – Drug and Alcohol Testing of Commercial Motor Vehicle Operations

- Language changes and clarifications of policy.

All policies will go to the Board for 30-day review at the December Board meeting.

Dr. Worrell informed the committee that Journey Church is continuing to use South Asheboro Middle School for worship services on Sundays on a month-to-month basis. They are looking for a permanent site for their church to meet.

With no further business, the meeting was adjourned at 6:45 p.m.

### **Finance Committee**

The Finance Committee convened at 6:45 p.m. in the Professional Development Center conference room with the following board members present:

Gus Agudelo  
Kyle Lamb  
Jane Redding

Joyce Harrington  
Archie Priest, Jr.

Staff members present were: Dr. Terry Worrell, Harold Blair, and Sandra Spivey.

Mr. Blair began by explaining some of the effects of the Affordable Care Act on the district. In 2016, 95% of eligible employees as defined by the Affordable Care Act must receive health insurance from the district. Some of the difficulties in assuring compliance with the 95% requirement include accounting for substitutes and for non-employee coaches. The district will also be required to send a form 1095C documenting health insurance status to all current employees and past employees that have retired from the district or are on COBRA. The form must include covered dependent information and be filed with the Internal Revenue Service as well. Since retiree health insurance is managed by the State, their health insurance contractor is supposed to provide the district with all required information. Although this information is only documented at the State level for retirees, the State has determined that the district is liable for the information and its accuracy.

Mr. Blair then shared that the 2014-2015 audit is going well and the financial statements confirm the district is in a stable financial position. He presented information on the new auditing standards 68 & 71 issued by the Governmental Accounting Standards Board. These standards require all governmental entities record pension asset or liability projections on their financial statements. Because the district participates in the North Carolina Teachers' and State Employees' Retirement System, we are required to record the System's liability on our financial statements. This will significantly change the presentation of the first two exhibits in the financial statements and the Enterprise Fund statements, but it will not change the presentation of the governmental fund financial statements.

Next the committee discussed dates to meet with the county commissioners. The committee agreed to approach the commissioners with the dates of January 21<sup>st</sup> or February 11<sup>th</sup>, and to conduct the meeting in lieu of the policy and finance committee meetings.

There being no further business, the meeting adjourned at 7:20 p.m.

### **Board of Education**

#### **Opening**

The Asheboro City Board of Education met in regular session at 7:30 p.m. in the Professional Development Center with the following members present:

Jane Redding, Chairman  
Phillip Cheek  
Joyce Harrington  
Gidget Kidd  
Archie Priest, Jr.

Gustavo Agudelo  
Linda Cranford  
Dr. Kelly Harris  
Kyle Lamb  
Chris Yow

Scott Eggleston, Attorney

Staff members present were Dr. Terry Worrell, Jennifer Smith, Harold Blair, Nathan Craver, Carla Freemyer, Dr. Cayce McCamish, Dr. Brad Rice, Wendy Rich, Dr. Julie Pack, Dr. Drew Maerz, Leigh Anna Marbert, Mike Mize, and Andrew Hurley.

Following a moment of silence led by Chairman Redding, Kat Peters, a student at North Asheboro Middle School, led the Pledge of Allegiance.

Mr. Cheek made a motion to approve the agenda, seconded by Mr. Priest, and the agenda was unanimously approved by the Board.

### **Special Recognition and Presentations**

Chairman Redding recognized Chris Yow and Dr. Kelly Harris for their dedicated service to the Board of Education, administrators, staff, and students of Asheboro City Schools. A plaque was presented to both board members in honor of their service. Chris Yow was appointed to the board in July 1997 and has served until November 2015. He was also presented with a copy of the book, "Becoming Ben Franklin." A copy of this book has been donated to South Asheboro Middle School's media center in Mr. Yow's honor.

Dr. Harris was appointed to the Board and sworn into office in December 2006 and has served until November 2015. Along with the plaque, Dr. Harris was also presented with the book, "Go Tarheels Go!" A duplicate copy will be donated to McCrary Elementary School's media center in Dr. Harris's honor.

Chairman Redding was elected to the Asheboro City Council on November 3, 2015, which necessitates her resignation from the Asheboro City Board of Education. Vice-Chairman Kyle Lamb recognized Ms. Redding for her service from November 2005 until November 2015. Ms. Redding was also honored for her term of Board Chairman from November 2011 until present. Mr. Lamb presented Ms. Redding with the book, "Disney During World War II." A copy of the book will also be donated to the media center at North Asheboro Middle School in her honor.

The Board of Education's spotlight featured North Asheboro Middle School. This school year, NAMS has added another after-school opportunity for students, the NAMS New Girls Club. The club is sponsored by staff members Jennifer Gold and Sadie Daniels. Rachel Moore, a NAMS student and member of the New Girls Club, demonstrated a "Comet Conversation."

November is National DECA month. Members of Asheboro High School's DECA Chapter presented "What DECA means to me" to the Board. DECA is an international, co-curricular student organization that introduces students to the fields of marketing, hospitality, management, and finance. DECA's goal is to prepare students to be emerging leaders.

Dr. Worrell announced that Asheboro High School and Child Nutrition Director, Tom Quinn, received the USDA Best Practices Award on October 29, 2015, for implementation of Second Chance Breakfast. This was the top award issued at the North Carolina School Nutrition Administrators Conference.

Jennifer Smith recognized Wendy Rich, Director of Elementary Education, on her being awarded the North Carolina Council of Teachers of Mathematics (NCCTM) most prestigious award, W. W. Rankin. The award recognizes an individual for their outstanding contributions in the field of mathematics as well as service to the organization.

### **Public Comments**

Chairman Redding opened the floor to public comments; no one signed up to address the Board.

Upon motion by Ms. Kidd, seconded by Ms. Cranford, the Consent Agenda was unanimously approved by the Board.

### **Consent Agenda**

The following Consent Agenda items were approved:

*\*Approval of Minutes – October 8, 2015*

*\*Discard Bid Approval (A copy of the Discard Bid Approval will become a part of these minutes.)*

*\*Personnel*

### **RESIGNATIONS/RETIREMENTS/SEPARATIONS**

<b><u>NAME</u></b>	<b><u>SCHOOL/SUBJECT</u></b>	<b><u>EFFECTIVE</u></b>
Carter, Kevin	GBT/Head Custodian	10/28/15
Cox, Lucia	AHS/NOVA Academy	10/27/15
Craver, Nathan	CO/Director of Technology and Innovation	11/20/15
Knight, Marchelle	AHS/English as a Second Language	1/15/16
Purvis, Pamela	DLL/Data Manager-Treasurer	11/13/15
Coffman, Alison	LP/2 <sup>nd</sup> Grade	12/18/15

### **APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>SCHOOL/SUBJECT</u></b>	<b><u>EFFECTIVE</u></b>
Bates, Julie	CWM-LP/Ex. Children	10/13/15
Gallimore, Sarah	GBT/4 <sup>th</sup> Grade	11/16/15
Williams, Sharon	NAMS/Math Tutor (PT)	10/26/15 – 6/8/16
Briggs, Taylor	AHS/Social Studies (PT)	12/7/15
Freeman, Michelle	AHS/Health Science	12/14/15
Morales, Marisol	LP/Exceptional Children Instructional Asst.	11/23/15
Fraser, Cassandra	CO/Substitute \$80 per day	11/13/15
Hayden, Amanda	CO/Substitute \$80 per day	11/13/15
Ridge, William	CO/Substitute \$80 per day	11/13/15
Robbins, Terri	CO/Substitute \$80 per day	11/13/15
Spencer, Tristan	CO/Substitute \$80 per day	11/13/15
White, Renata	CO/Substitute \$80 per day	11/13/15
Willett, Julie	CO/Substitute \$80 per day	11/13/15

### **Information, Reports and Recommendations**

Dr. Maerz presented, for 30-day review, the following policies:

- Policy 5010 - Parent Organizations
- Policy 5025 - Prohibition of Alcoholic Beverages
- Policy 6325 - Parking Areas for Students
- Policy 6540 - Hazardous Materials
- Policy 6550 - Vandalism
- Policy 7201 - Staff Involvement in Decision Making

Dr. Rice presented draft copies of the 2016-2017 and 2017-2018 school year calendars for 30-day review. The proposed calendars will be presented to the Board for approval at the December 10, 2015, Board Meeting.

### **Action Items**

Administrators and members of the School Leadership Teams from the Early Childhood Development Center, North Asheboro Middle, South Asheboro Middle and Asheboro High schools presented Continuous Improvement Plans highlighting the schools' goals for the 2015-2016 school year. A motion was made by Mr. Yow, seconded by Mr. Agudelo, and unanimously approved by the Board to approve all plans as presented.

Following a 30-day review, a motion was made by Ms. Harrington and seconded by Dr. Harris, to approve the following policies:



- Policy 2110 – Board Member Elections
- Policy 2610 – Board Attorney
- Policy 5024/6127/7266 – Emergency Epinephrine Auto-Injector Devices
- Policy 6230—School Meal and Competitive Foods Standards
- Policy 6510 – Organization of Equipment, Materials, and Supplies Services
- Policy 6520—Use of Equipment, Materials, and Supplies
- Policy 6521—Personal Use of Equipment, Materials, and Supplies
- Policy 6522—Use of Equipment, Materials, and Supplies by Non-School Groups

The motion passed unanimously. (A copy of the policies will become a part of these minutes.)

Superintendent Worrell recommended approval of the proposed Vision and Mission Statements. The new statements are:

**Vision Statement:** Asheboro City Schools will be a community of excellence where each student graduates globally competitive for college, careers, and citizenship.

**Mission Statement:** We are committed to providing rigorous, individualized, and engaging learning opportunities for all students in a safe and inviting environment to ensure our students become successful lifelong learners, prepared for global citizenship.

Ms. Cranford made a motion to approve the Vision and Mission Statements as presented. Ms. Harrington seconded and the motion carried unanimously. (A copy of the Vision and Mission Statements will become a part of these minutes.)

Gidget Kidd reviewed with members of the Board the process of the nominating committee comprised of Gidget Kidd serving as Chairman along with Mr. Gus Agudelo, and Ms. Linda Cranford. Ms. Jane Redding and Mr. Kyle Lamb served as ex-officio officers. Ms. Kidd shared the committee had met to review the 6 applications and interviewed five candidates. The nominating committee presented its recommendation of Mr. Michael Smith and Jeni Martin as appointees to Asheboro City Board of Education to fulfil the unexpired terms of Steve Jones and Jane Redding. Mr. Priest motioned to approve the recommendations of Mr. Smith and Ms. Martin with Ms. Cranford seconding. The Board unanimously approved the committee’s recommendations and appointed Mr. Smith and Ms. Martin to the Board of Education. They will be sworn into office at the December Board of Education meeting. Mr. Smith and Ms. Martin will serve 2-year terms until the next election cycle in November 2017.

### **Superintendent’s Report/Calendar of Events**

Leigh Anna Marbert shared the Calendar of Events highlighting the following dates and events: American Education Week, November 16-20; Asheboro High School Fall Musical “Into the Woods,” November 19-22; December 7, Hour of Code; December 15, Superintendent’s Holiday Luncheon; and December 15, Advanced Placement Tea Reception.

Ms. Marbert reviewed the latest edition of Points of Pride highlighting several student and staff recognitions.

Superintendent Worrell presented an update on the 2015-2016 Asheboro City Schools’ Strategic Plan goals.

Superintendent Worrell also presented an update on the development of the 2016-2021 Strategic Plan process. We are excited about the community’s involvement and engagement in this process.

### **Board Operations**

Mr. Archie Priest and Ms. Joyce Harrington were re-elected to the school board on Tuesday, November 3, 2015. Also elected to the Board were Ms. Beth Knott and Mr. Baxter Hammer. Mr. Priest, Ms. Harrington, Ms. Knott, and Mr. Hammer will be sworn into office at the December 10, 2015, board meeting along with appointees Mr. Smith and Ms. Martin.

Chairman Redding reminded board members that the Board will reorganize at the December board meeting.

Chairman Redding reminded members of the Board of the following important dates:

- November 16 – 20, American Education Week
- November 16 – 18, NCSBA Annual Conference, Koury Convention Center, Greensboro, North Carolina
- November 19 – 22, Asheboro High School Fall Musical, *Into the Woods*, 7:00 p.m. and 2:00 p.m. on 11/22
- December 7, 5-7:00 p.m., Hour of Code, Professional Development Center
- Wednesday, December 9, Senior Holiday Luncheon, 11:45 A.M., Loflin Elementary
- Thursday, December 10, Board of Education Meeting
- Tuesday, December 15, Superintendent’s Holiday Luncheon, 11:30 a.m., Professional Development Center
- Tuesday, December 15, 3:45 p.m., Advanced Placement Tea Reception, Asheboro High School Media Center
- Wednesday, January 13, Middle School District Science Fair, (Awards Ceremony at noon), North Asheboro Middle School
- January 14-15, 2016, School Board 101 for New Board of Education Members, NCSBA, Raleigh, NC
- Thursday, January 21, 5:30 p.m., Board Appreciation Reception, Professional Development Center
- Thursday, January 21, Board of Education Meeting
- Saturday, January 30, Winter Board Retreat, Professional Development Center
- February 7-10, AdvancED (Southern Association of Colleges and Schools) Five-year Reaccreditation Visit
- Thursday, February 11, Board of Education Meeting
- Tuesday, February 16, 7:00 p.m., Asheboro City Schools District Spelling Bee, Donna Lee Loflin Elementary
- Thursday, March 10, Board of Education Meeting
- Wednesday, March 23, Digital Expo, Asheboro High School
- April 8-11, 2016, National School Board Conference, Boston, MA (Registration open)
- Thursday, April 21, Board of Education Meeting

A motion was made by Ms. Cranford, seconded by Mr. Agudelo, and unanimously approved by the Board, to adjourn from open session and enter closed session at 9:16 p.m. under Statute 143-318.11(a)(1) for the purpose to discuss a personnel matter.

#### **Executive Session**

Upon motion by Ms. Kidd, seconded by Ms. Harrington, and unanimously approved by the board, to open executive session at 9:25 p.m.

#### **Open Session**

A motion was made by Ms. Kidd, seconded by Ms. Cranford, to reconvene in open session, and unanimously approved by the board. A motion was made by Mr. Yow and seconded by Ms. Harrington to approve action taken in closed session. The Board unanimously approved the motion.

#### **Adjournment**

There being no further business, a motion was made by Dr. Harris, seconded by Mr. Yow, and unanimously approved by the Board, to adjourn at 9:40 p.m.

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Chairman

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Secretary

**Asheboro City Schools  
Personnel Transactions  
December 10, 2015**

**\*A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Adams	Ellen	AHS	Math	1/1/2016
Coble	Chandra	NAMS	Science	1/1/2016
Smith	Jennifer	CO	Assistant Superintendent C&I	2/29/2016

**\*B. APPOINTMENTS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Austin	Stephanie	CO	EC Program Specialist	12/17/2015
Briggs	William "Taylor"	AHS	Social Studies (part-time)	12/16/2015*
Dowdy	Michael	AHS	Instructional Assistant, EC	11/18/2015
Freeman	Michelle	AHS/NAMS	Health Science	12/14/2015*

\*reflects a change to the start date previously approved

**Asheboro City Schools  
Personnel Transactions - Addendum  
December 10, 2015**

**\*A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Wright	Elsie	ECDC	Instructional Assistant	1/29/2016

**\*B. APPOINTMENTS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Edwards	Matthew	AHS	English as a Second Language	1/19/2016
Vamospercsi	Stephen	NAMS	Science	1/4/2016
Giles	Russell	CO	Substitute/\$80 per day	12/11/2016
Paige	Josephine	CO	Substitute/\$80 per day	12/11/2016
Sanseverino	Alicia	CO	Substitute/\$80 per day	12/11/2016
Vamospercsi	Stephen	CO	Substitute/\$80 per day	12/7/2016
White	Robert	CO	Substitute/\$80 per day	12/11/2016

**Asheboro City Schools  
Certified Appointments  
December 10, 2015**

<b><u>NAME</u></b>	<b><u>COLLEGE/DEGREE</u></b>	<b><u>LICENSURE</u></b>
Austin, Stephanie	Averett University B: Clinical & Counseling Psychology Radford University M: School Psychology	School Psychologist EC Program Admin.

Ms. Stephanie Austin is recommended as the Exceptional Children Services Lead Program Specialist for Behavior and Specially Designed Instruction for the district. Ms. Austin is a veteran educator who brings a wealth of experience as a lead school psychologist, crisis coordinator, MTSS district coordinator, PBIS trainer and coach, and lead EC auditor. Much of her career has been with Rockingham County Schools, and most recently with Guilford County Schools. We are pleased to welcome Ms. Stephanie Austin to Asheboro City Schools.

**Asheboro City Schools  
Certified Appointments - Addendum  
December 10, 2015**

<b><u>NAME</u></b>	<b><u>COLLEGE/DEGREE</u></b>	<b><u>LICENSURE</u></b>
Edwards, Matthew	UNC-Greensboro B: Music Education M: Curriculum & Instruction/ESL	English as a Second Language

Mr. Matthew Edwards is recommended to teach English as a Second Language (ESL) at Asheboro High Schools for the remainder of the 2015-2016 school year. Mr. Edwards is a veteran educator who spent seven years as an ESL teacher at North Asheboro Middle School before moving to Durham Public Schools. While in Durham, Mr. Edwards served the DPS as the district ESL Instructional Facilitator. He is a certified SIOP Instructor and a trainer for ExC-ELL strategies. We are very pleased to welcome Mr. Edwards back to Asheboro City Schools.

<b><u>NAME</u></b>	<b><u>COLLEGE/DEGREE</u></b>	<b><u>LICENSURE</u></b>
Vamospercsi, Stephen	Baldwin Wallace University (OH) B: Middle Childhood Education	6-9 Math & Science

Mr. Stephen Vamospercsi is recommended to teach 6<sup>th</sup> grade science at North Asheboro Middle School for the remainder of the 2015-2016 school year. Mr. Vamospercsi completed his student teaching at North Asheboro Middle School this month, splitting his time in 7<sup>th</sup> grade math and 6<sup>th</sup> grade science. Beyond student teaching, Mr. Vamospercsi integrated himself into the NAMS family, participated in afterschool events and attended many athletic events. Mr. "V" as the students call him, enjoyed his time here and is looking forward to starting his teaching career in Asheboro. Welcome Mr. "V".

# Policies for 30-Day Review

The board of education is committed to providing a safe school environment that is free from violence, to the maximum extent possible. Employees, students, visitors, and other persons are prohibited from possessing, carrying, using, or threatening to use, or encouraging another person to possess, carry, use, or threaten to use, weapons or explosives on school property or while attending curricular or extracurricular activities sponsored by the school system. This policy applies to weapons or explosives carried openly or concealed.

Any employee who violates this policy will be subject to immediate termination. Any visitor or other person who violates this policy will be escorted from the premises and/or school activity immediately. The superintendent or principal shall immediately report any violation of this policy to law enforcement officials. Any employee who is aware that a weapon or explosive is present on school property or at a school event in violation of this policy must immediately report this information to the principal or designee or the school resource officer as appropriate.

Students who violate this policy are subject to discipline as provided in policy 4333, Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety.

**A. WEAPONS AND EXPLOSIVES DEFINED**

For purposes of this policy, a weapon includes, but is not limited to, any gun, rifle, pistol, or other firearm of any kind; any BB gun, stun gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors, and razor blades (except solely for personal shaving), or fireworks; and any sharp-pointed or -edged instrument, except instructional supplies, unaltered nail files, and clips and tools used solely for the preparation of food, instruction, and/or maintenance on educational property. For purposes of this policy, an explosive includes, but is not limited to, any dynamite cartridge, bomb, grenade, mine, or powerful explosive as defined in G.S. 14-284.1.

**B. SCHOOL PROPERTY**

For purposes of this policy, school property is any school building or bus, school campus, grounds, recreational area, athletic field, or other property owned, used, or operated by the board of education.

**C. EXCLUSIONS**

This policy does not apply to:

1. a weapon or explosive used solely for educational or school-sanctioned ceremonial purposes, or used in a school-approved program conducted under the supervision of an adult whose supervision has been approved by the school authority;



2. a person who has a concealed handgun permit that is valid under state law or who is exempted by state law from needing a permit to carry a concealed handgun, if any of the following conditions are met:
  - a. the person has a handgun in a closed compartment or container within the person's locked vehicle or in a locked container securely affixed to the person's vehicle (the person may unlock the vehicle to enter or exit the vehicle provided the handgun remains in the closed compartment at all times and the vehicle is locked immediately following the entrance or exit);
  - b. the person has a handgun concealed on the person and the person remains in a locked vehicle (the person may unlock the vehicle to allow another person to enter or exit); or
  - c. the person is within a locked vehicle and removes the handgun from concealment only for the amount of time reasonably necessary to move it to a closed compartment or container within the vehicle or to move it from the closed compartment or container to concealment on the person.
3. firefighters, emergency service personnel, North Carolina Forest Service personnel, and any private police employed by the board of education, when acting in the discharge of their official duties; =
4. law enforcement officers or other persons as provided in G.S. 14-269.2(g)(1a); or
5. a volunteer school safety resource officer providing security at a school pursuant to an agreement as provided in G.S. 115C-47(61), provided that the volunteer school safety resource officer is acting in the discharge of his or her official duties and is on the educational property of the school that the officer was assigned to by the head of the local law enforcement agency.

Legal References: G.S. 14-69.2, -269, -269.2, -284.1; 20-17; 115C-47(61), -288(g)

Cross References: Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety (policy 4333)

Adopted: May 11, 2000

Updated: March 12, 2009, April 10, 2014

The board endorses the goals of the Community Schools Act. The board will make specified indoor and outdoor school facilities available for use by eligible community groups under agreements developed in accordance with this policy. The board also will make some outdoor school facilities available for limited recreational use by the general public when not inconsistent with the board's use of the facilities. Public use is subject to Section H of this policy.

**A. GENERAL PRINCIPLES**

The use of school facilities by community groups should be consistent with the goals and objectives of the board and school district and must not conflict with the educational program.

Community use of school facilities is encouraged, but should not interfere with their use for the educational program and should not be so extensive as to prevent the need to adequately maintain them, in order to protect the taxpayers' investment.

Use of school facilities will not be approved for activities that do any of the following:

1. violate federal, state or local laws;
2. violate board of education policies or regulations;
3. advocate imminent violence;
4. damage or have the potential to damage school buildings, grounds or equipment;  
or
5. are in conflict with scheduled school activities

**B. PRIORITY IN USE/FEE STRUCTURE**

School-sponsored groups and activities, (such as school athletic events, school drama and choral productions), and meetings of student organizations, including organizations permitted to meet under the Equal Access Act, shall have first priority in the use of school facilities.

Priority for community use of facilities will then be given to non-profit community groups whose mission is similar or complementary to that of the school district. The district may sponsor non-profit community groups that serve the essential mission of the school district and help it meet its goals. Sponsorship decisions will be made on a case-by-case basis. The district shall not sponsor community groups that discriminate on the basis of the proscribed criteria in Policy 1710, Prohibition against Discrimination and

Harassment, including Bullying and Hazing. A decision to sponsor a community group is in the sole discretion of the superintendent.

For-profit groups are not permitted to use school facilities, unless the superintendent or designee determines that a particular use is non-commercial in nature. Nor are school facilities generally to be used for private purposes (such as weddings or family reunions), or for commercial activities of non-profit groups. School-sponsored fund raising activities may be permitted regardless of the sharing of event revenue with an outside entity, provided the superintendent or designee determines that the primary purpose of the event is to benefit education and approves a fund raiser request in accordance with Policy 8411, School Fund Raising Activities.

Although for-profit groups are generally not permitted to use school facilities, local dance-instruction studios have historically utilized our facilities for the purpose of staging dance recitals. Recognizing the board's long-standing relationship with these studios and their reliance on the availability of our facilities for the presentation of their artistic performances, the board deems it appropriate to exempt them from the prohibition against for-profit group use of our facilities. The mission of dance-instruction studios is similar and complementary to that of the school district, each has used our facilities for many years, without incident, and the board feels it is in the best interest of the community to allow their continued utilization of our facilities for dance recital purposes, upon payment of rental, utility, custodial and supervisory fees, as applicable.

Priority in the use of school facilities and the fee structure for such groups will be in accordance with the following user categories. Priority in use among groups within the same user category will not be based upon the viewpoints of the groups. (see Policy 1710/4021/7230, Prohibition Against Discrimination, Harassment and Bullying). All groups within the same user category will be charged for facility use according to the uniform fee structure. Upon approval of the facility use, all users will be required to submit the fees in advance.

1. School-sponsored groups and activities, such as athletic events, school drama and choral productions, and meetings of student organizations.  
Application: Not required. The school shall provide advance notice to the Director of Facilities of all such activities that will take place outside normal school hours.  
Insurance: Not Required  
Fees: None.
2. School related groups (organizations formed to support the school in some manner, such as the PTA, PTO, teachers' and principals' organizations and booster clubs)

Application: Required.

Insurance: Not Required

Fees: Fees for providing use of kitchens will be charged to cover costs. Custodial or other supervisory services may be charged.

3. Non-profit community groups sponsored by the district, approved fund raisers involving use of school facilities by outside groups, and one-time meetings for local governmental agencies supported by tax funds of the community (Asheboro City Council, Randolph Board of County Commissioners), including as a polling place on election days, in accordance with G.S. 163-129  
Application: Required.  
Insurance: Required  
Fees: None

4. Local government and youth organizations, including but not limited to any youth group listed in Title 36 of the United States Code as a patriotic society such as the Boy Scouts and Girl Scouts, and, political parties for the express purpose of annual or biennial precinct meetings and county and district conventions in accordance with G.S. 155C-527  
Application: Required.  
Insurance: Required  
Fees: Rental fees for the use of facilities may be charged. Custodial, kitchen, and supervisory fees will be charged.

5. All groups not included in the other categories  
Application: Required.  
Insurance: Required  
Fees: Rental, custodial, kitchen and supervisory fees will be charged.

Prior to the beginning of each school year, the superintendent shall submit for board approval a fee structure that lists the amount or method of calculating rent and fees to be charged for facility use.

### **C. REQUESTS FOR USE OF FACILITIES**

Any eligible individual or group in categories 2, 3, 4 and 5 above that wishes to use a school facility must submit a request to the principal of the school that contains the desired facility. The request must be submitted using a written application, which will be available in the principal's office. An application for use of a school facility shall be filed at least two (2) weeks prior to the date of intended use. An application must be approved by the principal and the Director of Facilities and Maintenance.

**D. FACILITIES AVAILABLE FOR USE**

The board permits eligible individuals or groups to use certain facilities in schools.

The following types of facilities are available for use at schools: auditoriums, theaters, and multi-purpose rooms; dining areas and kitchens; designated classrooms; designated gymnasiums; media centers; and playgrounds. Costs for using designated facilities will be calculated in accordance with the fee structure adopted by the board.

Other school facilities may be used only in exceptional circumstances based on a justified need and as approved by the superintendent or his/her designee. The superintendent is authorized to determine the fees for the use of facilities in such circumstances.

**E. RULES GOVERNING USE OF SCHOOL FACILITIES**

The superintendent shall develop regulations consistent with this policy. The regulations will include an application process, and provisions regarding the supervision of groups using facilities, the care of facilities, prohibited conduct and other issues deemed appropriate by the superintendent. A copy of such regulations will be furnished to all applicants at the time they receive the facilities use application form. In addition to the regulations established by the superintendent, users of school facilities must comply with the following rules:

1. Users must comply with all federal, state and local laws and all rules required by the board, superintendent or his/her designee, or the principal.
2. Users must comply with the requirements of the Americans with Disabilities Act (ADA) (particularly Subchapter III pertaining to Public Accommodations and Services Operated by Private Entities) and the federal regulations that have been adopted for the implementation of the ADA.
3. Users must comply with board policy and legal requirements forbidding the use of tobacco products in school facilities and on school grounds (see policy 5026/7250, Smoking and Tobacco Products).
4. Users must not consume or possess alcohol or drugs on school grounds (see policy 5025, Prohibition of Alcoholic Beverages).
5. Users must not possess weapons or explosives while on school grounds (see policy 5027/7275, Weapons and Explosives Prohibited).
6. Users are responsible for supervising their activity and the people present at their

activity. Users are responsible for maintaining order and safety during their activity.

7. Users shall not publicize or advertise events in school facilities prior to obtaining all required approvals.

A user's violation of the provisions of this policy or any applicable regulations is grounds for suspending the user's privilege to use school facilities for such period of time deemed appropriate by the principal, subject to the review of the superintendent and board of education.

#### **F. DAMAGES AND LIABILITY INSURANCE**

Users of school facilities are responsible for all damages to school facilities, property or equipment that occurs while the facility is being used by the group, regardless of who causes the damage. Users also are responsible for the conduct of all persons involved in the users' activities while on school property.

All users groups, except categories 1 and 2 above, must furnish a certificate of insurance for general liability coverage with a total limit coverage of \$1,000,000 for each claim made.

#### **G. TERM AND ACCEPTANCE OF LEASE**

The superintendent is authorized to enter into agreements with community groups for the lease of school property for terms of one year or less. All such leases must be reviewed and approved in advance by the board attorney. The superintendent will inform the board of the execution of any lease at its next regularly scheduled meeting. Leases may be renewed following the same process.

Absent unusual circumstances, leases will not be granted for a term longer than one year. A lease for more than one year must be approved in advance by the board.

#### **H. USE OF OUTDOOR SCHOOL FACILITIES BY THE GENERAL PUBLIC**

Outdoor property and facilities of the school system will be open to limited use by members of the general public in accordance with rules to be established by the superintendent or designee. Public use will be permitted only to the extent that it 1) is not inconsistent with the proper preservation and care of the outdoor school property; 2) does not interfere with the safe and efficient operation of the schools and school activities; and 3) does not conflict with use by any community group operating under a facility use agreement described in this policy. The superintendent is authorized to establish all terms, conditions, and rules necessary

to regulate the use of outdoor facilities by members of the general public consistent with these requirements.

**I. REVIEW OF DECISIONS CONCERNING USE OF SCHOOL FACILITIES**

Any person or organization may request a review of any decision made by staff pursuant to this policy in accordance with policy.

Legal References: Americans with Disabilities Act, 42 U.S.C. 12101 *et seq.*, 28 C.F.R. pt. 35; Equal Access Act, 20 U.S.C. 4071-4074, 28 C.F.R. pt. 36; Boy Scouts of America Equal Access Act, 20 U.S.C. 7905, 34 C.F.R. pt. 108; Community Schools Act, G.S. 115C-203 to -209.1, -524, -527; 160A-274; 163-129

Cross References: Prohibition Against Discrimination and Harassment including Bullying and Hazing (1710/4021/7230), Parent and Student Grievance Procedure (1740/4010), Prohibition of Alcoholic Beverages (5025), Smoking and Tobacco Products (policy 5026/7250), Weapons and Explosives Prohibited (5027/7275), School Fund Raising Activities (policy 8411), Sale, Disposal and Lease of Board-Owned Real Property (9400)

Adopted: April 9, 1998 to become effective July 1, 1998

Revised: February 12, 2009, June 14, 2012

The board recognizes that students may need to take medication during school hours. School personnel may administer drugs or medication prescribed by a doctor upon the written request of the parents. To minimize disruptions to the school day, medicines should be taken at home rather than at school whenever feasible. School personnel should not agree to administer any medication that could be taken at home.

**A. STANDARDS FOR ADMINISTERING MEDICINES**

1. School employees are authorized to administer drugs or medication when all of the following conditions have been met.
  - a. The student's parent or legal custodian has made a written request that school personnel administer the drug or medication to the student and has given explicit written instructions describing the manner in which the drug or medication is to be administered.
  - b. A physician has prescribed the drug or medication for use by the student (for over-the-counter medications as well as medications available only by a physician's prescription).
  - c. A physician has certified that administration of the drug or medication to the student during the school day is necessary (for over-the-counter medications as well as medications available only by a physician's prescription).
  - d. The employee administers the drug or medication pursuant to the written instructions provided by the student's parent or legal custodian.
2. The superintendent shall develop procedures for the implementation of this policy. These rules and a copy of this policy must be made available to all students and parents each school year. The superintendent's procedures should be developed according to the guidelines listed below.
  - a. The health and welfare of the student must be of paramount concern in all decisions regarding the administration of medicine.
  - b. Students with special needs are to be afforded all rights provided by federal and state law as enumerated in the *Policies Governing Services for Children with Disabilities*. Students with disabilities also are to be afforded all rights provided by anti-discrimination laws, including Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.



- c. No student may possess, use or transmit any drug or counterfeit drug prohibited by policy 4325, Drugs and Alcohol.
- d. The board generally encourages school personnel to administer medicine from a centralized location. However, in all instances, whether from a centralized location or multiple locations, any medicines kept at school for a student must be kept in a locked and secure place.
- e. All school personnel who will be administering medicines must receive appropriate training.
- f. Only drugs clearly prescribed or intended for the student may be administered by school personnel. At the time a parent brings a drug to school for administration, if school personnel have concerns regarding the appropriateness of a drug or dosage for a student, a confirmation should be obtained from the student's doctor or another doctor prior to administering the medicine or allowing a student to self-administer a medicine.
- g. Although efforts should be made not to disrupt instructional time, a parent has the right to administer medicines to his or her child at any time while the child is on school property.
- h. Written information maintained by school personnel regarding a student's medicinal and health needs is confidential. Parents and students must be accorded all rights provided by the Family Educational Rights and Privacy Act and state confidentiality laws. Any employee who violates the confidentiality of the records may be subject to disciplinary action.

#### **B. OVER-THE-COUNTER MEDICATION**

Consistent with the above requirements, over-the-counter medications will only be given during school hours by school personnel if they are labeled by a pharmacist, complete with instructions (like a prescription drug). Parents who want school personnel to administer over-the counter medication must provide the medication to school personnel pursuant to the requirements of this policy.

#### **C. EMERGENCY MEDICATION**

Students who are at risk for medical emergencies, such as those with asthma or severe allergies, must have an emergency health care plan developed for them to address emergency administration of medicine.

#### **D. STUDENT SELF-ADMINISTERING ASTHMA MEDICATIONS**

The board recognizes that students with asthma and/or subject to anaphylactic reactions may need to possess and self-administer asthma medication on school property. As used

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in this policy, “asthma medication” means a medicine prescribed for the treatment of asthma or anaphylactic reactions and includes a prescribed asthma inhaler or epinephrine auto-injector. The superintendent shall develop procedures for the possession and self-administration of asthma medication by students on school property, during the school day, at school-sponsored activities, and/or while in transit to or from school or school-sponsored events.

1. Before a student will be allowed to self-administer medicine pursuant to this section, the student’s parent or guardian must provide to the principal or designee all of the documents listed below.
  - a. written authorization from the student’s parent or guardian for the student to possess and self-administer asthma medication;
  - b. a written statement from the student’s health care practitioner verifying:
    - 1) that the student has asthma and/or an allergy that could result in anaphylactic reaction;
    - 2) that he or she prescribed medication for use on school property during the school day, at school-sponsored activities, or while in transit to or from school or school-sponsored events; and
    - 3) that the student understands, has been instructed in self-administration of the asthma medication, and has demonstrated the skill level necessary to use the medication and any accompanying device;
  - c. a written treatment plan and written emergency protocol formulated by the prescribing health care practitioner for managing the student’s asthma or anaphylaxis episodes and for medication use by the student;
  - d. a statement provided by the school system and signed by the student’s parent or guardian acknowledging that the board of education and its agents are not liable for injury arising from the student’s possession and self-administration of asthma medication; and
  - e. any other documents or items necessary to comply with state and federal laws.
2. Prior to being permitted to self-administer medicine at school, the student also must demonstrate to the school nurse, or the nurse’s designee, the skill level necessary to use the asthma medication and any accompanying device.
3. Finally, the student’s parent or guardian shall provide to the school backup asthma medication that school personnel are to keep in a location to which the

student has immediate access in the event of an emergency.

All information provided to the school by the student's parent or guardian must be kept on file at the school in an easily accessible location. Any permission granted by the principal for a student to possess and self-administer asthma medication will be effective only for the same school for 365 calendar days. Such permission must be reviewed annually.

A student who uses his or her prescribed asthma medication in a manner other than as prescribed may be subject to disciplinary action pursuant to the school disciplinary policy. No one may impose disciplinary action on the student that limits or restricts the student's immediate access to the asthma medication.

The board does not assume any responsibility for the administration of drugs or medication to a student by the student, the student's parent or legal custodian or any other person who is not authorized by this policy to administer medications to students.

Legal References: Americans with Disabilities Act, 42 U.S.C. 12134, 28 C.F.R. pt. 35; Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; Individuals with Disabilities Education Act, 20 U.S.C. 1400 *et seq.*, 34 C.F.R. pt. 300; Rehabilitation Act of 1973, 29 U.S.C. -705(20), -794, 34 C.F.R. pt. 104; G.S. 115C-36, -307(c), -375.2; *Policies Governing Services for Children with Disabilities*, State Board of Education Policy GCS-D-000

Cross References: Parental Involvement (policy 1310/4002), Drugs and Alcohol (policy 4325)

Adopted:

The board recognizes that it is important for students to maintain their physical health and receive proper nutrition in order to take advantage of educational opportunities. The board further recognizes that student wellness and proper nutrition are related to a student's physical well-being, growth, development and readiness to learn. The board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and regular physical activity as part of the total learning experience. As part of that commitment, the board directs the superintendent to oversee the development, implementation, and ongoing evaluation of this policy and other school system efforts to encourage students to be healthy and active, including compliance with the State Board of Education's Healthy Active Children Policy, HRS-E-000, as further described in Section F, below. The superintendent may designate a school system official to carry out this responsibility ("lead wellness official").

The superintendent or designee shall provide a copy of this policy to the North Carolina Department of Public Instruction each time it is revised by the board.

**A. SCHOOL HEALTH ADVISORY COUNCIL**

The board will maintain a school health advisory council to help plan, update, implement, promote and monitor this policy as well as to address other health and nutrition issues within the school system. The council serves as an advisory committee regarding student health issues and works in conjunction with the lead wellness official charged with oversight of this policy and the school system's efforts to promote student and employee health and wellness in compliance with state and federal requirements. The council is authorized to examine related research and laws, assess student needs and the current school environment, review existing board policies and administrative regulations, collaborate with appropriate community agencies and organizations, and help raise awareness about student health issues. The council also may make policy recommendations to the board related to this policy and other policies concerning student wellness and in conjunction with the lead wellness official, shall periodically and suggest revisions to this policy. In addition, the council may assist in the development of a plan for measuring and assessing implementation of this policy and in developing methods to inform and update the public about the content and implementation of this policy as described in Sections E and G, below.

The council will be composed of representatives from the school system, the local health department and the community. The council must include members of each of the following groups: the school board, school system administrators, school system food service representatives, physical education teachers, school health professionals, students, parents or guardians and the public. The council will provide information to the board about the following areas or concerns: safe environment, physical education, health education, staff wellness, health services, mental and emotional health, nutrition services, and family/community involvement.

The council shall provide periodic reports to the Superintendent or designee and public regarding the status of its work. In addition, the council shall assist the lead

wellness official in creating an annual report that includes the minutes of physical activity and the minutes of physical education and/or healthful living education received by students in the system each school year, as well as any other information required by the State Board of Education.

**B. NUTRITION PROMOTION AND EDUCATION**

The board believes that promoting student health and nutrition enhances readiness for learning and increases student achievement. The general goals of nutrition promotion and education are (1) to provide appropriate instruction for the acquisition of behaviors that contribute to a healthy lifestyle for students and (2) to teach, encourage and support healthy eating by students.

The board will provide nutrition education within the Healthful Living Standard Course of Study and the grade level expectations outlined in the Healthful Living Essential Standards adopted by the State Board of Education. Nutrition education should be designed to provide all students with the knowledge and skills needed to lead healthy lives. Students should learn to address nutrition-related health concerns through age-appropriate nutrition education lessons and activities.

Nutrition education and promotion should extend beyond the school environment by engaging and involving families and communities. School system personnel may coordinate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition. School system personnel are to work to disseminate and promote consistent nutrition messages throughout the school system, schools, classrooms, cafeterias, homes, community and media.

In conjunction with the school health advisory council, the board establishes the following additional specific evidence-based goals and strategies for nutrition promotion and education. The board will periodically measure and report progress toward meeting these goals.

Goals will consist of:

1. Child Nutrition will follow all North Carolina and federal nutritional guidelines.
2. Nutrition education will align with national dietary guidelines and adhere to the North Carolina Healthful Living Standard Course of Study to support a healthful lifestyle and improved quality of life for all students.

**C. NUTRITION STANDARDS AND GUIDELINES FOR ALL FOOD AND BEVERAGES AVAILABLE AT SCHOOL**

Consistent with policy 6200, Goals of School Nutrition Services, all foods available in the system's schools during the school day that are offered to students should help

promote student health, reduce childhood obesity, provide a variety of nutritional meals and promote lifelong healthy eating habits. All foods and beverages sold at school must meet the nutrition standards established in policy 6230, School Meal and Competitive Foods Standards, including the following:

1. School Lunch, Breakfast and Snack Programs

Foods provided through the National School Lunch or School Breakfast, or After School Snack Programs must comply with federal and state nutrition standards. The director of child nutrition<sup>19</sup> shall ensure that school system guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law.

2. Competitive Foods

All foods sold on school campuses during the school day (defined as the period from midnight through 30 minutes after the dismissal bell rings) in competition with the National School Lunch or School Breakfast Programs (“competitive foods”) must comply with the federal Smart Snacks standards. Competitive foods include food, snacks and beverages from a la carte menus, vending machines and outside suppliers, as well as foods or beverages sold in school stores and at fund-raisers. Vending machine sales also must comply with the requirements of G.S. 115C-264.2 and *Eat Smart: North Carolina’s Recommended Standards for All Foods in Schools*.

3. Other Foods Available on the School Campus During the School Day and After the School Day

Fundraising activities that involve the sale of foods and/or beverages to students during the school day (from midnight until 30 minutes after the dismissal bell rings) must comply with the Smart Snack Rules and may not be conducted until after the end of the last lunch period. See policy 6230, School Meal and Competitive Foods Standards.

The board encourages alternative fundraising activities such as non-food items or physical activity.

4. Food and Beverage Marketing

Food and beverage marketing on school campuses during the school day must meet federal and state standards.

**D. PHYSICAL EDUCATION AND PHYSICAL ACTIVITY**

1. Goals of the Physical Education Program

The goal of the physical education program is to promote lifelong physical activity and provide instruction in the skills and knowledge necessary for lifelong participation in physical activity. To address issues such as obesity, cardiovascular disease and Type II diabetes, students enrolled in kindergarten through eighth grade must have the opportunity to participate in physical activity as part of the system's physical education curriculum.

2. The Physical Education Course

The physical education course should be designed to foster support and guidance for being physically active, help students know and understand the value of being physically fit, and teach students the types of activities that contribute to total fitness. The course is to be taught in an environment where students can learn, practice and receive assessment on developmentally appropriate skills and knowledge as defined in the North Carolina Healthful Living Standard Course of Study. Students should be engaged in moderate to vigorous physical activity for fifty percent or more of class time. Class for physical education should be equivalent in size to those of other academic classes.

3. Physical Activity Requirements and Goals

School personnel should strive to provide opportunities for age and developmentally appropriate physical activity during the day for all students so that students can learn how to maintain a physically active lifestyle. Schools must provide a minimum of 30 minutes of moderate to vigorous physical activity daily for kindergarten through eighth-grade students. Such activity may be achieved through a regular daily physical education class as described in Sections D.1 and D.2 above, or through recess, dance, classroom energizers and/or other curriculum-based physical activity programs of at least 10 minutes duration, that, when combined, total 30 minutes of daily physical activity. Principals shall work with teachers to ensure that students meet the minimum physical activity requirement. The board will periodically measure and report progress toward meeting these goals.

To ensure that students have ongoing opportunities for physical activity and maintain a positive attitude towards physical activity, structured/unstructured recess and other physical activity may not be taken away from students as a form of punishment. In addition, severe and inappropriate exercise may not be used as a form of punishment for students.

**E. OTHER SCHOOL-BASED ACTIVITIES TO PROMOTE WELLNESS**

In addition to the standards discussed above, the board adopts the following goals for school-based activities designed to promote wellness:

1. Schools will provide a clean and safe meal environment.
2. Students will be provided adequate time to eat meals.
3. Drinking water will be available at all meal periods and throughout the school day.
4. Professional development will be provided for school system nutrition staff.
5. To the extent possible, the school system will utilize available funding and outside programs to enhance student wellness.
6. Food will not be used in the schools as a reward or punishment.
7. As appropriate, the goals of this wellness policy will be considered in planning all school-based activities.
8. Administrators, teachers, school nutrition personnel, students, parents or guardians, and community members will be encouraged to serve as positive role models to promote student wellness.

**F. IMPLEMENTATION AND REVIEW OF POLICY**

1. Oversight and Monitoring of Implementation and Progress

The lead wellness official, in conjunction with the school health advisory council, shall oversee the implementation of this policy and monitor system schools, programs and curricula to ensure compliance with and to assess progress under this policy, related policies and established guidelines or administrative regulations. Each principal shall be responsible for and shall report to the lead wellness official regarding compliance and measurements of progress in his or her school. Staff members responsible for programs related to student wellness also shall report to the lead wellness official regarding the status of such programs.

2. Review of Policy

The lead wellness official shall work with members of the school health advisory council to periodically review and update of this policy based on an assessment of the school system's compliance with the policy, progress toward meeting the policy goals, and other relevant factors.

3. Annual Reporting

- a. The lead wellness official shall prepare annual written reports to the superintendent and State Board of Education that describe the school system's progress towards achieving the goals established in this policy and that provide all other information required by the superintendent



and/or the State Board of Education pertaining to the school system's efforts to comply with this policy and SBE policy HRS-E-000. This information shall be provided to the public as provided in Section G, below.

- b. The superintendent or designee shall monitor the system's compliance with laws and policies related to student wellness, the implementation of this policy, and progress toward meeting the goals of the policy. At a minimum, the superintendent or designee shall monitor the following:
  1. the extent to which the individual schools are in compliance with this policy;
  2. the extent to which the board's wellness policy compares to model local school wellness policies and meets state and federal requirements; and
  3. a description of each school's progress in attaining the goals of this policy and a summary of the school's activities undertaken in support of the policy goals.

#### **G. PUBLIC NOTIFICATION**

The lead wellness official shall assist the school health advisory council to annually inform and update the public about this policy and State Board policy HRS-E-000. The information provided must include the content of the policies and the school system's efforts and progress in implementing. All information required to be reported annually or that is otherwise reported to the board in accordance with Section F shall be widely disseminated to students, parents and the community in an accessible and easily understood manner, including by posting a copy of this policy and the annual report on the school system website.

#### **H. RECORDKEEPING**

The superintendent or designee shall maintain records to document compliance with this policy and all federal and state requirements. These records, at a minimum, must include:

1. a written copy of this policy and any updates;
2. documentation demonstrating compliance with all reportable elements of this policy and with the community involvement requirements, including requirements to make this policy and other progress reports available to the public; and
3. documentation of annual wellness policy reports for each school in the system.

Legal References: Child Nutrition and WIC Reauthorization Act of 2004, 42 U.S.C. 1751; Healthy, Hunger-Free Kids Act of 2010, P.L. 111-296; National School Lunch Act, 42 U.S.C. 1751 *et seq.*; 7 C.F.R. 210.11 and 210.12a; G.S. 115C-264.2, -264.3; State Board of Education Policies HRS-E-000, TCS-S-000, TCS-S-002; *Eat Smart: North Carolina's Recommended Standards for All Foods in Schools*, N.C. Department of Health and Human Services, N.C. Division of Public Health (2004)

Cross References: Goals of Student Health Services (policy 6100), Goals of School Nutrition Services (policy 6200), School Meal and Competitive Foods Standards (policy 6230)

Issued: August 10, 2006

Revised: June 30, 2009, April 10, 2014

## **GOALS OF STUDENT TRANSPORTATION SERVICES**

*Policy Code:*

**6300**

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The local board will provide school transportation services for eligible students consistent with the following goals:

1. providing transportation to and from school to students most in need of the service;
2. making safety a priority in maintaining quality transportation equipment and vehicles;
3. teaching and expecting students to act in a safe and orderly manner while using school transportation;
4. planning and providing transportation services efficiently and economically;
5. using transportation services to support the types of learning opportunities available to students;
6. working effectively with students, parents, guardians, private contractors and other governmental agencies in providing transportation services; and
7. providing courteous service to students and responding promptly and courteously to requests by parents, guardians and students.

Legal References: G.S. 115C-36, -239, -240

Cross References:

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

## **SAFETY AND STUDENT TRANSPORTATION SERVICES**

*Policy Code:*

**6305**

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Safety is of paramount concern in providing student transportation services. The board recognizes that providing safe transportation requires the cooperation of students, parents, volunteers, personnel and other governmental agencies. The superintendent or designee and all principals shall make reasonable efforts to inform affected individuals or entities about safety issues and monitor compliance with legal requirements and this policy.

### **A. STUDENT BEHAVIOR**

A safe and orderly environment is critical whenever transporting students. The Code of Student Conduct and board policies on student behavior apply as provided in board policy 4300, Student Behavior Policies. All students will receive training on school bus safety as required by law regardless of whether they regularly ride a school bus to and from school.

### **B. TRANSPORTATION SAFETY ASSISTANTS AND BUS MONITORS**

Upon recommendation of a building principal and the superintendent, the board may employ transportation safety assistants to assist bus drivers with the safety, movement, management and care of students. In addition, the superintendent or designee may appoint a volunteer monitor to assist a bus driver with maintaining order and student safety for any bus assigned to a school. As necessary, the superintendent or designee shall designate in administrative guidelines the responsibilities of school bus transportation safety assistants and bus monitors in accordance with state law.

### **C. MAINTENANCE**

The superintendent or designee and principals will fulfill all duties prescribed by state law and regulations for maintaining, inspecting and repairing school buses and other vehicles used to transport students.

### **D. SAFETY PRACTICES ON SCHOOL BUSES AND ACTIVITY BUSES**

In addition to any rules established by the superintendent or designee for the safe operation of the student transportation services, the board expects school employees to observe the following practices.

1. All school bus drivers must utilize the North Carolina crossing signal to communicate to students when it is safe to cross the street to board the bus and when it is safe to cross the street after exiting the bus.

2. The number of students transported on any school bus, activity bus, commercial bus or contracted vehicle will not exceed the official rated capacity for the specific vehicle being used.
3. All riders must be seated while the vehicle is in motion.
4. No person will be permitted to stand or sit in the aisle or stepwell when the vehicle is in motion.
5. All school bus drivers are expected to use good judgment in determining whether it is safe to operate a school vehicle, and to permit students to enter or leave the bus at particular locations.
6. Bus drivers must report immediately any suspected mechanical defects or other unsafe conditions, including road or traffic conditions which affect the safeness of the bus route or bus stops.

#### **E. TRAINING**

It is the responsibility of the superintendent or designee to see that:

1. students and bus drivers receive training as required by law, including training on the use of the North Carolina crossing signal;
2. students taking trips on activity buses or commercial buses receive safety instruction as needed, including, but not limited to, instruction on and demonstration of emergency exit operation for the vehicle on which they are riding for any specific trip; and
3. records of student training are made as required by the State Board of Education.

#### **F. ACCIDENT REPORTING**

The driver of any school bus or other school vehicle must report immediately to the superintendent or designee any accident involving death, injury or property. Any driver involved in an accident involving injury or property damage must undergo immediate drug and alcohol testing at the agency designated by the Asheboro City Schools.

Legal References: G.S. 115C-239, -240, -245, -248, -249.1; *Preventive Maintenance and Vehicle Replacement Manual (NC Bus Fleet Manual)*, State Board of Education Policy TCS-H-005, available at [www.ncbussafety.org/documents/Buses/NCBusFleetManual.pdf](http://www.ncbussafety.org/documents/Buses/NCBusFleetManual.pdf); State Board of

Education policies TCS-H-006, -011; *N.C. School Bus Handbook*, Department of Transportation, Division of Motor Vehicles, available at <http://www.ncdot.gov/dmv/driver/schoolbus/>

Cross References: Student Behavior Policies (policy 4300), Authority of School Personnel (policy 4301), School Plan for Management of Student Behavior (policy 4302), Orderly Environment (policy 4315)

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

## **ORGANIZATION OF STUDENT TRANSPORTATION SERVICES**

*Policy Code:*

**6310**

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The superintendent is responsible for establishing a student transportation services program consistent with board goals established in board policy 6300, Goals of Student Transportation Services, and state and federal laws and regulations. School personnel, volunteers, and private carriers are expected to be familiar with all duties imposed by law, board policy or the superintendent.

Specific duties related to providing student transportation services will be included in appropriate job descriptions.

Legal References: G.S. 115C-241, -242, -244 to -246, -248

Cross References: Goals of Student Transportation Services (policy 6300)

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

Safety is of paramount concern in providing student transportation services. Consistent with the board's goals for student safety, all drivers involved in transporting students must comply with the following board requirements.

**A. SCHOOL BUS AND ACTIVITY BUS DRIVERS**

School bus and activity bus drivers must:

1. possess required licenses and all other qualifications required by law;
2. undergo and follow all training required by law governing school bus and activity bus passenger safety
3. not operate a school or activity bus on a public street, highway or public vehicular area while using a mobile telephone or related technology (i.e. hands-free technology such as Bluetooth) while the bus is in motion, unless such use is for the sole purpose of communicating in an emergency situation;
4. use the North Carolina crossing signal required by the State Board of Education to communicate to students when it is safe to cross the street to board the bus and when it is safe to cross the street after exiting the bus
5. report to the principal any misconduct that is in violation of any of the student behavior policies in the 4300 series or school rules;
6. use reasonable judgment in the operation of the buses;
7. make reasonable efforts to maintain good order of the students being transported;
8. not permit any person to ride who is not assigned to the bus or has not received express permission of the principal or other designated official;
9. promptly report to the principal or other designated official any defect or other concern regarding the safety of the school bus, activity bus or other vehicle operated by the school system; and
10. report to the principal or other designated official by the next work day any moving violation citations received while operating any motor vehicle, whether on or off duty.

**B. OTHER DRIVERS**

Other drivers, including volunteer drivers, must:



1. possess required licenses and all other qualifications required by law;
2. report to the principal by the next working day any moving violation citations received while operating any motor vehicle, whether on or off duty; and
3. carry insurance if operating a privately owned vehicle.

If the board requires a school social worker to increase his or her private automobile liability coverage and/or to add a business use rider in order to transport students in his or her private vehicle, the social worker will be reimbursed for the additional premium charged and/or for the increased liability limits of the added rider.

The superintendent or designee shall make copies of this policy and other related policies available to drivers.

Legal References: G.S. 20-7(f)(2), -137.4, -218; 115C-47(25a), -241, -242, -244 to -246, -248, -251, -317.1; State Board of Education police TCS-H-006 and -010; Handbook for School Bus Drivers, Department of Transportation, Division of Motor Vehicles, available at <http://www.ncdot.gov/dmv/driver/schoolbus/>

Cross References: Student Behavior Policies (4300 series), Drug and Alcohol Testing of Commercial Motor Vehicle Operators (policy 7241), Insurance (policy 8340)

Adopted: May 14, 1998 to become effective July 1, 1998

Revised: January 11, 2007, January 10, 2008, May 10, 2012

**INSURANCE  
FOR STUDENT TRANSPORTATION SERVICES**

*Policy Code:*

**6330**

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No school bus, activity bus or other school-owned vehicle will be operated without state or locally purchased insurance to cover bodily injury and property damage. School buses will not be used for any purpose or any circumstance not covered by the State Tort Claims Act unless liability insurance has been purchased to cover such purpose or circumstance. Only activity buses and other vehicles meeting federal safety standards may be used for approved school-related activities. The superintendent or designee and principals shall monitor compliance with this policy.

In order to be covered by the State Tort Claims Act, school bus drivers will be paid at least in part from state funds. If no state funds are used, insurance will be purchased to cover bodily injury and property damage.

Legal References: 49 U.S.C. § 30125, 30165; G.S. 115C-42, -47(25), -239, -242, -257, -258, -259; G.S. 143, art. 31; Memorandum to All Superintendents from Eddie M. Speas, Jr., Special Deputy Attorney General, January 14, 1988

Cross References: Insurance (policy 8340)

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

## **DRUG AND ALCOHOL TESTING OF COMMERCIAL MOTOR VEHICLE OPERATORS**

*Policy Code:*

**7241**

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The purpose of this policy is to help ensure safe operation of school vehicles and to comply with federal law and regulations by establishing a comprehensive program of drug and alcohol testing for school bus drivers and all other commercial motor vehicle operators employed by the board of education.

### **A. APPLICABILITY**

Persons subject to this policy include any employee, volunteer or independent contractor who operates a commercial motor vehicle in the course of duties for the board of education, including anyone who regularly or intermittently drives a school bus, activity bus or other vehicle designed to transport sixteen or more people, including the driver.

### **B. PROHIBITED ACTS**

Commercial motor vehicle operators employed by the board must not be impaired by alcohol or by a prescription or nonprescription drug while on duty or while operating any motor vehicle. For the purposes of this policy, an employee will be considered impaired by alcohol in all cases when testing reveals a blood alcohol content of 0.002 or higher. Further, no driver will be permitted to perform safety sensitive functions if evidence exists of his or her alcohol consumption. In addition, commercial motor vehicle operators, and anyone who supervises commercial motor vehicle operators, will not commit any act prohibited by federal law, including “Controlled Substance and Alcohol Use Testing” (49 C.F.R. pt. 382, hereinafter referred to as Part 382), by this policy or by board policy 7240 Drug-Free and Alcohol-Free Workplace. No driver may operate any school bus or school activity bus while consuming alcohol or while alcohol remains in the driver’s body in violation of G.S. 20-138.2B.3.

### **C. TESTING**

The administration shall carry out pre-employment, post-accident, random, reasonable suspicion, return-to-duty and follow-up testing for drugs and alcohol as required by Part 382. School bus drivers and others employed by the board for the primary purpose of operating a commercial motor vehicle must undergo pre-employment testing. Employees whose duties include occasional driving will not be subject to pre-employment testing but must undergo all other testing required by Part 382.

All employees must undergo drug and alcohol testing before driving a commercial motor vehicle for the board of education.

**D. PRE-EMPLOYMENT INQUIRY**

All applicants who would be subject to this policy if employed by the board must consent in writing to the release of any information gathered pursuant to Part 382 by any of the applicant's previous employers.

Before employing any applicant subject to this policy or Part 382, the administration shall obtain, pursuant to written consent, all records maintained by the applicant's previous employer of prohibited acts committed by the applicant in the two years prior to the inquiry date.

**E. TRAINING AND EDUCATION**

Each commercial motor vehicle operator and supervisory employee, including principals and assistant principals, must be provided with educational materials that inform the employees of drug testing procedures, prohibited acts, consequences and other aspects of Part 382, this policy and any accompanying administrative procedures. The information also will identify a school district employee who is responsible for providing information on substance abuse. Each employee must sign a statement certifying his or her receipt of these materials.

Each supervisor responsible for overseeing the performance of commercial motor vehicle operators, including principals and assistant principals, must undergo at least one hour of training concerning alcohol misuse and an additional hour of training concerning drug abuse.

**F. REFERRALS**

Each motor vehicle operator who violates acts prohibited by Part 382 or G.S. 20-138.2B, other than provisions governing pre-employment testing, will be provided with information concerning resources available for evaluating and resolving drug or alcohol misuse. This information will include names, addresses and telephone numbers of substance abuse professionals and counseling and treatment programs. Before any motor vehicle operator, who has committed a prohibited act under Part 382 or G.S. 20-138.2B will be allowed to drive again, he or she must be evaluated by a substance abuse professional and must satisfactorily complete any appropriate treatment that the substance abuse professional designates.

**G. PENALTIES**

Employees who have committed a prohibited act, refused any test required by this policy; or otherwise violated this policy, G.S. 20-138.2B or Part 382, will be subject to disciplinary action, up to and including dismissal.

**H. PROCEDURES**

All procedures for collection and testing provided in the Federal Highway Administration's "Procedures for Transportation Workplace Drug Testing Programs" (49 C.F.R. pt. 40) and all requirements in Part 382, including testing, reporting, record retention, training and confidentiality, will be followed. Copies of these federal regulations will be readily available. The superintendent shall develop any other procedures necessary to carry out these regulations.

Legal References: 49 U.S.C. 31306; 49 C.F.R. pts. 40, 382; G.S. 20-138.2B

Cross References: Drug-Free and Alcohol-Free Workplace (policy 7240)

Adopted: May 14, 1998 to become effective July 1, 1998

Updated: May 11, 2000

Administrative Procedure: None

# Policies for Action

**A. PRINCIPLES**

The board encourages the development and participation of parent organizations that support the goals of the board and the schools. The board recognizes that parent organizations are an effective means of involving parents in their child's schools. The superintendent and school administrators are expected to educate such organizations on the goals of the board and individual schools, especially as it relates to improving student success. The superintendent and school officials also are expected to help such organizations in identifying opportunities to assist the schools in meeting these goals. The superintendent and school administrators shall inform parent organizations of specific goals for each school and shall help these organizations identify opportunities to assist the school in achieving these goals.

**B. CONDITIONS FOR ESTABLISHING PARENT ORGANIZATIONS**

Parent organizations, including PTAs, PTOs and booster clubs, are not considered a part of the school district. However, because these organizations and their activities reflect upon the school district, all parent organizations must comply with the following conditions in order to operate in conjunction with the schools.

1. All parent organizations must provide the superintendent with a document describing the purpose of the organization and the general rules and procedures by which it will operate. Any later modifications to the organization's purpose or general rules and procedures also must be provided in writing to the superintendent.
2. Parent organizations must obtain prior approval from the principal for (a) any fund-raising event, (b) any purchase for the school, (c) any function involving the participation of students, or (d) any event which is likely to reflect upon the school or school district.
3. Fliers and other literature displayed or distributed by parent organizations must comply with policy 5210, Distribution and Display of Non-School Material.
4. Parent organizations are responsible for maintaining their own financial records. Employees of the school district are not permitted to manage the affairs of parent organizations during the workday.
5. Parent organizations are expected to consider the cultural diversity and economic differences of students and parents in planning school-related functions.

The superintendent shall grant or deny parent organizations approval to operate at each school. Parent organizations that do not comply with board policies may have approval to operate within the school revoked by the superintendent.

**DONATIONS TO THE SCHOOL OR SCHOOL DISTRICT**

Any item that a parent organization proposes to contribute to the school must meet all legal requirements, including safety codes. Before accepting a donation of equipment, supplies or funds, the principal must notify the superintendent and ensure that the donation complies with the requirements of policy 8220, Gifts and Bequests. All donated items become the property of the school district. While the intent of the donation will be considered, the school district reserves the right to modify the use of the donation if the needs of the students or the school district change.

Legal References: G.S. 115C-36, -47

Cross References: Parental Involvement (policy 1310/4002)

Adopted: April 9, 1998 to become effective July 1, 1998

Administrative Procedure: None



The board prohibits the possession or consumption of alcoholic beverages, including beer, malt liquor and wine, on property owned or occupied by the school district. Any person who violates this policy will be asked to leave the school property immediately and, if he or she fails to do so, will be arrested and prosecuted for criminal trespass, disorderly conduct or any other charge that may be appropriate. Student behavior is further governed by policy 4325 Drugs and Alcohol. Employee conduct is further governed by policy 7240, Drug-Free and Alcohol-Free Workplace.

Legal References: G.S. 18B-103, -301; 115C-36, -40, -47

Cross References: Drugs and Alcohol (policy 4325), Community Use of Facilities (policy 5030), Drug-Free and Alcohol-Free Workplace (policy 7240)

Adopted: April 9, 1998 to become effective July 1, 1998

Administrative Procedure: None

Principals may assign individual student parking spaces or designate parking areas for students. Whenever individual spaces are designated or assigned, first priority will be given to individuals with physical disabilities. Students who need transportation in order to participate in school-related internships or off-site learning opportunities will have priority for parking spaces over other students. Pursuant to G.S. 115C-46, principals may provide for the registration of vehicles-and may remove cars parked in violations of school rules.

Parking on school grounds is a privilege and not a right. Parking privileges may be revoked for violating parking rules or as a consequence for violating student behavior board policies, school standards or rules as provided in policy 4302, School Plan for Management of Student Behavior. Student cars parked on school property may be searched in accordance with board policy 4342, Student Searches.

Legal References: G.S. 115C-46

Cross References: School Plan for Management of Student Behavior (policy 4302), Student Searches (policy 4342)

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

The board of education recognizes its responsibility for providing an environment which is reasonably secure from known hazardous materials. These materials include any substance or mixture of substances that poses a fire, explosive, reactive or health hazard as more fully defined by law.

The superintendent or designee shall develop procedures or programs as necessary to address compliance with applicable laws and regulations and the following board requirements:

1. Purchasing, storing, handling, transporting and disposing of hazardous materials for all school facilities must be addressed in a reasonably safe manner.
2. Substituting less dangerous substances for hazardous materials will be done whenever feasible.
3. Training will be provided to appropriate school personnel on precautions to prevent accidents and to handle accidents in the event they occur.

The superintendent, principals and other building-level supervisors shall monitor compliance with this policy, administrative procedures, and applicable laws and regulations.

Any individual who is concerned that a hazardous material is not being handled properly or that a hazardous material may cause an unreasonable risk to safety should notify the principal, building level supervisor or superintendent immediately.

It is not the intent of the board to expand or modify the school district's potential liability exposure through the adoption of this policy. The school district's voluntary compliance with any statute or regulation to which it is not otherwise subject will not be construed to create or assume any potential liability under any local, state or federal law or regulation.

Legal References: Resource Conservation and Recovery Act, 42 U.S.C. 6901 *et seq.*; Oil Pollution and Hazardous Substances Control Act, G.S. 143, art. 21A; Solid Waste Management Act, G.S. 130A, art. 9; 15A N.C.A.C. 13A

Cross References:

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

Vandalism is the willful destruction of school property, equipment or materials. The board will not tolerate vandalism and may seek criminal prosecution and take any legal action available for recovery of the loss.

All losses that may be due to vandalism will be reported and recorded in accordance with procedures established by the superintendent. The principal will notify the superintendent or designee immediately of any forceful entry that results in theft and/or damages to school property.

Board policies on student behavior apply to any student who has participated in vandalizing school property.

Legal References: G.S. 1-538.1; 14-132, -132.2; 115C-100, -276(c), -288(f), -307(h), -398, -399, -523, -524, -526

Cross References: Security of Facilities (policy 9220)

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

The board encourages employees to contribute their ideas for the betterment of the school district. School employees will be asked to help with developing policies, administrative procedures, goals and objectives, and with planning curricula, services, budgets and facilities.

In devising rules and procedures for the operation of the schools, administrators shall seek the suggestions of those employees who will be affected by such provisions. When desirable, professional employees will be given an opportunity to contribute to curriculum development and to recommend policies and administrative procedures that pertain to students and instruction.

The superintendent will develop channels for communicating ideas among employees, the administration and the board, and shall inform the board of employee opinions when presenting recommendations for board actions.

Legal References: G.S. 115C-36, 47

Cross References:

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

# Asheboro City Schools Calendar 2016 - 2017

**Draft**

**Draft**

July 2016						
S	M	T	W	T	F	S
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August 2016						
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September 2016						
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October 2016						
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November 2016						
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December 2016						
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July	
4	Holiday

August	
18	Staff Reports
18,23-26	Mandatory Teacher Workday
19,22	Mandatory Prof. Develop.
29	Students Report

September	
5	Holiday

October	
31	Last Day of 1st Quarter

November	
8	Mandatory Prof. Develop.
11,24,25	Holidays
23	Teacher Workday

December	
23,26,27	Holidays
22,28,29,30	Annual Leave

January	
2,16	Holidays
20	Last Day of 2nd Quarter
23	Teacher Workday
24	Mandatory Prof. Develop.

February	
20	Annual Leave

March	
29	Last Day of 3rd Quarter

April	
14	Holiday
17,18,19,20,21	Annual Leave

May	
29	Holiday

June	
9	Last Day of 4th Quarter
9	Last Day for Students
12	Mandatory Prof. Develop.
13	Mandatory Teacher Workday
14	Teacher Workdays

January 2017						
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February 2017						
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March 2017						
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April 2017						
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May 2017						
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June 2017						
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Please see the other side for potential make-up day information.

## Procedures For Closing School Due To Inclement Weather

- \* In addition to posting information on closing on the official website for Asheboro City Schools [www.asheboro.k12.nc.us](http://www.asheboro.k12.nc.us), closing information will be released to the following news media:

RADIO WMAG	99.5 FM	TV-WFMY	(Channel 2)	TV-WXLV	(Channel 45)
RADIO WKXR	1260 AM	TV-WGHP	(Channel 8)	News 14	(Channel 14)
		TV-WXII	(Channel 12)		

- \* If school must be dismissed during the day, there will be a 45-minute delay between elementary and secondary dismissals in order for the buses to make their double runs.

### Makeup for Inclement Weather

The Asheboro City Schools must make up days missed due to inclement weather. Days generally reserved include Teacher Workdays and Annual Vacation Leave Days. Make-up days will be utilized according to the educational needs and instructional programs of the Asheboro City Schools. Students, parents, and staff should plan accordingly. Potential make-up days for staff and students may include:

<b>Workdays</b>	<b>Vacation/Annual Leave</b>	<b>Saturdays</b>
November 8, 23, 2016	December 22, 28, 29, 30, 2016	November 12, 2016
January 23, 24, 2017	February 20, 2017	January 28, 2017
	April 17, 18, 19, 20, 21, 2017	February 25, 2017
		June 3, 2017

# Calendario de las Escuelas de la Ciudad de Asheboro 2016 - 2017

Draft

Draft

Julio 2016						
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Agosto 2016						
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Septiembre 2016						
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Octubre 2016						
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Noviembre 2016						
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Diciembre 2016						
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Julio	
4	Días Festivos
18	Los empleados se reportan
18,23-26	Días Laborales Obligatorios
19,22	Desarrollo Prof. Obligatorio
29	Primer día de Escuela

Septiembre	
5	Días Festivos
31	Ultimo Día del 1er Trimestre

Noviembre	
8	Obligatorio Desarrollo Prof.
11,24,25	Días Festivos
23	Días Laborales

Enero	
2,16	Días Festivos
20	Ultimo Día del 2º Trimestre
23	Días Laborales
24	Desarrollo Prof. Obligatorio

Febrero	
20	Vacaciones/Salida Anual

Marzo	
29	Ultimo Día del 3er Trimestre

Abril	
14	Días Festivos
17,18,19,20,21	Vacaciones/Salida Anual

Mayo	
29	Días Festivos

Enero 2017						
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Febrero 2017						
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Marzo 2017						
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Abril 2017						
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Mayo 2017						
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Junio 2017						
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Por favor, ver el otro lado con información para potenciales día de recuperación.



## Los Procedimientos para Cerrar la Escuela por Mal Clima

- \* Además de anunciar esta información en el sitio oficial del Web de las Escuelas de la Ciudad de Asheboro [www.asheboro.k12.nc.us](http://www.asheboro.k12.nc.us), también estará disponible por los siguientes medios informativos:

RADIO WMAG	99.5 FM	TV-WFMY	(Channel 2)	TV-WXLV	(Channel 45)
RADIO WKXR	1260 AM	TV-WGHP	(Channel 8)	News 14	(Channel 14)
		TV-WXII	(Channel 12)		

- \* Si la escuela debe salir temprano durante el día, habrá una demora de 45 minutos entre la escuela primaria y la salida de la escuela secundaria para que los autobuses puedan hacer sus recorridos dobles.

## Días para Reponerse Debido al Mal Clima

Las Escuelas de la Ciudad de Asheboro deben reponer los días perdidos debido al mal clima. Los días generalmente reservados incluyen los Días laborales de maestros y Días de Vacaciones Anuales. Los días para reponerse se utilizarán de acuerdo a la necesidad educativa y el programa de instrucción de las Escuelas de la Ciudad de Asheboro. Los estudiantes, padres y empleados deben planear apropiadamente. Días potencialmente disponibles para reponerse por el personal y los estudiantes pueden incluir:

<b>Días Laborales</b>	<b>Vacaciones/Salida Anual</b>	<b>Sábados</b>
8, 23 de noviembre 2016	22, 28, 29, 30, de diciembre 2016	12 de noviembre 2016
23, 24 de enero 2017	20 de febrero 2017	28 de enero 2017
	17, 18, 19, 20, 21 de abril 2017	25 de febrero 2017
		3 de junio 2017

# Asheboro City Schools Calendar 2017 - 2018

**Draft**

**Draft**

July 2017						
S	M	T	W	T	F	S
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August 2017						
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September 2017						
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October 2017						
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November 2017						
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December 2017						
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24	25	26	27	28	29	30
31						

July	
4	Holiday
<b>August</b>	
17	Staff Reports
17,22-25	Mandatory Teacher Workday
18,21	Mandatory Prof. Develop.
28	Students Report

September	
4	Holiday
<b>October</b>	
30	Last Day of 1st Quarter

November	
3	Teacher Workday
10	Holiday
22	Annual Leave
23,24	Holiday

December	
22,28,29	Annual Leave
25,26,27	Holiday

January	
1,15	Holiday
18	Last Day of 2nd Quarter
19	Teacher Workday
22	Mandatory Prof. Develop.

February	
19	Annual Leave

March	
27	Last Day of 3rd Quarter
29	Mandatory Prof. Develop.
30	Holiday

April	
2-6	Annual Leave

May	
28	Holiday

June	
8	Last Day for Students
8	Last Day of 4th Quarter
11	Mandatory Prof. Develop.
12	Mandatory Teacher Workday
13	Teacher Workday

January 2018						
S	M	T	W	T	F	S
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February 2018						
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March 2018						
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April 2018						
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May 2018						
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June 2018						
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24	25	26	27	28	29	30

Please see the other side for potential make-up day information.

## Procedures For Closing School Due To Inclement Weather

- \* In addition to posting information on closing, on the official website for Asheboro City Schools [www.asheboro.k12.nc.us](http://www.asheboro.k12.nc.us), closing information will be released to the following news media:

RADIO WMAG	99.5 FM	TV-WFMY	(Channel 2)	TV-WXLV	(Channel 45)
RADIO WKXR	1260 AM	TV-WGHP	(Channel 8)	News 14	(Channel 14)
		TV-WXII	(Channel 12)		

- \* If school must be dismissed during the day, there will be a 45-minute delay between elementary and secondary dismissals in order for the buses to make their double runs.

### Makeup for Inclement Weather

The Asheboro City Schools must make up days missed due to inclement weather. Days generally reserved include Teacher Workdays and Annual Vacation Leave Days. Make-up days will be utilized according to the educational needs and instructional programs of the Asheboro City Schools. Students, parents, and staff should plan accordingly. Potential make-up days for staff and students may include:

<b>Workdays</b>	<b>Vacation/Annual Leave</b>	<b>Saturdays</b>
November 3, 2017	November 22, 2017	November 4, 11, 2017
January 19, 22, 2018	December 22, 28, 29, 2017	January 6, 20, 27, 2018
March 29, 2018	February 19, 2018	February 24, 2018
	April 2, 3, 4, 5, 6, 2018	June 2, 2018

# Calendario de las Escuelas de la Ciudad de Asheboro 2017 - 2018

Draft

Draft

Julio 2017						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
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Agosto 2017						
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Septiembre 2017						
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Octubre 2017						
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Noviembre 2017						
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Diciembre 2017						
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24	25	26	27	28	29	30
31						

Julio	2017
4	Días Festivos
Agosto	
17	Los empleados se reportan
17,22-25	Días Laborales Obligatorios
18,21	Desarrollo Prof. Obligatorio
28	Primer día de Escuela

Septiembre	2017
4	Días Festivos
Octubre	
30	Ultimo Día del 1er Trimestre
Noviembre	
3	Días Laborales
10	Días Festivos
22	Vacaciones/Salida Anual
23,24	Días Festivos

Diciembre	2017
22,28,29	Vacaciones/Salida Anual
25,26,27	Días Festivos
Enero	
1,15	Días Festivos
18	Ultimo Día del 2º Trimestre
19	Días Laborales
22	Desarrollo Prof. Obligatorio
Febrero	
19	Vacaciones/Salida Anual

Marzo	2017
27	Ultimo Día del 3er Trimestre
29	Desarrollo Prof. Obligatorio
30	Días Festivos
Abril	
2-6	Vacaciones/Salida Anual
Mayo	
28	Días Festivos

Junio	2017
8	Ultimo día de escuela
8	Ultimo Día del 4º Trimestre
11	Desarrollo Prof. Obligatorio
12	Días Laborales Obligatorios
13	Días Laborales

Enero 2018						
S	M	T	W	T	F	S
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Febrero 2018						
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Marzo 2018						
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Abril 2018						
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Mayo 2018						
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Junio 2018						
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24	25	26	27	28	29	30

Por favor, ver el otro lado com información para potenciales día de recuperación.

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		TV-WXII	(Channel 12)		

- \* Si la escuela debe salir temprano durante el día, habrá una demora de 45 minutos entre la escuela primaria y la salida de la escuela secundaria para que los autobuses puedan hacer sus recorridos dobles.

## Días para Reponerse Debido al Mal Clima

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<b>Días Laborales</b>	<b>Vacaciones/Salida Anual</b>	<b>Sábados</b>
3 de noviembre 2017	22 de noviembre 2017	4, 11 de noviembre 2017
19, 22 de enero 2018	22, 28, 29 de diciembre 2017	6, 20, 27 de enero 2018
29 de marzo 2018	19 de febrero 2018	24 de febrero 2018
	2, 3, 4, 5, 6 de abril 2018	2 de junio 2018

## Proposal to Add the Following Courses to Asheboro High School

### Essentials for College Math (SREB Math Ready)

<b>Course Number:</b>	24082X0
<b>Credit:</b>	1
<b>Grade Level:</b>	11-12
<b>Prerequisite:</b>	Math III

This course is designed to help under-prepared students reach the North Carolina college and career readiness benchmarks before graduation. Students are considered under-prepared if they do not reach the state's CCR benchmarks on either the ACT, SAT, or other state assessments. The math course focuses on fifty-two key readiness standards as well as ten process readiness indicators needed for students to be ready to under-take postsecondary academic or career preparation in non-STEM fields or majors. The course addresses standards throughout high school and even earlier, including Algebra, statistics and geometry agreed to as essential for most students. It is designed to be taught in an engaging way based heavily on conceptual teaching and learning. Each unit also includes a formative assessment lesson at just over the two-thirds mark, allowing the teacher to adapt instruction and learning during the remaining one-third of the unit.

### AP Capstone™ Program

Asheboro is excited to adopt the College Board's AP Capstone™ an innovative college-level program based on two new courses—AP Seminar and AP Research—that complement and enhance our current discipline-specific AP courses. This program immerses students in the critical skills students need today such as the ability to think independently, write effectively, research, collaborate, and learn across disciplines. These practices are essential for students' success in college and beyond.

Students who earn scores of 3 or higher in AP Seminar and AP Research and on four additional AP exams of their choice will receive the *AP Capstone Diploma™*. This distinction allows students to stand out to colleges and universities. Students who earn scores of 3 or higher in AP Seminar and AP Research but not on four additional AP exams will receive the *AP Seminar and Research Certificate™*.

### AP Seminar

<b>Course Number:</b>	0A017X0
<b>Recommended Maximum Enrollment:</b>	24
<b>Credit:</b>	1
<b>Prerequisite:</b>	None

AP Seminar is a foundational course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework, students practice reading and analyzing

articles, research studies, and foundational, literary, and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple sources, develop their own perspectives in written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence-based arguments.

### AP Research

<b>Course Number:</b>	0A007X0
<b>Recommended Maximum Enrollment:</b>	24
<b>Credit:</b>	1
<b>Prerequisite:</b>	AP Seminar

AP Research allows students to deeply explore an academic topic, problem, or issue of individual interest. Through this exploration, students design, plan, and conduct a yearlong investigation to address a research question. In the course, students further develop the skills acquired in the AP Seminar course by learning research methodology, employing ethical research practices, and accessing, analyzing, and synthesizing information. Students reflect on their skill development, document their processes, and curate the artifacts of the scholarly work through a process and reflection portfolio. The course culminates in an academic paper of approximately 4,000—5,000 words (accompanied by a performance, exhibit, or product where applicable) and a presentation with an oral defense.

<b>Date</b>	<b>Event</b>	<b>Time</b>	<b>Location</b>
Thursday, December 10, 2015	Board Committee Meetings & Regular Meeting	6:00 p.m. - 9:00 p.m.	PDC
Thursday, December 10, 2015	Band Concert	7:30pm	AHS/PAC
Tuesday, December 15, 2015	Superintendent's Holiday Luncheon	11:30 a.m - 1:00 p.m.	PDC
Tuesday, December 15, 2015	Advanced Placement Tea Reception	3:45 p.m. - 4:45 p.m.	AHS Media Center
Tuesday, December 15, 2015	Jazz & Percussion Concert	7:30pm	AHS/PAC
Thursday, December 17, 2015	Chorus Concert	7:30pm	AHS/PAC
Thursday, December 17, 2015	Winter Performance	5:30 - 7 p.m.	Lindley Park
December 23-25, 2015	Holiday	All Day	
Friday, January 01, 2016	Holiday	All Day	
Wednesday, January 13, 2016	Middle School District Science Fair	12 noon awards ceremony	NAMS
Monday, January 18, 2016	Holiday	All Day	
January 19-20, 2016	Teacher Workday	All Day	
Thursday, January 21, 2016	Board Appreciation Reception	5:30 p.m.	PDC
Wednesday, January 27, 2016	Spelling Bee	1 - 2:20 p.m.	Donna Lee Loflin
Thursday, January 21, 2016	Board Committee Meetings & Regular Meeting	6:00 p.m. - 9:00 p.m.	PDC
Saturday, January 30, 2016	Winter Board Retreat	8:00 a.m. - 4:00 p.m.	PDC
Monday, February 01, 2016	Student Advisory Council	3:45 - 4:45 p.m.	PDC
Wednesday, February 03, 2016	PTO President's Roundtable Meeting	11:45 a.m. - 1 p.m.	CO Board Room
February 8-10, 2016	AdvancED/Southern Association of Colleges and Accreditation Visit	All Day	TBA
Wednesday, February 10, 2016	AdvancED/Southern Association of Colleges and Schools Exit Report	4:00 p.m.	Central Office Board Room
<b>Thursday, February 11, 2016</b>	<b>Joint Board Meeting with County Commissioners</b>	<b>6 - 9 p.m.</b>	<b>PDC</b>
Monday, February 15, 2016	Teacher Workday	All Day	All
Tuesday, February 16, 2016	ACS Spelling Bee	7 - 9 p.m.	Donna Lee Loflin
Thursday, March 10, 2016	Board Committee Meetings & Regular Meeting	6 - 9 p.m.	PDC
<b>Monday, March 23, 2015</b>	<b>Digital Learning Expo</b>	<b>12:00 p.m. - 5:00 p.m.</b> <b>Awards at 3:15 p.m.</b>	<b>AHS/New Gym</b>
April 8 - April 11, 2016	NSBA Annual Conference	N/A	
Thursday, April 21, 2016	Board Committee Meetings & Regular Meeting	6 - 9 p.m.	PDC
Thursday, May 12, 2016	Board Committee Meetings & Regular Meeting	6 - 9 p.m.	PDC
Wednesday, June 08, 2016	Graduation	7:00 p.m.	Lee J. Stone Stadium
Thursday, June 09, 2016	Board Committee Meetings & Regular Meeting	6 - 9 p.m.	PDC





# Points of Pride

December 10, 2015

## Student achievements:

- The Superintendent's Reading Challenge is off to a great start! During the month of November, 16 percent of the goal was achieved. Stellar remarks to Teachey and McCrary to reading over 12,000 books in the first month!
- AHS Zoo School Participated in Green Apple Day of Service.
- Breanna Foster, senior at AHS, signed to play volleyball at Campbell University next fall.
- The NAMS Mustache Fraternity volunteered with the Pilot Club of Asheboro to put on the Veterans Day luminary service.
- During College Application Week, AHS had 282 college applications submitted through CFNC, and the senior class has submitted over 405 college applications so far this school year. Additionally, 203 of the 266 Seniors have submitted at least one college application
- Student council elections took place at Lindley Park on Tuesday, November 10<sup>th</sup>. A record number of student leaders campaigned for each office this year. Evie Surratt will lead the student body as president with the assistance of Calvin Smith as vice president. David Elliott was elected treasurer and Sarah Hildreth will assume secretary.
- The Asheboro Blue Comets plated their final game of the season again Northern Guilford High School on Friday, November 20<sup>th</sup>. The Blue Comets finished a strong season, making it to the second round of the North Carolina High School Athletic Association playoffs
- Alexa Sandoval, 3<sup>rd</sup> grader at Balfour Elementary School, was the winner of the Superintendent's Holiday Card competition.

## Staff recognition:

- The NC PBIS (Positive Behavior Interventions and Support) initiative recognizes schools for demonstrating fidelity in implementation and improved outcomes. This year the following ACS schools were recognized: Balfour, McCrary, Lindley Park, Teachey, Loflin, NAMS and SAMS.
- Wendy Graham, STEM facilitator at Balfour, was selected to receive an NCCTM minigrant..
- ACS received an honorable mention at the North Carolina School Board Association for our Digital Learning Expo.

## Parent involvement:

- World Heritage Day at Balfour Elementary School
- Character Celebration at Lindley Park Elementary School

## Events bringing community into our schools:

- NAMS 6<sup>th</sup> grade students competed and graduated from the Career Exposure Program taught by Mr. Leonard Bligen on Friday, November 20.
- AHS Zoo School Participated in Green Apple Day of Service.



**Asheboro City Schools**

*...the subject is excellence!*

# BOARD OF EDUCATION GOALS 2015-16

## STRATEGIC GOAL:

By 2016, **90 percent** or more of Asheboro City Schools' students will graduate with the skills needed as 21<sup>st</sup> century learners, workers, and citizens.

## STRATEGIC OBJECTIVES:

### 1. Engage each student

- A. Teach the standards through the lens of the **4 C's (Critical Thinking, Collaboration, Communication, and Creativity)** using innovative teaching practices with community partner engagement.
  - Eighteen teachers from the three secondary schools are participating in the Literacy Design Collaborative and Math Design Collaborative with the Southern Regional Education Board (SREB). SREB is also training IFs and 2 district coaches to support the teachers in implementing the rigorous and innovative teaching practices.
- B. Implement **global awareness** recommendations.
- C. Evaluate and engage in strategic problem solving and coaching support to strengthen **Positive Behavior Instructional Support** implementation at each school.
  - A survey will be conducted to assess current training needs. This data will be used in conjunction with 2014-15 implementation data to determine a training plan for the current year.
  - Schools that have earned PBIS recognition for the 2014-2015 school year were announced by Dr. McCamish. Seven of our schools earned recognition:
    - Exemplar (highest recognition)-Guy B. Teachey Elementary and South Asheboro Middle School
    - Model-Balfour Elementary, McCrary Elementary, Loflin Elementary, and North Asheboro Middle School
    - Green Ribbon-Lindley Park Elementary
  - Two representatives from each school attended the PBIS Recognition Celebration on November 17, 2015, at the Koury Convention Center.
- D. Implement district-wide program to prevent **bullying**.
  - Staff trainings have occurred at all schools.
- E. Implement updated lockdown and **crisis plan procedures**.
  - Asheboro Police Department conducted Crisis response drills at Asheboro High School in August.
  - Staff trainings have occurred in each school.
  - The first lockdown drill has been completed.
  - Dr. Rice & Dr. Worrell collaborated with the Emergency Services, Randolph County Government, Sheriff's Department and the Asheboro Police Department about current procedures for Law Enforcement Response to Lockdown Situations in Government and School Buildings.

- F. Provide professional development on **digital teaching and learning** as directed from the Asheboro City Schools Professional Development Needs Survey.
- Digital teaching and learning professional development for the Instructional Facilitators two days each month to increase their knowledge and skills so that they can train teachers at their respective schools.
- G. Implement support for the new **learning management system**, Canvas, in Grades 4-12 for students and for all staff.
- All Instructional Facilitators have attended a webinar and face-to-face professional development to support teachers in implementing the Canvas LMS.
  - Nathan Craver provided professional development to Lindley Park 4th and 5th Grade teachers on August 20th
  - Technical Support Staff and Nathan Craver attended Webinars to on 8/12 and 8/26 to support the back-end user support of Canvas LMS
  - 65 Teachers at AHS have completed the Canvas Challenge Online Professional Development Course
  - Staff Development has been offered at AHS, SAMS, NAMS, CWM, LPES, and GBT
  - All staff members at SAMS are entering lesson plans for feedback and review by instructional facilitators and administrators
  - Administrative Leadership Team Meetings have gone virtual through the Canvas Web-Conference Tool, allowing assistant principals to remain in their buildings and still attend the meeting.
  - CWM Staff are participating in the blended PD course on Student-Centered Math Instruction

## 2. Assess for learning

- A. **Align the core curriculum** with state testing specifications and **implement systematic progress monitoring system** (Benchmark Analysis, PEP process, Data Discussions, EVAAS, etc.)
- District pacing guides have been modified to identify power standards that are aligned to state testing specifications.
  - The first round of benchmarks has occurred, teachers have analyzed the data, and students that have not mastered the standards are receiving interventions.
  - Dr. McCamish, Ms. Rich, and Dr. Pack are working with IFs, Administrators, and teachers to refine the PEP process to reflect the changes in the MTSS process and current legislation. The goal is for the new process to be piloted for the second semester at the secondary level.
  - The first round of benchmarks for semester and yearlong courses was completed in October. Performance Data has been analyzed by teachers, administrators, and Instructional Facilitators to inform instruction and support student learning. Teachers were able to areas of strength and opportunities for improvement for students.
  - The second round of cumulative benchmark assessments for yearlong courses have been scheduled for students in grade 3-8 for mid-December.
  - Comprehensive benchmark assessments for Biology, English 2, and Math 1 have been scheduled for December 2015. A cumulative benchmark has been scheduled for students in the Foundation of Math 1 course. Data from these benchmark assessments will guide the review and reteaching before the administration of the End-of-Course Assessments.

- B. Encourage and support school based **data driven strategies** to inform instruction and intervention.
- Preliminary data from 2014-2015 was shared with schools at the Administrative Leadership Retreat on July 20, 2015, with a focus on continuous improvement goal setting and data analysis.
  - The North Carolina Department of Public Instruction released the 2014-2015 READY Assessment Data and results on the Federal Annual Measurable Objectives on September 2.
  - School Leadership Teams have analyzed data and developed annual goals on their Continuous Improvement Plans. Each school has presented their Continuous Improvement Plan before the Board of Education at the October (elementary) and November (secondary and ECDC) meetings. These plans have been approved by the Board of Education.
  - Subject and individual teacher growth reports have been shared with administrators and teachers through the Educational Value Added Assessment System (EVAAS). This data will populate Standard 6 for teachers and Standard 8 for administrators on individual summative evaluations.

### 3. Improve achievement

- A. Utilize the Asheboro City Schools' Literacy Plan as a road map to **improve writing K-12**.
- Instructional Facilitators have reviewed the ACS Literacy Plan expectations with teachers and are planning writing instruction with teachers.
  - Progress monitoring at the elementary level includes analysis of written responses for comprehension questions to improve TRC reading levels and enhance reading achievement.
- B. Expand implementation of **Letterland** as a **consistent phonics instructional approach** in pre-kindergarten and kindergarten classrooms at each school site.
- Letterland has been expanded into ALL kindergarten classrooms in the district for the 15-16 school year and into half of the pre-kindergarten classrooms.
- C. Expand **Reading Foundations professional development** to secondary level teachers to increase reading content knowledge and enhance instructional skills as funding is available.
- Reading Foundations is being offered to a cohort of secondary teachers during the 2015-16 school year. First session was August 18, 2015. The second session was held Oct. 7, 2015.
  - Three Elementary Instructional Facilitators will be completing their training to become state-level and district-level trainers. They will be assisting with the secondary PD this year to fulfill their training requirements.
- D. Develop and expand opportunities for students to **recover and enrich learning** beyond regular school hours.
- Asheboro City Schools' STEAM Camp was held in July at NC Zoo.
  - Health Science Academy Orientation Week began on August 10, 2015.
  - Asheboro City Schools held an Hour of Code event on Monday, December 7, 2015 for students and their families to participate in computer science activities. During the week of December 7, all schools in ACS will host Hour of Code activities in their buildings.

- E. Increase opportunities for students to **earn college credits and industry credentials**.
  - We have added a **Workplace Readiness** credential for our students to earn through our Career Management course at Asheboro High School beginning with the 2015-16 school year. This credential indicates students' level of competence in soft skills that are critical for success in today's workplace.
- F. Develop district-wide implementation plan for **Multi-Tiered System of Supports [MTSS]** by assessing current implementation, readiness, developing timelines, coaching supports, professional development plans, and other district supports in order to ensure schools can implement with fidelity.
  - District coach/coordinators have been identified and coordinate planning efforts with the district instructional team. Current efforts are focused on assessing district capacity and readiness.

#### 4. Create opportunities

- A. Increase opportunities for **parental involvement** through resources and events.
  - We are developing a partnership with A&T University to create parent education modules with the Instructional Facilitators that will be delivered to parents throughout the year at the elementary schools.
- B. Provide opportunities for **stakeholder engagement and improved communication** through social media, digital communications, and community partner events.
  - Two strategic planning meetings have been held with over 70 community partners in attendance.
  - We continue to promote district events and news via our social media outlets and our number of likes and followers reflects an increase.
  - Use of Peachjar (electronic flyer) to generate interest and participation in our Hour of Code event.
  - Ongoing use at the school and district level of our Blackboard Connect telephone messaging system to promote events and increase communication with families.
  - The 2014-2015 North Carolina School Report Cards were released on December 1. Copies of each school's report card were printed and shared with parents/guardians.
- C. Actively seek **partnerships with the community, industry, and institutions of higher education** to create opportunities for students.
  - The AIG Parent Advisory Team met on November 17, 2015 to begin the process of gathering feedback on the District AIG plan. The next scheduled meeting is February 2, 2015.
  - In November, the Pathways to Prosperity leadership team met to initiate the pathway process for Asheboro City Schools, Randolph County School System, and Randolph Community College in the area of Health Sciences.

#### 5. Build capacity

- A. **Develop and promote professional development** options through Canvas learning management system and North Carolina Educator Effectiveness System.
  - Asheboro City Schools' Administrative Leadership Team was introduced and had the opportunity to utilize the Canvas LMS system during the annual retreat in July.

- Instructional Facilitators have been given professional development on Canvas to support teachers in their buildings in learning to implement the learning management system in their classroom. The IFs are developing a plan to provide staff development to their teachers through a self-paced online course offered in Canvas LMS.
- Over 70 staff members have participated in the Canvas Challenge Online Professional Development Course
- Dubraska Stines is developing a course on SIOP Training to be offered in a blended learning environment through the Canvas LMS beginning November 20th.
- At the November Administrative Leadership Team meeting, administrators learned how to utilize the North Carolina Educator Effectiveness System (NCEES) to individualize professional development to meet teacher developmental needs.

**B. Implement Teacher Leadership Academy 2.0.**

- TLA 2.0 met on July 21-22, 2015 - The focus was on Strategic Planning, AdvancED preparations.
- TLA 2.0 members had the opportunity to meet with Dr. Horatio Sanchez, Convocation keynote speaker, following Convocation.
- Plans are in the making for Cohort 6 TLA 2016-17.

**C. Maximize programs and initiatives to recruit and retain high quality teachers and administrators.**

- New Teacher Orientations held August 10, 11, 13, 2015 - Orientation held for first-year teachers.
- Lead Mentors assigned to all schools through Title II High Quality Teachers federal funding.
- New Employees Reception - Monday, August 31, 2015.
- All Beginning Teachers and several Lead Mentors had the opportunity to meet with Dr. Horatio Sanchez, Convocation keynote speaker, following Convocation.
- BT-1s met on Thursday, October 29 at the PDC. Delta Nu (Asheboro City/Randolph County educators) provided refreshments. BT-1s continued their professional development on “growth vs fixed mindsets” with the district BT Support Team and DRIVE Educational Consultants.
- Beginning stages of implementing the TeacherMatch online application process through the state HRMS database.
- Attended fall career fairs at ASU and UNC-Charlotte to identify December graduates to fill potential mid-year vacancies.