

ASHEBORO CITY BOARD OF EDUCATION
August 13, 2015
7:30 p.m.
Asheboro High School
Professional Development Center

***6:00 p.m. – Policy Committee**

***6:45 p.m. – Finance Committee Meeting**

I. Opening

- A.** Call to Order
- B.** Moment of Silence
- C.** Pledge of Allegiance – Jane Redding
- *D.** Approval of Agenda

II. Public Comments

- A.** Citizens who signed up to address the Board will be called on to make comments. Each individual speaker will be allowed 3 – 5 minutes for remarks. Issues or concerns involving personnel matters are not appropriate for the public comment setting.

III. *Consent Agenda

- A.** Approval of Minutes – July 9, 2015
- B.** Charter Bus Approval
- C.** Signature Cards – Donna Lee Loflin Elementary and Annex (Early Childhood Development Center)
- D.** Executive Summary for Title I and Title II Application 2015-2016
- E.** North Asheboro Middle School Field Trip – Washington, DC
- F.** Asheboro Zoo School FFA Field Trip – White Lake, NC
- G.** Personnel

IV. Information, Reports and Recommendations

- A.** Teacher Turnover Report
- B.** Advanced Placement Exams Update
- C.** Athletic Program Update
- D.** Policies
 - Policy 3300 – School Calendar and Time for Learning
 - Policy 5022 – Registered Sex Offenders
 - Policy 5050 – Emergency Closings
 - Policy 5100 – Relationship with Other Governmental Agencies
 - Policy 5110 – Relationship with County Commissioners
 - Policy 5220 – Collections and Solicitations

VI. Action Items

- *A.** Policies
 - Policy 5070/7350 – Public Records – Retention, Release, and Disposition
 - Policy 6410 – Organization of the Purchasing Function
 - Policy 6430 – State Purchasing Requirements for Equipment, Materials, and Supplies
 - Policy 8510 – School Finance Officer
 - Policy 9020 – Facility Design
 - Policy 9115 – Prequalification of Bidders for Construction Projects (New)

- Policy 9120 – Bidding for Construction Work
- Policy 9220 – Security of Facilities

VI. Superintendent's Report/Calendar of Events

A. Calendar of Events

VII. Board Operations

A. School Assignments for the 2015-2016 School Year

B. Important Dates to Remember:

- August 19-20, Asheboro City Schools Open Houses
- Friday, August 21, 7:30 a.m., Back to School Convocation, Asheboro High School
- Monday, August 24, First Day of School for Students
- Monday, August 31, New Employee Reception, 4:00 p.m., Professional Development Center
- Thursday, September 10, Board of Education Meeting
- Wednesday, September 23, 4:00 – 8:00 p.m., NCSBA District 5 Meeting, Lexington Senior High School, 26 Penry St., Lexington, NC 27292
- Thursday, October 8, Board of Education Meeting
- October 14-16, NCSBA Fall Law Conference, Asheville, North Carolina (Registration now open)
- Thursday, November 12, Board of Education Meeting
- November 16 – 20, American Education Week
- November 16 – 18, NCSBA Annual Conference, Koury Convention Center, Greensboro, North Carolina
- Wednesday, December 9, Senior Holiday Luncheon, 11:45 A.M., Loflin Elementary
- Thursday, December 10, Board of Education Meeting
- Tuesday, December 15, 3:45 p.m., Advanced Placement Tea Reception, Asheboro High School Media Center
- Thursday, January 21, Board of Education Meeting
- Saturday, January 30, Winter Board Retreat, Professional Development Center
- February 7-10, AdvancED (Southern Association of Colleges and Schools) Five-year Reaccreditation Visit
- Thursday, February 11, Board of Education Meeting
- Thursday, March 10, Board of Education Meeting
- Wednesday, March 23, Digital Expo, Asheboro High School
- April 8-11, 2016, National School Board Conference, Boston, MA (Registration opens in October)
- Thursday, April 21, Board of Education Meeting

VIII. Executive Session

A. Superintendent's Annual Evaluation

IX. Adjournment

Asheboro City Schools' Board of Education meetings are paperless. All information for the board meetings may be viewed at <http://www.asheboro.k12.nc.us> under Board of Education the Friday following the board meeting.

ASHEBORO CITY BOARD OF EDUCATION
August 13, 2015
7:30 p.m.
Asheboro High School
Professional Development Center

Addendum

- I. **Opening**

- III. ***Consent Agenda**
 - G. Personnel
 - H. South Asheboro Middle School Student Council Officer Field Trip – Columbia, North Carolina
 - I. Asheboro Zoo School FFA Field Trip – Louisville, Kentucky

- IV. **Information, Reports and Recommendations**
 - B. Advanced Placement Exams Update

- VI. **Superintendent’s Report/Calendar of Events**
 - B. Historic Asheboro Female Academy

- IX. **Adjournment**

Mission Statement

We are committed to providing quality learning opportunities for all students in a safe and inviting environment so that our students can become successful lifelong learners, prepared for 21st century global citizenship.

Minutes of the Asheboro City Board of Education

July 9, 2015

Policy Committee

The Policy Committee convened at 6:00 p.m. in the Professional Development Center with the following members present:

Phillip Cheek, Committee Chair	Linda Cranford
Gidget Kidd	Kyle Lamb
Jane Redding	Chris Yow

Staff members present were: Dr. Terry Worrell, Dr. Brad Rice, and Carla Freemyer.

The meeting was called to order at 6:00 p.m. and Dr. Rice began review of the agenda.

- Policy 3300 – School Calendar and Time for Learning
 - Re-defined the school day allowing for differences in school times.
 - States that the Board of Education may revise the calendar to comply with instructional time requirements.
 - Removed the provision that allows missed hours to be counted when schools open late due to inclement weather.
 - Updated legal references.
- Policy 5022 – Registered Sex Offenders
 - Eliminated the requirement for the superintendent to create and maintain a list of the criminal offenses that would subject a person to the sex offender law.
 - Updated references.
- Policy 5050 – Emergency Closings
 - Updated and clarified language.
 - Clarified that notification should occur as soon as it is feasible to do so.
- Policy 5100 – Relationship with Other Governmental Agencies
 - Updated and clarified language.
- Policy 5110 – Relationship with County Commissioners
 - Updated and clarified language.
- Policy 5220 – Collections and Solicitations
 - Assures that collections and solicitations do not disrupt instructional time.
 - Allows the superintendent or designee to develop regulations and establishes four guidelines for the regulations.
 - Removed language not supported by North Carolina School Boards Association.

All policies will go to the full board in August for 30-day review.

Dr. Worrell updated committee members on the following topics:

- Asheboro City Schools would like to move from a 6-week grading to a 9-week grading period for the 2015-2016 school year.

With no further business, the meeting was adjourned at 6:26 p.m.

Finance Committee

The Finance Committee convened at 6:50 p.m. in the Professional Development Center conference room with the following board members present:

Gustavo Agudelo, Committee Chairman	Kyle Lamb
Steve Jones	Jane Redding
Dr. Kelly Harris	

Committee members absent were Joyce Harrington and Archie Priest.

Staff members present were: Dr. Terry Worrell and Harold Blair.

Mr. Blair presented the 2015-2016 list of school treasurers and bank signature cards for Guy B. Teachey and South Asheboro Middle schools. He then reviewed the 2015-2016 Sodexo Agreement extension. The agreement is increasing based on the Consumer Price Index (CPI). Dr. Worrell and Mr. Blair provided information on the current status of the State budget, and the possible impact on Asheboro City Schools.

- Dr. Worrell presented information on Asheboro City Schools moving from a 6-week grading to a 9-week grading period for the 2015-2016 school year.

There being no further business, the meeting adjourned at 7:15 p.m.

Board of Education

Opening

The Asheboro City Board of Education met in regular session at 7:30 p.m. in the Professional Development Center with the following members present:

Jane Redding, Chairman	Gus Agudelo
Phillip Cheek	Linda Cranford
Dr. Kelly Harris	Steve Jones
Gidget Kidd	Kyle Lamb
Archie Priest	Chris Yow

Wilson Alexander, Jr., Attorney

Board member absent was Joyce Harrington.

Staff members present were Dr. Terry Worrell, Harold Blair, Dr. Cayce McCamish, Dr. Brad Rice, Wendy Rich, Nathan Craver, Carla Freemyer, Brett Crisp, Lee Clark, and Mike Mize.

Chairman Redding called the meeting to order and led the meeting with a moment of silence, followed by the Pledge of Allegiance.

Mr. Lamb made a motion to approve the agenda, seconded by Ms. Kidd, and the agenda was unanimously approved by the Board.

Special Recognition and Presentations

Bryan Santos, a recent high school graduate of Caldwell Academy, shared his senior thesis about public schools and parental involvement being instrumental for successful students. He attended Asheboro City Schools from kindergarten to 2012. Bryan was a student at McCrary, Guy B. Teachey, South Asheboro Middle School and Asheboro High School for his 9th and 10th grade years. He then transferred to Caldwell Academy, a private,

Christian school located in Greensboro. He will be attending Wingate University in the fall and will join their soccer team.

Public Comments

Chairman Redding opened the floor to public comments; no one signed up to address the Board.

Upon motion by Ms. Cranford, seconded by Mr. Jones, the Consent Agenda was unanimously approved by the Board.

Consent Agenda

The following Consent Agenda items were approved:

**Approval of Minutes – June 11, 2015, and June 25, 2015*

**School Treasurers 2015-2016 (A copy of the School Treasurers list will become a part of these minutes.)*

**Signature Cards - Guy B. Teachey Elementary and South Asheboro Middle School (A copy of the signature cards will become a part of these minutes.)*

**2015-2016 Sodexo Amendment (A copy of the 2015-2016 Sodexo Amendment will become a part of these minutes)*

**Executive Summary for Title III Application 2015-2016 (A copy of the Executive Summary for Title III Application 2015-2016 will become a part of these minutes.)*

**Personnel*

RESIGNATIONS/RETIREMENTS/SEPARATIONS

NAME	SCHOOL/SUBJECT	EFFECTIVE
Eidy, Julie	CWM/3rd Grade	7/30/15
Gravett, Jaclyn	DLL/1st Grade	7/31/15
Haney, Laura	BAL/Except. Children	6/18/15
Moore, Beverly	GBT/Except. Children	6/12/15
Owens, Paula	DLL/Principal	7/31/15
Payne, Laura	CWM/Music	7/1/15
Popp, Laura	DLL/Inst. Facilitator	6/30/15
Pugh, Alyssa	LP/Speech Lang. Path.	6/30/15
Mitchell, Rachael	GBT/1st Grade	7/1/15
Siebens, Eric	NAMS/Custodian	6/22/15
Skeen, Helen	LP/2nd Grade	7/1/15
Toomes, Bailey	DLL/3rd Grade	6/30/15
Walker, William "Scott"	AHS/Mathematics	6/12/15
Chervenak, Katilin	LP/3rd Grade	7/9/15
Feary, Colleen	DLL/1st Grade	7/31/15
McHenry, Cord	CWM/Globetrotter Asst. (PT)	8/6/15
Rice, Keasha	BAL/Instr. Asst.	7/1/15
Grosch, Shea	AHS/Career Dev. Coord.	7/8/15

APPOINTMENTS

NAME	SCHOOL/SUBJECT	EFFECTIVE
Gee, Kathleen	CWM/Music	8/3/15
Hancock, Jonas	GBT/Music	8/3/15
Hardin, Sandy	CWM/Reading (PT)	8/17/15
Owens, Jonathan	LP/Media	8/3/15
Coltrane, Crandel	GBT/PE	8/3/15
Gordy, Ryan	DLL/3rd Grade	8/3/15

APPOINTMENTS cont'd

Hatchett, Tresa	NAMS/Business Ed.	8/3/15
Havens, Jesse	AHS/Non-Faculty Coach (Football)	8/1/15
McGee, Christianne	AHS/Non-Faculty Coach (Ladies Soccer)	8/1/15
Meyer, Gail	BAL/4th Grade	8/3/15
Smith, Meredith	BAL/Art	8/3/15
Toponce, Kelly	LP/Grade Level TBD	8/3/15
Zhang, Ying	AHS/Chinese	8/3/15

ADMINISTRATIVE APPOINTMENTS

<u>NAME</u>	<u>SCHOOL/SUBJECT</u>	<u>EFFECTIVE</u>
Evans, Ann	TBD/Asst. Principal	8/1/15 - 6/30/17
Roman, Jordi	DLL/Principal	TBD
Tuft, Christopher	TBD/Asst. Principal	8/1/15 - 6/30/17
Watkins, Herschelle	TBD/Asst. Principal	8/1/15 - 6/30/17

TRANSFERS

<u>NAME</u>	<u>SCHOOL/SUBJECT</u>	<u>EFFECTIVE</u>
Blanco, Raziel	SAMS to DLL/Custodian (PT to FT)	7/1/15
Brown, Greg	DLL to SAMS/Custodian	7/20/15
Coleman, Billie	CWM to BAL/Reading to ESL	8/17/15
Dillion, Stacy	BAL to LP/2nd Grade to ESL	8/17/15
Graham, Wendy	BAL/Inst. Technology to STEM Facilitator	8/17/15
Hall, Donna	LP/Media Specialist to 4th Grade	8/17/15
Hinshaw, Denee	CWM to GBT/Reading to 1st Grade	8/17/15
Johnson, Laurie	DLL/Reading to Inst. Facilitator	8/17/15
Landis, Kathleen	SAMS to CWM/Science (LOA) to 3rd Grade	8/17/15
McKinnon, Leslie	NAMS to GBT/Except. Children	8/17/15
Nulty-Brown, Jennifer	SAMS to DLL/Math to Except. Children	8/17/15
Rosencrans, Erica	DLL to ECDC/K to Pre-K	8/17/15
Rush, Caroline	LP/Reading to Inst. Facilitator	8/17/15
Wisnasky, Sheena	LP to GBT/Inst. Facilitator to 1st Grade	8/17/15
Moore, Sarah	LP to DLL/5th grade to 1st Grade	8/17/15
Webster, Tina	AHS/NOVA to Digital Media	8/17/15

LEAVE OF ABSENCE

<u>NAME</u>	<u>SCHOOL/SUBJECT</u>	<u>EFFECTIVE</u>
Small, Stephanie	DLL/4th Grade	8/17/15 - 8/15/16

Information, Reports and Recommendations

Nathan Craver, Chandra Manning, and Betsy Hammond reported on the many Asheboro City Schools summer programs. Great learning is taking place which exemplifies our motto that learning does not end at 3:30.

Dr. Worrell presented, for 30-day review, the following policies:

- Policy 5070/7350 – Public Records – Retention, Release, and Disposition
- Policy 6410 – Organization of the Purchasing Function
- Policy 6430 – State Purchasing Requirements for Equipment, Materials, and Supplies
- Policy 8510 – School Finance Officer
- Policy 9020 – Facility Design
- Policy 9115 – Prequalification of Bidders for Construction Projects (New)
- Policy 9120 – Bidding for Construction Work
- Policy 9220 – Security of Facilities

Action Items

After 30-day review, a motion was made by Mr. Yow, seconded by Dr. Harris, to approve the following board policies:

- Policy 1610/7800 – Professional and Staff Development
- Policy 2321 – Closed Sessions
- Policy 3100 – Curriculum Development
- Policy 3220 – Technology in the Educational Program
- Policy 3320 – School Trips
- Policy 3450 – Class Rankings
- Policy 3470/4305 – Alternative Learning Programs/Schools
- Policy 3620 – Extracurricular Activities and Student Organizations
- Policy 4201/7271 – Injury and Loss Prevention (New)
- Policy 4400 – Attendance
- Policy 6000 – Support Services
- Policy 7635 – Return to Work (New)

Motion passed unanimously. (A copy of the above policies will become a part of these minutes.)

Upon motion by Mr. Lamb and seconded by Mr. Cheek, the Board unanimously approved changing the January 2016 Board Meeting date from January 14 to January 21, and the April 2016 Board Meeting date from April 14 to April 21.

Superintendent Worrell presented the 2015-2016 Board Goals for approval. Upon motion by Mr. Yow, seconded by Mr. Agudelo, the Board unanimously approved the 2015-2016 Board Goals as presented. (A copy of the goals will become a part of these minutes.)

Dr. Worrell presented a Resolution for Strategic Planning for Asheboro City Schools. The new Strategic Plan will be a five-year plan that will be aligned with AdvancED review/accreditation. Ms. Cranford motioned to approve the Strategic Plan Resolution, Mr. Cheek seconded, and the board members unanimously approved the resolution. (A copy of the resolution will become a part of these minutes.)

Superintendent's Report/Calendar of Events

Carla Freemyer shared the Calendar of Events highlighting the following dates and events: 2015-2016 open house dates for schools; and Convocation, August 21.

Superintendent Worrell presented an update on the 2014-2015 preliminary test results. Testing data is not official until North Carolina Department of Public Instruction has validated and approved. The final report is expected to be available by early fall.

Board Operations

Chairman Redding reminded members of the Board of the following important dates:

- July 20-22, Administrative Leadership Team Retreat
- Thursday, August 13, Board of Education Meeting, Professional Development Center
- August 19-20, Open Houses for Schools
- Friday, August 21, 7:30 a.m., Convocation, Asheboro High School
- Monday, August 24, First Day of School for Students
- Monday, August 24, Pre-K Open House, Early Childhood Development Center

A motion was made by Mr. Lamb, seconded by Mr. Agudelo, and unanimously approved by the Board, to adjourn from open session and enter closed session under Statute 143-318.11(a)(1) for the purpose of reviewing performance standards, annual goals/milestones, and self-evaluation with Superintendent Worrell.

Executive Session

Upon motion by Mr. Lamb, seconded by Mr. Cheek, and unanimously approved by the board, to close executive session, the Board adjourned from executive session.

Adjournment

There being no further business, a motion was made by Mr. Lamb, seconded by Mr. Agudelo, and unanimously approved by the Board, to adjourn at 8:31 p.m.

Chairman

Secretary

Asheboro City Schools

...the subject is excellence

*Support Services
Assistant Superintendent: Dr. Brad Rice*

Box 1103, Asheboro, NC 27204-1103 • 1126 S. Park St. • (336) 625-5104 • (336) 625-9238, fax

After completing the proper paperwork requirements and successful site inspections, Asheboro City Schools Support Services would like to recommend the Asheboro City Schools Board of Education approve the following charter bus companies for use in the 2015-2016 school year:

Sunway Charters
3636 North Glenn Av
Winston-Salem, NC 27105

Holiday Tours Inc.
10367 Randleman Rd
Randleman, NC 27317

Cross Roads Charters & Tours
275 Barber Junction Rd
Cleveland, NC 27013

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

CommunityOne Bank, N.A.
 101 Sunset Avenue
 Asheboro, NC 27203

By: Donna Lee Loflin School
 405 S Park St
 Asheboro NC 27203-5629

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, DR TERRY W WORRELL, certify that I am Secretary (clerk) of the above named association organized under the laws of NORTH CAROLINA, Federal Employer I.D. Number 56-6000989, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 08/03/15 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>JORDI R ROMAN, PRINCIPAL</u>	X _____	X _____
B. <u>PAMELA N PURVIS SECRETARY/TREASURER</u>	X _____	X _____
C. <u>B HAROLD BLAIR, DIR BUS & FINANCE</u>	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____
<u>C</u>	(2) Open any deposit or share account(s) in the name of the Association.	<u>1</u>
<u>ABC</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>2</u>
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other _____	_____

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

- If checked, the Association is a non-profit lodge, association or similar organization.
- X _____
(Secretary)
- X _____
(Attest by Other Officer)
- X _____
(Attest by Other Officer)

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

CommunityOne Bank, N.A.
 106 E. Taft St.
 Asheboro, NC 27203

By: Asheboro City School
 ANNEX
 1738 N Fayetteville St
 Asheboro NC 27203-3276

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, DR. TERRY W WORRELL, certify that I am Secretary (clerk) of the above named association organized under the laws of NORTH CAROLINA, Federal Employer I.D. Number 56-6000989, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 07/29/15 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>B HAROLD BLAIR, JR DIR OF BUS & FINANC</u>	X _____	X _____
B. <u>HOLLY COOK WHITE PRINCIPAL</u>	X _____	X _____
C. <u>TAMMY R DAVIDSON SECRETARY/TREASURER</u>	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____
<u>A</u>	(2) Open any deposit or share account(s) in the name of the Association.	<u>1</u>
<u>ABC</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>2</u>
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other _____	_____

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization. X _____
(Secretary)

X _____
(Attest by Other Officer)

X _____
(Attest by Other Officer)

The No Child Left Behind Act of 2001 (P.L. 107-110)
Title I, Part A: Application 2015-16
Improving the Academic Achievement of the Disadvantaged
Executive Summary – August 13, 2015
Asheboro City Schools

Description:

Title I, Part A provides federal dollars for instructional activities and services to help our most disadvantaged students meet high academic standards. Title I school eligibility determinations and allocations are based on the number of children receiving free or reduced lunches. Asheboro City Schools will continue to provide Title I school-wide services in all five elementary schools. With the increased poverty levels at the secondary level, Asheboro City Schools will designate each middle school as a Title I school for 2015-16. Both will receive school-wide services. School-wide programs mean that all students in the school benefit from Title I resources rather than schools identifying specific students for targeted assistance.

The Plan:

Federal Guidelines require that ACS set aside monies in the Title I Planning Allotment for: district administration, parental involvement, prekindergarten programs, professional development, district-wide instructional initiatives, and support of homeless students. Title I dollars that are not set aside at the district level are allocated to the five elementary schools and two middle schools based on each school's number of qualifying (i.e., low income) students.

Staffing:

In an effort to maintain classroom teaching positions and reduced class sizes, the ACS Title I plan will utilize school allotments to fund 25 K-8 classroom teaching positions. ACS has designated district-level Title I dollars to fund support for homeless students and parent involvement. Title I funds are also utilized to fund a parent involvement specialist and a social worker to work with students in Title I schools.

Continuous Improvement Plans:

School-wide program services are built upon school-wide reform strategies. The Continuous Improvement Plan for each Title I school addresses the ten components of Title I: a comprehensive needs assessment; school reform strategies; instruction by highly qualified teachers; high quality and ongoing professional development; strategies to attract highly qualified teachers to high needs schools; including teachers in decisions regarding the use of assessments; strategies to increase parental involvement; preschool transition strategies; activities for children experiencing difficulty; and coordination and integration of Federal, State, and local services.

Budget

Planning Allotment	\$1,705,992.00
Expected Carryover	\$275,349.66
Total Budget	\$1,981,341.66

Schools are allotted the Title I funds remaining after the Set-Asides are deducted from the sum of the Planning Allotment and the Expected Carryover. Qualifying students at each school are tallied to determine a per pupil allocation for the school. We had a total of 2696 students in grades K-8 who qualified for Free/Reduced Lunch in May of this year. Schools use their allotments to fund supplemental staff; professional development; and materials, resources, and equipment to support instruction for all students.

Evaluation

The effectiveness of the Title I, Part A grant is evaluated in a variety of ways. Evaluation data include: K-5 Portfolios; Reading 3D; Scholastic Reading Inventory; Fountas & Pinnell Guided Reading Levels; and End of Grade Reading, Math, and Science (5th and 8th grades). K-5 Portfolio data, as well as Reading 3D, SRI, and Fountas & Pinnell Guided Reading Levels are analyzed to track student growth. District-level benchmark assessments are administered for grades 3-8 in Math, Reading, and Science (5th and 8th grades). End of Grade Tests in Reading and Mathematics provide quantitative data for comparison of results. Collaboration during professional learning community meetings, which include “assessment wall” sessions, helps teachers visualize the level of student progress and pinpoint necessary interventions for struggling students. Parent meetings are held throughout the year and surveys are administered annually to gather input from parents of Title I schools.

A detailed inventory of equipment and materials purchased with Title I, Part A funds is maintained. These resources are tagged and a central inventory system contributes to fiscal efficiency.

**Title II, Part A – Executive Summary
Improving Teacher Quality
Asheboro City Schools – 2015-2016 Grant Application**

The No Child Left Behind (NCLB) Act of 2001 establishes ESEA, Title II, Part A funding for Improving Teacher Quality. Major factors in determining uses of this funding are:

- District-Wide Needs Assessment to determine professional development to enhance subject matter and teaching skills;
- District-Wide Needs Assessment to determine professional development to enhance instructional leadership for principals;
- Recruitment, hiring, and retention of Highly Qualified Teachers (HQT);
- Equitable distribution of HQT to Title I schools.

I. Participation in Planning

- A. Non-public school participation: Directors of non-public schools with students in our attendance area were invited to a meeting for explanation of federal programs. A letter of intent for participation was completed by each non-public school. A private school has expressed interest in accessing Title II-A funds. Asheboro City Schools is consulting with this private school to determine professional development needs.
- B. Needs Assessment: A comprehensive needs assessment is completed annually, including: ACS Strategic Plan; ACS Professional Development Survey; ACS Self-Assessment of Professional Development; Beginning Teacher Support needs; and various focus groups that include beginning teachers, mentors, and administrators.
- C. Use of Title II-A funds was determined to be the following:
 1. Instructional Support: Fund lead teachers to provide coaching and professional development at the secondary level. Specifically providing support to infuse literacy across all content areas, as well as further develop math and science content knowledge.
 2. Tuition Assistance Program and Recruitment and Retention of HQT: Funding will be used to support teachers and administrators who wish to add area(s) of licensure or to obtain a higher level of licensure. Funding may be used for emerging best practices in recruiting and retaining HQT.
 3. Professional Development: Funds will be used to support the ACS Teacher Leadership Academy (TLA), along with professional development for secondary teachers in the area of reading and content specific strategies. Funds will also be used to offer new teachers training focused on creating a climate for student motivation and success.
 4. Mentoring Support: Funds will be used to provide support to beginning teachers in their first and second year of employment.

II. Planning Budget Summary:

A. Planning Allocation	\$143,462
B. Instructional Support	58,400
C. Tuition Assistance	7,000
D. Professional Development	57,523
E. Mentoring Support	15,000
F. Indirect Costs	5,539

**ASHEBORO CITY SCHOOLS
FIELD TRIP / TRANSPORTATION REQUEST
SEND TO TRANSPORTATION SUPERVISOR - CENTRAL OFFICE**

Group Making Request: NAMS 8th grade teachers School: North Asheboro Middle School
Destination: Washington, DC Date of Trip: 3/2/16 - 3/4/16
Number of Students Involved: 85 Percent of Total Group: 50%

Reasons for Students Not Attending: choosing not to go

Transportation Method: Activity Bus ^{Charter} Bus ^{Private} Automobile Other (_____)

If using a Charter Bus service, state name of Vendor here: Holiday Tours

Number of Vehicles Needed (to be secured by the Central Office): ---

Number of Drivers Needed (to be secured by the Central Office): ---

Departure Time: 6:00 am Return Time: 8:00 pm Round Trip Miles (estimated): 700

Estimated Cost to the Student: \$ 475

Purpose(s) of the Field Trip: Educational Field Trip to Nations Capital to see monuments, memorials, and museums.

List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.

8th Grade Teachers and a member of Administrative Staff.

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will provided for students to participate when necessary.

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

Clyde Ward _____ Date: 8/4/15
Sponsor (Group Responsible for Paying for the Trip)

Approved: Conda Call _____ Date: 8/4/15
Principal

Approved: J. W. Ward _____ Date: 8/4/15
Superintendent or Designee

Transportation Scheduled: _____ Date: _____
Transportation Supervisor

Special Comments/ Response: _____

Proposal:

August 3, 2015

The students and teachers of North Asheboro Middle School request permission to travel to Washington, DC from Wednesday, March 2 through Friday, March 4, 2016.

The NAMS 8th Grade Class will travel via motor coaches to Washington, DC through Holiday Tour buses. The length of the visit will be 3 days and 2 nights. Students will depart Wednesday March 2, 2016 at 6:00 a.m. and return Friday March 4, 2016 no later than 9:00 p.m.

The trip will be coordinated through Group Travel Llc. of Hickory, NC. Hotel accommodations will be at a 3-4 star hotel in Virginia for both nights, with 4 students to a room. Chaperone ratio will be 1 to 10 students. While in Washington students will have the opportunity to see many of the monuments, museums, historical sites, including Mount Vernon and Arlington National Cemetery. The trip's agenda is attached with this letter.

Student safety is paramount in our planning and supervision of the trip. Students will have a travel buddy to stay with for the entire trip. In addition, students will be assigned an adult chaperone (NAMS staff member) for the trip. Rule #1 of our trip is: NEVER BE ALONE. Students will be aware of behavior expectations, as well as dress code and curfew rules. We have reserved night time security guards exclusively for both girls' and boys' halls at our hotel.

In addition to bus and hotel expenses, the cost of the trip will include entry into all of the sites and museums we visit in Washington, DC. The trip expense will also cover eight meals through money vouchers that students will receive as they exit the bus and eat meals. The meals covered will be breakfasts at the hotel on Thursday and Friday and all lunches and dinners at restaurants on the trip.

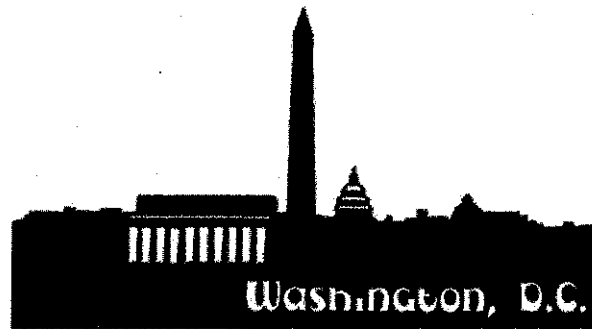
Students will be encouraged to bring modest spending money as there will be plenty of opportunities for souvenir shopping. Students will be required to give a non-refundable deposit of \$100.00 to reserve their spot on the trip and to reserve tickets for the venues that require reservations in advance (Tour buses, The Holocaust Museum, Mount Vernon, etc.) Several of the museums require reservations months in advance. The remainder of the cost will be paid in installments until the balances are paid in full. The cost will be \$475 per student. Realizing this could be an obstacle for some of our students, we are offering two Krispy Kreme Donut fundraisers exclusively for the Washington, D.C. trip.

A school administrator will also travel with us on the trip.

Clyde Ward/Jennifer Gold

8th Grade Social Studies

North Asheboro Middle School



NAMS WASHINGTON DC TRIP MARCH 2-4, 2016

DAY ONE:

Depart NAMS 6:00 am sharp!!

-Breakfast stop Butner, NC

-Lunch at Air and Space Museum (included) \$8

-Visit Udvar-Hazy Air and Space Museum

-Walking tour of Arlington National Cemetery with Changing of the Guard Ceremony

-Photo Stop at Iwo Jima Memorial

-World War II Memorial

-Lincoln Memorial

-Korean War Memorial

-Vietnam War Memorial

-Dinner at Buca Di Beppo

-TWO NIGHT STAY IN HOLIDAY INN EXPRESS SPRINGFIELD, VA

DAY TWO:

-Full hot breakfast at hotel

-Guided Tour of U.S. Capitol Building

-Lunch at National Place Food Court (included) \$8

-National Archives (Dec. of Independence, Constitution, Bill of Rights)

- Smithsonian Museum of Natural History
- Smithsonian Museum of American History
- United States Holocaust Museum
- Jefferson Memorial
- Washington Memorial
- Martin Luther King Jr. Memorial
- FDR Memorial
- Dinner at Pentagon City Food Court (included) \$10
- Return to hotel

DAY THREE:

- Full hot breakfast at hotel
- Pack up and depart from hotel
- Tour of Mount Vernon
- Lunch stop in Fredericksburg, VA (included) \$8
- Tour National Museum of the Marine Corps, Quantico, VA
- Dinner Stop en route to Asheboro (\$7)
- Arrive back at NAMS 9:00 pm

Trip Price: \$475

Tour price includes:

2 Night stay at Holiday Inn Express, Springfield, Va.

8 meals or cash allowances as stated in itinerary

Admission to museums, monuments, and memorials

Nightly security at hotel exclusively for our travel group

Round trip motor coach accommodations with a qualified, experienced coach operator

Full time trained, professional Group Travel tour director for duration of tour

IMPORTANT DATES AND PAYMENT INFORMATION

- **\$50 Deposit Due Wednesday Sept. 30**
- **Deposit is Non-Refundable**
- **Final Payment due Friday December 18th**
- **1st Krispy Kreme Donut Fundraiser starts First Week of October**
- **Fundraising money is non-refundable**

**ASHEBORO CITY SCHOOLS
FIELD TRIP / TRANSPORTATION REQUEST
SEND TO TRANSPORTATION SUPERVISOR – CENTRAL OFFICE**

RECEIVED JUL 30 2015

Group Making Request: Asheboro Zoo FFA Chapter School: Asheboro High School/Zoo School

Destination: Wildlife Camp, NC FFA Center, White Lake, NC Date of Trip: Sept 18th - 20th, 2015

Number of Students Involved: Open to all FFA members Percent of Total Group: 100%

Reasons for Students Not Attending: Scheduling conflict or just don't want to participate

Transportation Method: Activity Bus Bus Automobile Other (_____)

If using a Charter Bus service, state name of Vendor here: _____

Number of Vehicles Needed (to be secured by the Central Office): 1

Number of Drivers Needed (to be secured by the Central Office): 0

Departure Time: 3:30 pm Return Time: 4:00 pm Round Trip Miles (estimated): 300 miles

Estimated Cost to the Student: \$75.00

Purpose(s) of the Field Trip: Wildlife camp designed to reinforce Environmental Science and Wildlife Management practices taught in the Agri-Science Curriculum

List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.

*Elizabeth Pack and Brooke Davis

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will provided for students to participate when necessary.

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

Elizabeth Pack _____ Date 7/21/15
Sponsor (Group Responsible for Paying for the Trip)

Approved: [Signature] _____ Date 7-23-15
Principal

Approved: [Signature] _____ Date 8/4/15
Superintendent or Designee

Transportation Scheduled: _____ Date _____
Transportation Supervisor

Special Comments/ Response: _____

POLICY: FIELD TRIPS



7-21-15

To: FFA Advisors

From: Jason Davis, State FFA Coordinator
Carissa Shelton, NC Wildlife Resources Commission, Hunter Ed Div.

RE: NC FFA Wildlife Camp

The North Carolina FFA Center is excited to offer the first mini camp beginning this fall. NC FFA Wildlife Camp will be offered the weekend of September 18-20, 2015 at the NC FFA Center at White Lake. The purpose of this event is to give FFA students across the state a hands on learning environment in a variety of areas of wildlife, resources conservation, and careers in the field. Courses and training will be provided by certified instructors from the North Carolina Hunter Safety Commission. We are pursuing student additional certifications beyond the initial certifications for participants.

NC FFA Wildlife Camps primary goals are to:

- Increase safety, awareness, and appreciation of wildlife among youth in agriculture through hands on learning and experiences.
- To instill values such as integrity, respect, responsibility, and commitment in wildlife and resource management.

NC FFA Wildlife Camp is designed for participants that have completed the North Carolina Hunter Education Certification. Participating students are required to have completed and passed the basic hunter education course. Areas to be covered may include:

- Aging Deer & Deer Habitat
- Bird Watching
- Decoy Carving
- Crossbow
- Farming for Wildlife
- Kayaking the Lake
(Waiver must be Signed to Participate)
- Fly Tying
- Black Bear Program
- Furs, Skulls, & Tracks
- Invasive Pests & Hunting
- Fish Cleaning & Processing
- Lake Ecology with shocking boat
- Lake Investigation
- Turkey Calling
- Outdoor Cooking
- Outdoor Photography
- Mallard Nesting Tube
Construction/Waterfowl Habitat
- Trapping
- Lure Making (Soft Plastics)
- Waterfowl ID & Calling
- Wilderness Survival

Registration

\$75 Registration Fee to cover the cost of meals and materials. Participants will receive a conference t-shirt. Students will not need to provide any supplies, materials, or equipment. **Please do not bring them.** Registration is limited to the first 100 participants.

Please visit the following link to register:

What do we need to bring to camp?

Students typically take a variety of items to camp not limited to: Toiletries (Soap, shampoo, deodorant, toothbrush, etc.), towels, sheets, blanket, pillows, sunglasses, fan, clothes, shorts, pants, rain gear, sweat shirt/windbreaker, tennis shoes, flip flops, swimsuit, flashlight, bug spray, sunscreen, and spending money.

What is the physical address of the NC FFA Center?

1247 Hwy 53 East White Lake, NC 28337

Tentative Schedule

Friday September 18

3:00-5:30 Check in
6:00-7:00 Dinner
7:00-8:00 Opening Session
8:00-10:00 Recreation time, mixer, & Campfire
10:30 Reflections
11:00 Lights Out

Saturday September 19

7:00 Wake Up & Reflections
7:30 Breakfast
8:30 Small Group Break Outs
12:00-1:00 Lunch
1:30-5:00 Small Group Break Out
5:30-7:00 Wildlife Banquet & Keynote
7:00-8:00 General Session
8:30-10:00 Social & Campfire S'mores!
10:30 Reflections
11:00 Lights Out

Sunday September 20

7:00 Wake Up & Reflections
7:30 Breakfast
8:00-9:30 Small Group Breakout Sessions
10:00-11:00 Conference Closing Session

**Asheboro City Schools
Personnel Transactions
August 13, 2015**

***A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Allred	Melissa	NAMS	Instructional Facilitator	7/17/2015
Carr	Heather	DLL	3rd Grade	7/31/2015
Clark	Lee	CO	Network Systems Analyst	7/30/2015
Dawalt	Keisha	CWM	5th Grade	7/8/2015
Gareau	Monique	BAL	ESL	7/16/2015
Hardin	Kristin	CWM	1st Grade	7/21/2015
Mulwee	Kenneth	NAMS	Art	7/30/2015
Walden	Brett	NAMS	EC Instructional Assistant	7/30/2015
Ward	Stephanie	GBT	Kindergarten	7/13/2015

***B. APPOINTMENTS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Banner	Leigha	LP	4th Grade	8/3/2015
Bennett	Elizabeth	CWM	3rd Grade	8/3/2015
Cannon	Anne	AHS/NAMS	Health Science	8/3/2015
Coffman	Alison	LP	2nd Grade	8/3/2015
Correa	Francisco	AHS	Non-Faculty Coach (football)	7/27/2015
Gatewood	Alanna	CWM	Kindergarten	8/3/2015
Haithcox	Jennifer	CO	Bus Driver (PT)	8/10/2015
Holloway	Caitlin	DLL	4th Grade	8/3/2015
Hopkins	Heather	LP	TBD	8/3/2015
Hopkins	Steven	NAMS	Art	8/3/2015
Hughes	Ashley	SAMS	Social Studies	8/3/2015
Mauney	Wendy	AHS	Science	8/3/2015
Page	Courtney	AHS	Career Development Coordinator	8/3/2015
Patrick	Leighann	NAMS	Exceptional Children	8/3/2015
Peele	Marie	ECDC	Pre-K	8/3/2015
Plascencia	Carlos	NAMS	Custodian	7/15/2015
Pugh	Felicia	CWM	3rd Grade	8/3/2015
Russell	Sarah	ECDC	Jump Start Assistant (summer PT)	7/13-30/2015
Smith	Scott	SAMS	Technology Education	8/3/2015
Stewart	Denia	DLL	4th Grade	8/17/2015
Striblin	Quinton	SAMS	Custodian (PT)	8/17/2015
Tuft	Jennifer	DLL	2nd Grade	8/3/2015
Ulam	Brittany	SAMS	Health Science	8/3/2015
Williams	Valencia	BAL	3rd Grade	8/3/2015

C. TRANSFERS

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Brown	Jeremy	SAMS to AHS	Technology Education	8/17/2015
Cox	Lucia	AHS	Science to NOVA Academy	8/17/2015
Ellis	Ashley	LP to GBT	1st Grade	8/17/2015
Showole	Teresa	SAMS to BAL	ELA to EC	8/17/2015
Sykes	Barbara	CWM to AHS	EC Instructional Assistant	8/17/2015

**Asheboro City Schools
Certified Appointments
August 13, 2015**

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Banner, Leigha	Lenoir-Rhyne University B: Elementary Education	Elementary

Ms. Leigha Banner is recommended to teach fourth grade at Lindley Park Elementary School for the coming school year. Ms. Banner is a North Carolina Teaching Fellow who began her teaching career last year in Chatham County at Virginia Cross Elementary. She also taught this summer in Chatham County Schools Summer Reading Camp for third grade students. Ms. Banner is looking forward to continuing her teaching career in Asheboro City Schools. Welcome Ms. Banner!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Bennett, Elizabeth	University of NC at Charlotte B: Elementary Education	Elementary

Ms. Elizabeth Bennett is recommended to teach third grade at Charles W. McCrary School for the 2015-2016 school year. Ms. Bennett completed her student teaching in first grade at Stoney Creek Elementary School in Charlotte. As a Blue Comet and former McCrary Mustang, Ms. Bennett is excited to return to McCrary to begin her teaching career. We are pleased to welcome Ms. Bennett to Asheboro City Schools.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Cannon, Anne	Randolph Community College AAS: Radiologic Technology Pitt Community College Diploma Program – Nuclear Medicine	Health Science (CTE)

Ms. Anne Cannon is recommended to teach Health Science at Asheboro High School and North Asheboro Middle School for the coming school year. Ms. Cannon brings nine years of experience in Diagnostic Radiology and eight years of experience in Nuclear Medicine to her first teaching position. Students at both AHS and NAMS will benefit from her real-world experience, primarily in a hospital setting. Ms. Cannon is excited to begin her teaching career in Asheboro City Schools. Welcome Ms. Cannon!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Coffman, Alison	University of NC at Charlotte B: Elementary Education	Elementary

Ms. Alison Coffman is recommended to teach second grade at Lindley Park Elementary School for the 2015-2016 school year. Ms. Coffman completed her first year of teaching 2nd grade at University Meadows Elementary School, where she also finished her student teaching. Ms. Coffman is relocating to the area and is looking forward to continuing her teaching career in Asheboro City Schools. We are pleased to welcome Ms. Coffman!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Gatewood, Alanna	University of NC at Greensboro B: Human Development & Family Studies	Birth – Kindergarten Elementary

Ms. Alanna Gatewood is recommended to teach kindergarten at Charles W. McCrary Elementary School for the coming school year. Most recently Ms. Gatewood has been the lead teacher at Davidson County Community College Child Development Center. Prior experience includes five years at Guilford Technical Community College Children’s Center. Ms. Gatewood completed her student teaching in Asheboro City Schools at the Early Childhood Development Center and is looking forward to beginning her public school experience in ACS. Welcome Ms. Gatewood!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Holloway, Caitlin	Western Carolina University B: Elementary Education	Elementary

Ms. Caitlin Holloway is recommended to fourth grade at Donna Lee Loflin Elementary School for the 2015-2016 school year. Ms. Holloway completed her student teaching in the second grade at Smokey Mountain Elementary School in Jackson County Schools. Ms. Holloway has recently married and will be relocating to the area. She is excited to begin her teaching career in Asheboro City Schools. We are pleased to welcome Ms. Holloway.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Hopkins, Heather	Slippery Rock University (PA) B: Health Science University of Pittsburg (PA) M: Elementary Education	Elementary

Ms. Heather Hopkins is recommended to teach third grade at Lindley Park Elementary School for the coming school year. Ms. Hopkins is a veteran educator who taught four years at Balfour Elementary School before moving to teach at Ramseur Elementary School. Ms. Hopkins has been at Ramseur for seven years, teaching grades 2, 3 and most recently 4th. We are pleased to welcome Ms. Hopkins back to Asheboro City Schools.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Hopkins, Steven	Appalachian State University B: Fine Arts/Graphic Design	Art

Mr. Steven Hopkins is recommended to teach art at North Asheboro Middle School of the coming school year. Mr. Hopkins is a professional artist and graphic designer with twelve year's experience. He has previously taught as an adjunct instructor at Surry Community College and is looking forward to working in a public school setting. We are pleased to welcome Mr. Hopkins to Asheboro City Schools.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Hughes, Ashley	University of NC at Greensboro B: History and English M: Middle Grades Social Studies	Social Studies

Ms. Ashley Hughes is recommended to teach 8th grade Social Studies at South Asheboro Middle School for the 2015-2016 school year. Ms. Hughes completed her student teaching at Kiser Middle School in Greensboro. During her time at UNC-G Ms. Hughes also worked as a graduate assistant in the computer lab for the School of Education. She is excited to begin her teaching career in Asheboro City Schools. Welcome Ms. Hughes.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Mauney, Wendy	High Point University B: Biology, Secondary Education B: Business Administration	Science

Ms. Wendy Mauney is recommended to teach science at Asheboro High School for the 2015-2016 school year. Ms. Mauney is a veteran educator with the majority of her teaching experience at Page High School where she taught AP Biology, Biology, Earth Science and Anatomy and Physiology. Most, recently, Ms. Mauney taught science at Eastern Randolph High School. We are pleased to welcome Ms. Mauney to Asheboro High School.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Page, Courtney	Indiana University of Pennsylvania B: Family Consumer Science	Family Consumer Science (CTE)

Ms. Courtney Page is recommended as the CTE Career Development Coordinator at Asheboro High School. Ms. Page is a veteran Family and Consumer Science teacher, with experience at the middle school and high school levels. Most recently she has been a Lead Teacher at Trinity High School. Ms. Page is looking forward to transitioning into her new role as Career Development Coordinator at AHS. We are pleased to welcome Ms. Page to the district.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Patrick, Leighann	University of NC at Greensboro B: Elementary Education	Elementary Exceptional Children 6-9 Social Studies

Ms. Patrick is recommended to teach Exceptional Children at North Asheboro Middle School for the coming school year. Ms. Patrick has been a dedicated long-term substitute for the past two years and is looking forward to beginning her teaching career in Asheboro City Schools. Ms. Patrick completed her student teaching experience at Kernodle Middle School, teaching 6th grade science. Ms. Patrick also enjoys her role as a seasonal visitor educator at the NC Zoo. Welcome Ms. Patrick!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Peele, Marie	University of NC at Greensboro B: Human Development and Family Studies	Birth – Kindergarten

Ms. Peele is recommended to teach pre-kindergarten at the Early Childhood Development Center for the 2015-2016 school year. Ms. Peele is a veteran educator with the majority of her experience teaching pre-K at Parkview Elementary School in High Point, NC. She also completed her student teaching at Parkview Elementary School. We are pleased to welcome Ms. Peele to work with our youngest students.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Pugh, Felicia	Glenville State College (WV) B: Education	Elementary 6-9 Social Studies

Ms. Felicia Pugh is recommended to teach third grade at Charles W. McCrary Elementary School for the 2015-2016 school year. Ms. Pugh is coming to ACS from Ceasar Cone Elementary School in Greensboro where she taught third grade. She also spent a year at Reedy Fork Elementary School. Ms. Pugh lives in Randolph County and is excited to continue her teaching career in Asheboro City Schools. Welcome Ms. Pugh!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Smith, Scott	Appalachian State University B: Graphic Arts & Imaging Technology	Technology (CTE)

Mr. Scott Smith is recommended to teach CTE Technology Education at South Asheboro Middle School for the coming school year. As a private business owner with fourteen years experience utilizing technology, Mr. Smith is excited to begin his teaching experience in Asheboro City Schools. His real-world experience and creativity will provide students with many opportunities to connect the curriculum with relevant career choices. Welcome Mr. Smith!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Stewart, Denia	High Point University B: Elementary Education	Elementary

Ms. Denia Stewart is recommended to teach fourth grade at Donna Lee Loflin Elementary School for the 2015-2016 school year. Ms. Stewart has been a dedicated instructional assistant in Asheboro City Schools for twelve years and continued to pursue her education to become a teacher. Ms. Stewart has served at ECDC, CWM and Balfour during her time in ACS. We are pleased for her to begin her teaching experience at Loflin and welcome her to this new role.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Tuft, Jennifer	Grove City College (PA) B: Elementary and Early Childhood Education	Elementary

Ms. Jennifer Tuft is recommended to teach second grade at Donna Lee Loflin Elementary School for the 2015-2016 school year. Ms. Tuft is an experienced teacher coming to Asheboro City Schools from The Point College Prep and Leadership Academy in High Point, where she taught kindergarten. She has also taught kindergarten and first grade at Archdale Elementary and Union Hill Elementary. Ms. Tuft is excited to continue her teaching career at Loflin. We are pleased to welcome Ms. Tuft to ACS.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Ulam, Brittany	Florida Atlantic University B: Biological Science	Health Science (CTE)

Ms. Brittany Ulam is recommended to teach Health Science/Biotechnology at South Asheboro Middle School for the coming school year. Ms. Ulam is a licensed Pharmacy Technician with eight years of field experience that she will be bringing into the classroom. She is relocating from Florida to Asheboro with her fiancé who will be attending the Asheboro Police Academy in the fall. Ms. Ulam is excited to begin her teaching career in Asheboro City Schools and is looking forward to the transition to education. Please welcome Ms. Ulam to ACS and SAMS!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Williams, Valencia	University of NC at Greensboro B: Elementary Education Averett University (VA) M: Curriculum and Instruction	Elementary

Ms. Williams is recommended to teach third grade at Balfour Elementary for the 2015-2016 school year. Ms. Williams is a veteran educator coming to Asheboro City Schools from Guilford Preparatory Academy where she has taught for the past seven years. Prior to that, she taught at Level Cross Elementary, Pleasant Garden Elementary and Oak View Elementary. During her career, she has taught at every elementary grade level, except second. We are pleased to welcome Ms. Williams to Balfour and Asheboro City Schools.

**Asheboro City Schools
Personnel Transactions - Addendum
August 13, 2015**

***A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Carson	Jodi	AHS	Guidance Counselor	9/11/2015
Crisp	Brett	CO	Public Relations Coordinator	8/27/2015
Garcia	Lisa	NAMS	7th Grade ELA	8/12/2015
Gawf	Lenore	GBT	Instructional Assistant	8/11/2015
Marini	Claudia	GBT	Exceptional Children	9/4/2015
Russell	Jason	CO	Computer Technician	8/28/2015
Swaney	Charlene	GBT	Instructional Assistant	8/10/2015

***B. APPOINTMENTS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Stookey	Greta	CWM	Exceptional Children	8/10/2015
Robinson	Leslie	LP	Exceptional Children (PT)	8/17/2015
Pugh	Besty	CWM	Exceptional Children (PT)	8/19/2015
Lamuraglia	Nancy	LP	1st Grade	8/10/2015
Davis	Nicole	AHS	Non-faculty Coach (volleyball)	8/11/2015

C. TRANSFERS

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Burgess	Donna	CWM to NAMS	IA to IA/EC	8/17/2015
Kidwell	Donna	GBT to ECDC	Instructional Assistant	8/17/2015
Lambert	Andrea	DLL to SAMS	IA to IA/EC	8/17/2015

**Asheboro City Schools
Certified Appointments - Addendum
August 13, 2015**

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Lamuraglia, Nancy	UNC-Greensboro B: Communications M: Elementary Education	Elementary

Ms. Nancy Lamuraglia is recommended to teach 1st grade at Lindley Park Elementary School for the 2015-2016 school year. Ms. Lamuraglia completed her student teaching at Kernersville Elementary School at the kindergarten level, along with internship hours in second grade at the same school. Entering the teaching field as a second career, Ms. Lamuraglia is looking forward to starting her teaching career in Asheboro City Schools. Welcome Ms. Lamuraglia.

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Stookey, Greta	UNC – Chapel Hill B: Political Science B: Furniture Design UNC – Greensboro EC Certification Only	Exceptional Children

Ms. Greta Stookey is recommended to teach exceptional children at Charles W. McCrary Elementary School for the coming school year. Ms. Stookey refers to teaching as her third career and one she is very excited to launch at McCrary. Ms. Stookey completed her student teaching at Trindale Elementary School, serving students in grades 1-5. We are pleased to welcome Ms. Stookey to Asheboro City Schools.

**ASHEBORO CITY SCHOOLS
FIELD TRIP / TRANSPORTATION REQUEST
SEND TO TRANSPORTATION SUPERVISOR – CENTRAL OFFICE**

Group Making Request: Student Council School: SAMS

Destination: Columbia, NC (NC Easter 4H Center) Date of Trip: 8/14/15-8/16-15

Number of Students Involved: 1 Percent of Total Group: 5%

Reasons for Students Not Attending: This is an officer training retreat for elected members of the NC Association of Student Councils' State Board. The student is serving as 2nd Vice President of the organization for the 2015-2016 school year.

Transportation Method: Activity Bus Charter Bus Private Automobile Other (_____)

If using a Charter Bus service, state name of Vendor here: 0

Number of Vehicles Needed (to be secured by the Central Office): 0

Number of Drivers Needed (to be secured by the Central Office): 0

Departure Time: 12:30 Return Time: 5:30 Round Trip Miles (estimated): 440

Estimated Cost to the Student: none

Purpose(s) of the Field Trip: See above

List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.

Parent and Kris Thomasson will drive (parents to Raleigh, Kris to Columbia)/ Kris will be the chaperone with parent permission. Mrs. Thomasson is a middle school social studies teacher at Martin Middle School in Raleigh and their school's student council advisor. She is also a board member of the NCASC.

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will provided for students to participate when necessary.

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

emacaulay _____ Date: 8/12/15
Sponsor
Approved: [Signature] _____ Date: 8/12/15
Principal
Approved: [Signature] _____ Date: 8/12/15
Superintendent or Designee

Transportation Scheduled: _____ Date _____
Transportation Supervisor

Special Comments/ Response: _____

**ASHEBORO CITY SCHOOLS
FIELD TRIP / TRANSPORTATION REQUEST
SEND TO TRANSPORTATION SUPERVISOR – CENTRAL OFFICE**

Group Making Request: Asheboro Zoo FFA Chapter School: AHS (Zoo School)

Destination: National FFA Convention, Louisville, Kentucky Date of Trip: October 28-31, 2015

Number of Students Involved: 7 (Officers) Percent of Total Group: 100% of Officers

Reasons for Students Not Attending: Personal choice, poor grades, finances (students can pay in installments)

Transportation Method: Activity Bus Charter Bus Private Automobile Other (Rental Car)

If using a Charter Bus service, state name of Vendor here: N/A

Number of Vehicles Needed (to be secured by the Central Office): N/A

Number of Drivers Needed (to be secured by the Central Office): N/A

Departure Time: 8:00 a.m. Return Time: 9:00 p.m. Round Trip Miles (estimated): 1,000

Estimated Cost to the Student: \$350-\$400

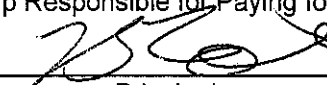
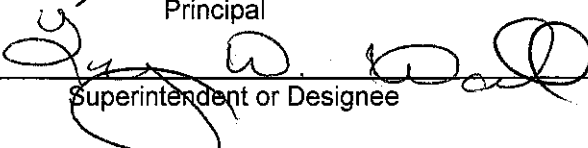
Purpose(s) of the Field Trip: National FFA Convention is a gathering of over 60,000 FFA members from all over the country who spend the convention time serving the community, practicing and developing leadership skills through workshops and sessions, and find enrichments in the career and college expo where concepts taught in AgriScience courses are reinforced and brought to life.

List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.

Elizabeth Pack; one possible parent chaperone who will be approved as a volunteer before travelling.

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will provided for students to participate when necessary.

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

_____ Sponsor (Group Responsible for Paying for the Trip)		_____ Date
Approved: _____ Principal		<u>8-12-15</u> Date
Approved: _____ Superintendent or Designee		<u>8/12/15</u> Date
Transportation Scheduled: _____ Transportation Supervisor	_____	_____ Date

Special Comments/ Response: _____

Teacher Turnover Summary Asheboro City Schools August 2015

(Reporting Period: March 2014 – February 2015)

Number of Classroom Teachers Employed	355.5
Number of Classroom Teachers Leaving	49
 ACS Rate of Teacher Turnover	 13.78%
State Teacher Turnover Rate	14.12% (2013-2014 rate)

Category Totals	Turnover Code	Turnover Category
4.00	66	Retired with full benefits
1.00	68	Retired with reduced benefits
1.00	59	Moved to a non-teaching position in another LEA or Agency
20.00	58	Resigned-To teach in another NC public school system
5.00	62	Resigned-To teach in another state
10.00	72	Resigned-Career Change
6.00	61	Resigned-Family Relocation
1.00	57	Resigned-Family Responsibility/Child Care
1.00	60	Resigned-To Continue Education/Take a Sabbatical

Turnover – By School

Balfour	20.22 %
McCrary	16.44 %
Loflin	6.15 %
Teachey	2.70 %
Lindley Park	9.09 %
NAMS	15.56 %
SAMS	17.65 %
AHS	15.98 %
ECDC	0.0 % (Not included in State report)

Turnover – By Experience Level

1– 5 Years	21 teachers	44 %
6 – 10 Years	11 teachers	23 %
11 – 15 Years	8 teachers	17 %
16 – 20 Years	4 teachers	8 %
21 + Years	4 teachers	8 %

Turnover – Historical

2002-2003	12.7 %
2003-2004	13.0 %
2004-2005	10.0 %
2005-2006	16.3 %
2006-2007	13.0 %
2007-2008	14.7 %
2008-2009	18.2 %
2009-2010	11.5 %
2010-2011	10.1 %
2011-2012	13.3 %
2012-2013	19.9 %
2013-2014	19.5 %
2014-2015	13.78%
10-Year Average	15.03 %
5-Year Average	15.32 %

AP Exam Report: Asheboro High School 2015

- Total Number of Asheboro Students taking AP exams in 2015: **199**
 - 12th Grade: 103 Students
 - 11th Grade: 90 Students
 - 10th Grade: 4 Students
 - 2 *uncategorized*

	5	4	3	2	1	Total Exams
Number of Exams	25	42	81	90	77	315
Percentage of Total	8	13	26	29	24	100
Number of AP Students	21	33	70	83	69	

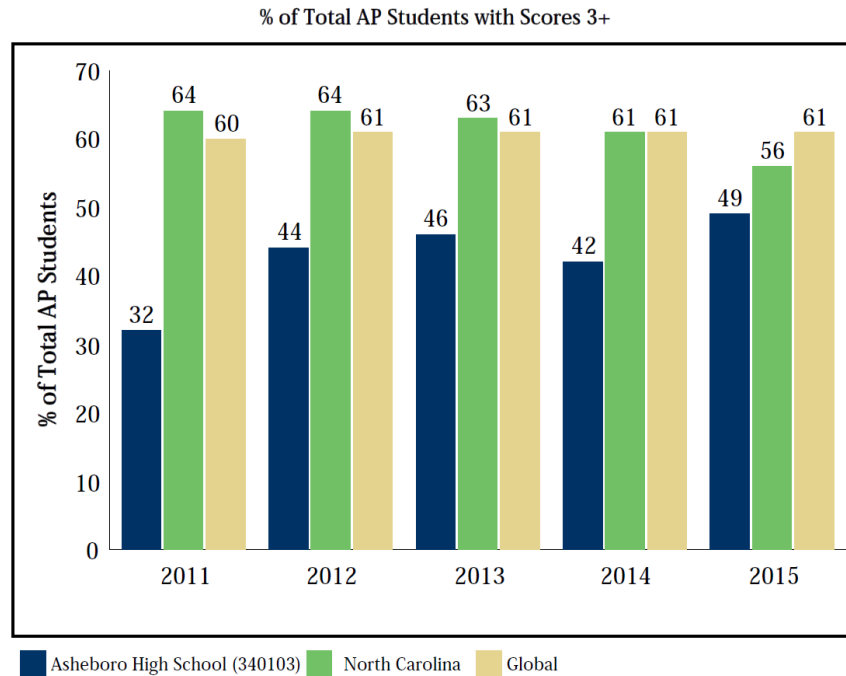
- Exams were given this year in English Literature & Composition (37); English Language Composition (70); Psychology (13); US History (39); US Government & Politics (4); Calculus AB (53); Calculus BC (2); Statistics (13); Biology (15); Chemistry (23); Spanish Language and Culture (4); and Environmental Science (37).
- AP Scholar Awards are granted to students who have demonstrated college-level achievement through AP courses and exams. This year **25** AHS students achieved these awards!
 - **AP Scholar:** Granted to fourteen students for achieving scores of 3 or higher on three or more AP Exams

<ul style="list-style-type: none"> ▪ Bailey Allgood ▪ Sarah Allmon ▪ Ashley Bergman ▪ Marcos Cervantes ▪ William Drosick ▪ John Faile 	<ul style="list-style-type: none"> ▪ Atiyah Hamilton ▪ Guy Kemp ▪ Alicia Peterson ▪ Sarah Richey ▪ Nathan Sloan
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 - **AP Scholar with Honor:** Granted to three students for achieving an average score of at least 3.25 on all AP Exams taken and scores of 3 or higher on four or more of these exams

<ul style="list-style-type: none"> ▪ Austin Allen ▪ Parris Brown ▪ Connor Criscoe ▪ Monica De La Vega ▪ Jon Dunn 	<ul style="list-style-type: none"> ▪ Mart Fowler ▪ John Robertson ▪ Rebecca Smith ▪ Megan Stoltzfus ▪ Matthew Sutterby
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 - **AP Scholar with Distinction:** Granted to one student for achieving an average score of at least 3.5 on all AP Exams taken and scores of 3 or higher on five or more of these exams

<ul style="list-style-type: none"> ▪ Emily Bullins ▪ Miles Farlow 	<ul style="list-style-type: none"> ▪ Matthew Queen ▪ Sidney Rogers
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Five Year School Score Summary (2015)



	2011	2012	2013	2014	2015
Asheboro High School (340103)					
Total AP Students	141	154	165	183	199
Number of Exams	202	231	269	263	315
AP Students with Scores 3+	45	68	76	76	98
■ % of Total AP Students with Scores 3+	31.9	44.2	46.1	41.5	49.2
North Carolina					
Total AP Students	49,995	53,861	57,123	63,950	74,972
Number of Exams	94,238	101,133	107,538	119,472	140,586
AP Students with Scores 3+	31,939	34,345	36,236	38,735	42,206
■ % of Total AP Students with Scores 3+	63.9	63.8	63.4	60.6	56.3
Global					
Total AP Students	1,982,133	2,106,843	2,225,625	2,352,026	2,488,613
Number of Exams	3,475,395	3,714,079	3,955,410	4,199,454	4,492,649
AP Students with Scores 3+	1,193,662	1,295,051	1,354,800	1,442,136	1,509,114
■ % of Total AP Students with Scores 3+	60.2	61.5	60.9	61.3	60.6

**ADVANCED PLACEMENT EXAM PERFORMANCE SUMMARY
ASHEBORO HIGH SCHOOL**



Course by Course Performance

	2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher
Art History*	1	100%							1	0%										
Music Theory							7	71%	4	100%	6	67%	9	56%	1	100%	3	100%		
English Language	2	100%							1	0%			1	100%	43	63%	69	39%	70	41%
English Literature	19	58%	14	57%	12	58%	12	33%	25	56%	23	30%	22	77%	13	54%	43	51%	37	41%
Spanish Language	8	63%	11	64%	15	40%	10	30%	11	55%			10	70%	8	50%			9	100%
Calculus AB	21	71%	19	42%	42	50%	22	59%	20	30%	26	23%	40	48%	31	48%	17	59%	53	60%
Calculus BC*							4	25%					3	100%	1	100%	2	100%	2	100%
Statistics									1	100%	8	25%	2	0%	23	30%	13	31%	13	31%
Computer Science A							1	100%			1	100%			13	8%				
Biology			65	46%			50	24%			64	19%	23	26%	28	43%	15	53%	15	53%
Chemistry	1	100%	1	100%	5	20%			24	8%	1	0%	14	43%	6	17%	9	11%	23	48%
Environmental Science	60	65%			107	33%			146	25%	31	26%	73	25%	70	33%	68	32%	37	22%
Physics*					2	100%	3	100%					1	100%						
Economics-Micro*													1	100%						
Economics-Macro*													1	100%						
Psychology*	1	100%	3	67%	8	88%	11	18%	2	50%	9	33%	7	29%	4	50%	1	100%	13	54%
Euro. History*	1	100%					1	100%	1	0%			1	100%			1	0%		
US History	28	36%	36	50%	33	24%	62	39%	39	44%	33	52%	20	45%	26	38%	19	51%	39	51%
US Gov't & Politics*	1	100%	3	33%	1	100%	2	50%	2	50%					1	100%	3	33%	4	75%
World History*			1	100%			1	0%	5	40%			3	100%						
Human Geog.*															1	0%				
Total # Exams	143		153		225		186		282		202		231		269		263		315	

*Course taught online via NCVPS or NCSSM

AP Exam Report: Asheboro High School 2015

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	5	4	3	2	1	Total Exams
Number of Exams	25	42	82	90	77	316
Percentage of Total	8	13	26	29	24	100
Number of AP Students	21	33	70	83	69	

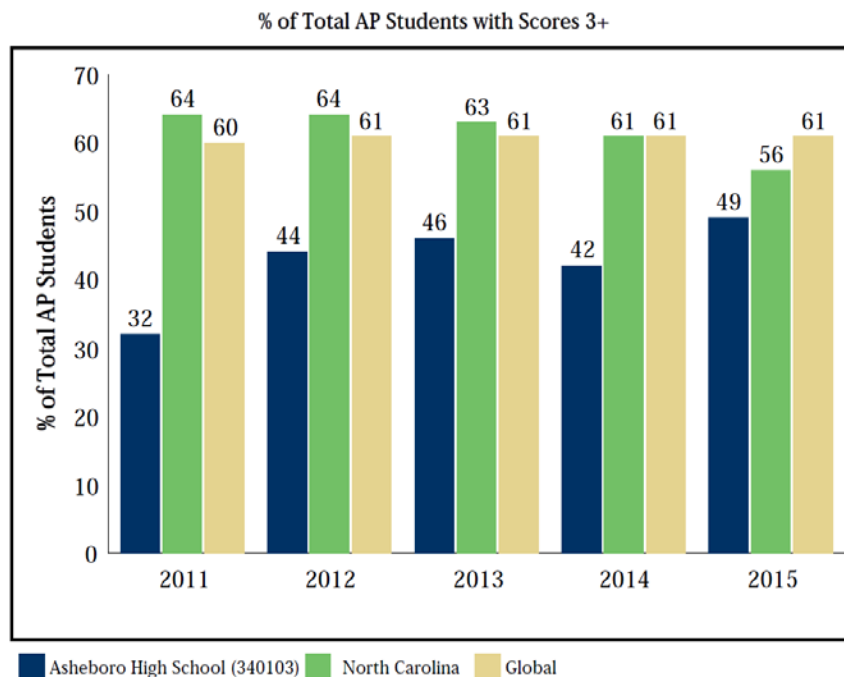
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 - **AP Scholar with Distinction:** Granted to one student for achieving an average score of at least 3.5 on all AP Exams taken and scores of 3 or higher on five or more of these exams

<ul style="list-style-type: none"> ▪ Emily Bullins ▪ Miles Farlow 	<ul style="list-style-type: none"> ▪ Matthew Queen ▪ Sidney Rogers
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North Carolina					
Total AP Students	49,995	53,861	57,123	63,950	75,087
Number of Exams	94,238	101,133	107,538	119,472	141,233
AP Students with Scores 3+	31,939	34,345	36,236	38,735	42,268
■ % of Total AP Students with Scores 3+	63.9	63.8	63.4	60.6	56.3
Global					
Total AP Students	1,982,133	2,106,843	2,225,625	2,352,026	2,495,215
Number of Exams	3,475,395	3,714,079	3,955,410	4,199,454	4,511,098
AP Students with Scores 3+	1,193,662	1,295,051	1,354,800	1,442,136	1,513,751
■ % of Total AP Students with Scores 3+	60.2	61.5	60.9	61.3	60.7

**ADVANCED PLACEMENT EXAM PERFORMANCE SUMMARY
ASHEBORO HIGH SCHOOL**



Asheboro City Schools
... the subject is excellence!

Course by Course Performance

	2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher	# exams	% 3 or higher
Art History*	1	100%							1	0%										
Music Theory							7	71%	4	100%	6	67%	9	56%	1	100%	3	100%		
English Language	2	100%							1	0%			1	100%	43	63%	69	39%	71	42%
English Literature	19	58%	14	57%	12	58%	12	33%	25	56%	23	30%	22	77%	13	54%	43	51%	37	41%
Spanish Language	8	63%	11	64%	15	40%	10	30%	11	55%			10	70%	8	50%			9	100%
Calculus AB	21	71%	19	42%	42	50%	22	59%	20	30%	26	23%	40	48%	31	48%	17	59%	53	60%
Calculus BC*							4	25%					3	100%	1	100%	2	100%	2	100%
Statistics									1	100%	8	25%	2	0%	23	30%	13	31%	13	31%
Computer Science A							1	100%			1	100%			13	8%				
Biology			65	46%			50	24%			64	19%	23	26%	28	43%	15	53%	15	53%
Chemistry	1	100%	1	100%	5	20%			24	8%	1	0%	14	43%	6	17%	9	11%	23	48%
Environmental Science	60	65%			107	33%			146	25%	31	26%	73	25%	70	33%	68	32%	37	22%
Physics*					2	100%	3	100%					1	100%						
Economics-Micro*													1	100%						
Economics-Macro*													1	100%						
Psychology*	1	100%	3	67%	8	88%	11	18%	2	50%	9	33%	7	29%	4	50%	1	100%	13	54%
Euro. History*	1	100%					1	100%	1	0%			1	100%			1	0%		
US History	28	36%	36	50%	33	24%	62	39%	39	44%	33	52%	20	45%	26	38%	19	51%	39	51%
US Gov't & Politics*	1	100%	3	33%	1	100%	2	50%	2	50%					1	100%	3	33%	4	75%
World History*			1	100%			1	0%	5	40%			3	100%						
Human Geog.*															1	0%				
Total # Exams	143		153		225		186		282		202		231		269		263		316	

*Course taught online via NCVPs or NCSSM

Asheboro City Schools Athletics Review 2014-2015

Athletics by the Numbers

- 1 – Team with the Highest G.P.A. in the State
- 1 – Otis Thomas Sportsmanship Award
- 1 – Courier-Tribune Coach of the Year
- 2 – State Champions
- 2 – Undefeated Teams
- 3 – Mid-Piedmont Coaches of the Year
- 3 – Mid-Piedmont Players of the Year
- 3 – Mid-Piedmont Defensive Players of the Year
- 7 – NCHSAA Playoff Teams
- 17 – NCHSAA Scholar Athletic Team
- 67 – Mid-Piedmont All Conference Players

Asheboro City Schools Athletics Review 2014-2015

Asheboro High School

Baseball

NCHSAA Playoffs – 1st Round

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors

- Mid-Piedmont Player of the Year – Brady Wright
- Mid-Piedmont Coach of the Year – Tim Murray
- Mid-Piedmont Regular Season Co-Champions
- Mid-Piedmont Tournament Champions
- Mid-Piedmont All Conference
 - Parker Clayton
 - Aaron Garner
 - Cameron Reid
 - Jay Rorie
 - Brady wright

Team Awards

- Most Valuable Player – Brady Wright
- Most Improved Player – Clayton Strider
- Clarence Smith-Best Defensive Award – Jay Rorie
- Jimmy Grimsley-Best Offensive Award – Aaron Garner

Basketball – Men's

NCHSAA Playoffs – 2nd Round

Conference Honors – 2nd Place

- Mid-Piedmont All Conference
 - Tazmine Dunn
 - Emmanuel Jones

NC Basketball Coaches Association Awards

- NCBCA District 8 Player of the Year – Tazmine Dunn
- NCBCA District 8 All District Team (District 8)
 - Tazmine Dunn
 - Emmanuel Jones

Team Awards

- Most Improved – Tazmine Dunn
- Team Before Self – Jake Hall
- Best All Around – Emmanuel Jones
- Blue Comet Pride – Adriann Price
- Blue Comet Scholar Athlete – Nathan Sloan

Asheboro City Schools Athletics Review 2014-2015

Basketball – Women’s

NCHSAA Playoffs – 1st Round

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors – 3rd Place

- Mid-Piedmont All Conference
 - Breanna Foster
 - Meredith Priest

Team Awards

- MVP – Breanna Foster
- Coaches Award – Mikayla Trogdon
- Defensive Award – Atiyah Hamilton
- Best all around – Meredith Priest

Cheerleading

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Team Awards

- Most Improved – Zoey Howe
- Most Spirited – Samantha Aguirre
- Most Dedicated – Danielle Chisholm
- Leadership Award – Taylor Norris
- Rookie of the Year – Kaylnn McNair

Cross Country – Men’s

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors – 3rd Place

- Mid-Piedmont All Conference
 - Jacob Dubon

Team Awards

- Martin Smith Most Valuable Runner – Matthew Kiefer
- Most Improved – Jacob Waklend

Cross Country – Women’s

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors – 2nd Place

- Mid-Piedmont All Conference
 - Katy Cernava
 - Cater Hurley
 - Julia Otranto

Team Awards

- Martin Smith Most Valuable Runner – Julia Otranto
- Most Improved – Katy Cernava
- Captain’s Choice – Raquel Ascencio

Asheboro City Schools Athletics Review 2014-2015

Football

NCHSAA Playoffs – 2nd Round

Conference Honors – 2nd Place

- Mid-Piedmont MPC Defensive Player of the Year – Nick Coe
- Mid-Piedmont Runner-Up MPC Offensive Player of the Year -- Shyheim Lineberry
- Mid-Piedmont All Conference 1st Team
 - Shyheim Lineberry
 - Jake Hall
 - Emmanuel Jones
 - Jay Rorie
 - Terry Richmond
 - Jordan Pearson
 - Nick Coe
 - Alan Bennett
 - Dariel Santovenia
- Mid-Piedmont All Conference Honorable Mention
 - Jesus Alvarez
 - Wayne Robertson
 - Aaron Garner
 - Josh Coble
 - Sidney Rogers
 - Tino Harrison

- 2014 Courier-Tribune Coach of the Year
 - Owen George
- 2014 Courier-Tribune Player of the Year
 - Shyheim Lineberry
- 2014 Courier-Tribune All County 1st Team
 - Shyheim Lineberry
 - Jake Hall
 - Emmanuel Jones
 - Jay Rorie
 - Nick Coe
 - Alan Bennett
 - Terry Richmond
- 2014 Courier-Tribune Honorable Mention All-County
 - Aaron Garner
 - Randall Chrisco
 - Wayne Robertson
 - Tino Harrison
 - Jordan Pearson
 - Jesus Alvarez
 - Josh Coble
 - Dariel Santovenia
 - Sidney Rogers

Asheboro City Schools Athletics Review

2014-2015

- Greensboro News and Record 2nd Team All-Area
 - 2nd Team – Nick Coe (Defensive End)
- Greensboro News and Record All-Area Honorable Mention:
 - Shyheim Lineberry (Quarterback)
 - Jake Hall (Wide Receiver)
 - Emmanuel Jones (Wide Receiver)
 - Wayne Robertson (Wide Receiver, Defensive Back, Kick Returner)
 - Jordan Pearson (Defensive Line)
- National Underclassmen All-American Game Participant(s):
 - Jay Rorie
 - Alan Bennett

Team Awards

- Coaches Award – Jake Hall & Tino Harrison
- Defensive MVP – Nick Coe
- Luther Fritz Lineman of the Year – Jay Rorie
- Max Morgan Back of the Year – Shyheim Lineberry
- Team Before Self – Alan Bennett

Golf – Men's

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors

- Mid-Piedmont All Conference
 - Nick Concutelli
 - Dylan Hoffman
 - Koby Markham

Team Awards

- Most Valuable Player – Koby Markham & Nick Concutelli
- Most Improved – Jackson Smith

Golf – Women's

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Team Awards

- Most Improved – Brittany McNeill
- MVP – Tanner Brown
- MVP – Kaitlin Malpass

Lacrosse

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Team Awards

- Offensive MVP – Matt Applegate
- Defensive MVP – John Roberson
- Comet Character Award – Ethan Chisholm

Asheboro City Schools Athletics Review 2014-2015

Soccer – Men's

NCHSAA Playoffs – 2nd Round

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors – 2nd Place

- Mid-Piedmont Defensive Player of the Year – Miles Farlow
- Mid-Piedmont All Conference
 - Miles Farlow
 - Eliud Jaimes
 - Moises Ramirez
 - Matthew Sutterby

Team Awards

- Offensive Player of the Year – Moises Ramirez
- Mid Fielder of the Year – Alex Gimenez
- Defensive Player of the year – Miles Farlow
- Most Improved Player – Jose (Eduardo) Rendon

Soccer – Women's

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

NCHSAA Playoffs – 1st Round

Conference Honors

- Mid-Piedmont Coach of the Year – David Parrish
- Mid-Piedmont All Conference
 - Krystal Jaimes
 - Bailee Moore
 - Madison Priest
 - Meredith Priest
 - Julia Otranto

Team Awards

- Offensive Player of the Year – Meredith Priest
- Defensive Player of the Year – Madison Priest
- Most Improved – Emily Skoglund
- Player Coach Award – Faith Shrewsbury

Softball

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors

- Mid-Piedmont All Conference
 - Anna Davidson
 - Abbie Worsham

Team Awards

- Most Outstanding – Abbie Worsham
- Coaches Award – Vangie Borchert

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Swimming – Men's

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors – 4th Place

- Mid-Piedmont All Conference

Team Awards

- Coaches Award – Wilson Kidd
- Most Improved – Badin Tyler

Swimming – Women's

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors – 5th Place

- Mid-Piedmont All Conference

Team Awards

- Coaches Award – Shelbi Shafer
- Most Improved – Brianna Hughes

Tennis – Men's

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Qualified for the NCHSAA State Tournament – Austin Allen (Final Four)

Conference Honors

- Mid-Piedmont Player of the Year – Austin Allen
- Mid-Piedmont All Conference
 - Austin Allen
 - Richard Pincus

Team Awards

- Morris B. Whitson-Most Valuable – Austin Allen
- Tommy Delk Most Improved Award – Blake Ferree

Tennis – Women's

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors – 3rd Place

- Mid-Piedmont All Conference
 - Hannah Eldara
 - Rachel Byrd

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Track – Men's

Conference Honors

- Mid-Piedmont Overall Most Valuable Player – Wayne Robertson
- Mid-Piedmont Field Event Most Valuable Player – Dallas Coble
- Mid-Piedmont All Conference
 - Terry Richmond
 - Todzah Small
 - Haiden Vincent-Horne

Team Awards

- Sprinter of the year – Wayne Robertson
- Field Athlete of the year – Jaiden Vinson-Horn
- Distance Runner of the year – Austin Romero
- Coaches Award – Matt Kiefer

Track – Women's

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

Conference Honors

- Mid-Piedmont All Conference
 - Katy Cernava
 - Moenasia Collins
 - Quatierra Johnson
 - Allison Kauffman
 - Keela Lagrande
 - Kalynn McNair
 - Shacoria Mitchell

Team Awards

- Sprinter of the year – Shacoria Mitchell
- Field Athlete of the year – Kalynn McNair
- Distance Runner of the year – Katy Cernava
- Coaches Award – Quatierra Johnson

Volleyball

NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher)

NCHSAA Playoffs – 4th Round

Conference Honors – 1st Place

- Conference Champions
- Conference Tournament Champions
- Mid-Piedmont Coach of the Year – Karen Blanchard
- Mid-Piedmont All Conference
 - Salem Davidson
 - Gilliam Foscue
 - Courtney King
 - Amy Yates

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Team Awards

- Best Offensive – Courtney King
- Best Defensive – Gilliam Foscue

Wrestling

Conference Honors – 3rd Place

- Mid-Piedmont Player of the Year – Sawyer Davidson
- Mid-Piedmont All Conference
 - Sawyer Davidson
 - Nick Coe
 - Austin Curry
 - Tino Harrison
 - Ethan Hill
 - Bailey Mullen

State Tournament

- 1st Place (285lbs) – Nick Coe
- 1st Place (145 lbs) – Sawyer Davidson
- 4th Place (195 lbs) – Tino Harrison
- 5th place (3A) – AHS
- 18th place (all divisions) – AHS

Team Awards

- Most Improved – Ethan Hill
- Eddie Luck Team Before Self Memorial – Tino Harrison
- Most Outstanding Wrestler – Sawyer Davidson & Nick Coe

Randolph Sports Council

- Scholarship Award Winners
 - Julia Otranto
 - Jay Rorie
- Sportsmanship Award
 - Mikayla Trogdon
 - Tino Harrison
- Unsung Heroes
 - Raquel Ascencio
 - Brett Beane

Lee J. Stone Sportsmanship Award:

- Sidney Rogers
- Mikayla Trogdon

Mr. Blue Comet

- Jay Rorie

Ms. Blue Comet

- Courtney Kingston

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Scholarships

- Baseball
 - Jay Rorie – NC A&T State University
 - Brady Wright – Lenoir Rhyne
- Cross Country
 - Julia Otranto – Belmont Abbey
- Football
 - Alan Bennett – Gardner Webb
 - Jordan Pearson – Guilford College
 - Tino Harrison -- Brevard
- Soccer
 - Moi Ramirez – Wake Technical College
 - Eliud Jaimes – Wake Technical College
 - Alex Gimenez – Gardner Webb
 - Faith Shrewsbury – Bluefield (WV) University
- Tennis
 - Austin Allen – East Carolina University
- Volleyball
 - Amy Yates – Lenoir Community College

NCHSAA Awards

- Highest GPA in the sport in the state – Women's Tennis (3.791)
- NCHSAA Scholar Athletic Team (G.P.A. of 3.1 or higher) – Athletes
 - Baseball (3.687) ***preliminary data***
 - Basketball – Women (3.111)
 - Cheerleading (3.576)
 - Cross Country – Men's (3.515)
 - Cross Country – Women's (3.687)
 - Golf – Men (3.361) ***preliminary data***
 - Golf -- Women (3.843)
 - Lacrosse (3.121) ***preliminary data***
 - Soccer – Men (3.375)
 - Soccer – Women (3.631) ***preliminary data***
 - Softball (3.645) ***preliminary data***
 - Swimming – Men (3.555)
 - Swimming – Women (3.455)
 - Tennis – Men (3.716) ***preliminary data***
 - Tennis – Women (3.791)
 - Track – Women (3.137) ***preliminary data***
 - Volleyball (3.708)

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North Asheboro Middle School

Otis Thomas Sportsmanship Award

2003 – North Asheboro Middle School
2004 – North Asheboro Middle School
2005 – Southeastern Randolph Middle
2006 – North Asheboro Middle School
2007 – North Asheboro Middle School
2008 – Randleman Middle
2009 – Southwestern Randolph Middle
2010 – North Asheboro Middle School
2011 – North Asheboro Middle School
2012 – North Asheboro Middle School
2013 – Uwharrie Middle
2014 – North Asheboro Middle School
2015 – North Asheboro Middle School

South Asheboro Middle School

Boys' Soccer – Undefeated, Regular Season and Tournament Conference Champions

Girls' Soccer – Undefeated, Regular Season and Tournament Conference Champions

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Combined Middle School Programs

Track – Men's

- Conference Track meet – 1st Place
- 1st Place Winners
 - Isaiah Martin – High Jump
 - Jaheim Covington – 165m Hurdles
 - Reequan Norman – 800 Meters
- 2nd Place Winners
 - Gage Burlingame – Shot Put
 - Carter Allgood – Long Jump
 - Saul Badillo – 110 Meter Hurdles
 - 4x2 Relay Team
 - 4x1 Relay Team
 - Reequan Norman – Mile
 - Isaiah Martin – 100 Meters
- 3rd Place Winners
 - Coleton Christian – Triple Jump
 - Latrell Moore – High Jump
 - Jaheim Covington – 110 Hurdles
 - Saul Badillo – 165 Meter Hurdles
 - 4x4 Meter Relay Team
- 4th Place Finishers
 - Latrell Moore – 165 Meter Hurdles
 - Devon Mckinney – 200 Meters
- 5th Place Finishers
 - Kyle Kicks – Triple Jump
 - Cameron Headen – 400 Meters
 - Coleton Christian – 800 Meters

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Track – Women's

- Conference Track Meet – 3rd Place
- 2nd Place Finishers
 - Catherine Inlow – triple jump
 - Yazzmyn Johnson – high jump
 - Olivia Hill – 100 hurdles
 - 4x2 meter relay team
 - 4x1 meter relay team
 - Whitney Hoffman – 800 meters
- 3rd Place Finishers
 - Emma Haywood – discus
 - Yazzmyn Johnson – long jump
 - Kaylee Unrue – triple jump
 - Sydney Cox – 100 hurdles
 - 4x4 meter relay team
 - Olivia Hill – 165 meter hurdles
- 4th Place Finishers
 - Brianna Tillman – shot put
 - Alejandra Jacobo – discus
 - Haylee Kirkman – 200 meters

Wrestling

Conference Tournament

- 1st Place
 - Sheng Lin 126lbs. SAMS
 - Cam Glover 145lbs. SAMS
 - Isaiah Martin 160lbs. SAMS
 - Nate Otero 170lbs. SAMS
- 2nd Place
 - Kyle Hicks 83lbs. SAMS
 - Michael Smith 195lbs. SAMS
- 3rd Place
 - Alex Torres 106lbs. NAMS
 - Esteban Depaz 113lbs. NAMS
 - Sam Cornwall 98lbs. SAMS

Policies for 30-Day Review

The board believes that time is a variable in the educational process and that children may need different amounts of instructional time in order to fulfill the educational goals and objectives of the board. The board also recognizes that the school day and school year should be planned in such a manner as to facilitate student learning and to permit an accurate assessment of student achievement in scheduled testing periods.

A. INSTRUCTIONAL TIME

Interruptions of instructional time and time off task must be kept to a minimum. The principal is responsible for ensuring that instructional time is maintained and protected in the school schedule. Each teacher is responsible for ensuring optimal use of instructional time in his or her classes. School personnel are encouraged to seek creative means of reducing transitional time and scheduling non-instructional activities. A proposal for alternative scheduling of classes or other such strategies may be a part of a school improvement plan.

B. SCHOOL DAY

The length of the school day may vary from school to school. The “instructional” day includes only those hours a student is assigned to a teacher for the primary purpose of instruction. Breaks in the instructional day for changing classes, homeroom, lunch, pep rallies and similar non-instructional activities are not part of the instructional day and may not be counted towards the minimum instructional hours requirement established in Section D, below.

C. OPENING AND CLOSING DATES

Except for year-round schools or schools operating under a modified calendar, the opening date for students will be no earlier than the Monday closest to August 26, and the closing date for students will be no later than the Friday closest to June 11.

The school board may offer supplemental or additional educational programs or activities outside the adopted school calendar.

Upon a showing of good cause, as defined by G.S. 115C-84.2(d), the board will seek a waiver of the opening dates from the State Board of Education.

The board will revise the closing date only if necessary to comply with the minimum requirements for instructional days or instructional time.

D. SCHOOL CALENDAR

The school calendar in all schools will be for 215 days and will provide for a minimum of 185 days or 1025 hours of instruction covering at least nine months. A school “month” is defined as 20 days of instruction. If school is closed early due to inclement weather, the

day and the number of instructional hours originally scheduled may count towards the required minimum number of instructional days or hours. As funding permits, the board may pursue increasing the number of instructional hours or days, at least for those students who need more time to learn the curriculum.

The board may initiate or review recommendations from the superintendent or a school improvement team for modifying the traditional school calendar to a year-round calendar. The superintendent and individual schools are encouraged to obtain input from teachers and other personnel as well as from the community in developing proposals for modifying the school calendar. A year-round school may be included as a part of a school improvement plan.

Any calendar adopted by the board will be consistent with the following requirements.

1. The calendar will consist of 215 days and shall meet state requirements for the minimum instructional days and/or the minimum instructional hours.
2. At least 10 of the days on the calendar will be designated as annual vacation leave days.
3. The calendar will include the same or an equivalent number of legal holidays as those designated by the State Personnel Commission for State employees, including Veteran's Day if it falls on a weekday.
4. Schools will not be scheduled on Sundays.
5. The total number of workdays for teachers employed for a 10-month term will not exceed 195 days.
6. The Calendar will designate "instructional" days when students must be present.
7. The remaining days will be scheduled by the board, in consultation with school principals, as "flexible" days, for use as teacher workdays, additional instructional days or other lawful purposes. Before scheduling these "flexible" days, each principal shall work with the school improvement team to determine the days to be scheduled and the purposes for which they should be scheduled.
8. Of the 10 "flexible" days described in subsection D.7, the board will designate at least two days as protected days on which teachers may take accumulated vacation leave. All other "flexible" days may be designated as days on which teachers may take accumulated leave, but the board will give teachers at least 14 calendar days' notice before requiring a teacher to work instead of taking vacation leave on any of these days. A teacher may elect to waive this notice requirement for one or more of these days.
9. The board may, due to school closings because of inclement weather or other

reasons, use any of the “flexible” days designated in subsection D.7 above as make-up days for those instructional days that were missed. If necessary, these make-up days may be scheduled after the last day of student attendance. If either of the two protected days described in subsection D.8 above are scheduled as a make-up day, teachers may take accumulated vacation leave on the make-up day and will not be required to work.

10. If the school calendar requires students to attend on Memorial Day, each principal shall ensure that the significance of Memorial Day is recognized in the school on that day. If students are not scheduled to attend school on Memorial Day, recognition of the significance of Memorial Day will be provided at another time as part of the citizenship curriculum (see policy 3530, Citizenship and Character Education).
11. If the school calendar requires students to attend school on September 17, which is Constitution and Citizenship Day, each principal shall ensure that the signing of the United States Constitution is commemorated in the school on that day. If students are not required to attend school on September 17, the principal shall ensure that Constitution and Citizenship Day is commemorated during the preceding or following week (see policy 3530, Citizenship and Character Education).

Legal References: 36 U.S.C. 106(d); G.S. 115C-12(33), -36, -47, -84.2, -105.21(b)(2), -238.31, -288; State Board of Education Policy GCS-G-001; N.C. Employment Benefits and Policy Manual (most current version), North Carolina Department of Public Instruction, available at <http://www.ncpublicschools.org/district-humanresources/key-information>

Cross References: Goals and Objectives of the Educational Program (policy 3000), School Improvement Plan (policy 3430), Citizenship and Character Education (policy 3530)

Adopted: January 12, 2012

Revised: April 11, 2013

The board is committed to the safety of students and other persons on school property. In order to maintain a safe school environment, the superintendent and all school personnel shall enforce the provisions of this policy at all times.

A. REGISTERED SEX OFFENDERS BANNED FROM ALL SCHOOL PROPERTY

In accordance with G.S. 14-208.18, all persons who (1) are required to register under the Sex Offender and Public Protection Program AND (2) have been convicted of any offense in Article 7A of Chapter 14 of the General Statutes or any offense in which the victim was under the age of 16 years at the time of the offense are expressly forbidden to knowingly be present on any property owned or operated by the school system, including school buildings, athletic fields, playgrounds, parking lots, school buses, activity buses or other property of any kind for any reason, including attendance at sporting events or other school-related functions, whether before, during or after school hours. In addition, sex offenders subject to G.S. 14-208.18 may not attend or be present at any student function or field trip on or off school property that is (1) school-sponsored or (2) otherwise under the official supervision or control of school personnel. This policy applies to all covered sex offenders regardless of their relationship to or affiliation with a student in the school system. (Refer to the North Carolina Attorney General's publication The North Carolina Sex Offender & Public Protection Registration Program, p.13, for a description of which offenders are subject to G.S. 14-208.18 and thus, this policy.)

B. ENFORCEMENT

All school personnel must immediately report to a school administrator the presence or suspected presence of a known or suspected registered sex offender on school property. School administrators and other supervisory personnel shall report to the superintendent and law enforcement when they reasonably believe that a registered sex offender is or has been on school property or at a school event.

School administrators also shall notify the superintendent or designee of any known student or parent or guardian of a student at their school who is suspected to be a registered sex offender.

C. EXCEPTIONS

A person who is banned from school property under G.S. 14-208.18 may be on school property only under the following circumstances.

1. Students

Students who are subject to G.S. 14-208.18 may be on school property only in

accordance with policy 4260, Student Sex Offenders.

2. Voters

Voters who are subject to G.S. 14-208.18 and are eligible to vote may be present on school property for the sole purpose of voting if the school property is being used as a voting place. The voter must notify the principal of the school that he or she is registered under the Registry Program and the voter must remain at all times in the portion of the school being used as the polling place. The voter must leave school grounds immediately after voting.

3. Parents or Guardians

a. An individual who is subject to this policy and is the parent or guardian of a student enrolled in school may be on school property only for the following reasons:

- 1) to attend a scheduled conference with school personnel to discuss the child's academic or social progress; or
- 2) at the request of the principal or designee, for any reason relating to the welfare or transportation of his or her child.

b. For each visit authorized by the principal in accordance with subsection (a) above, the parent or guardian must provide the principal with prior written notice of his or her registration on the Sex Offender Registry and notice of his or her presence at school. Notice of his or her presence at school includes the nature and specific times of the visit.

c. For each visit authorized by subsection (a) above, the parent or guardian must arrange to meet a staff member at the edge of school property, check in at the principal's office upon arrival and departure, and remain under the direct supervision of school personnel at all times. If school personnel are not available to supervise the parent or guardian during any visit, then the parent or guardian will not be permitted to enter or remain on school property.

d. For each visit authorized by subsection (a) above, the parent or guardian must comply with all reasonable rules and restrictions placed upon him or her by the principal, including restrictions on the date, time, location, and length of meeting.

D. CONTRACTUAL PERSONNEL

In order to ensure compliance with this policy, each contract executed by the board must include a provision that requires the other party to the contract to conduct an annual

check of the State Sex Offender and Public Protection Program and the State Sexually Violent Predator Registration Program on all employees who may be sent to perform tasks on or deliver products to school property. Persons who are subject to section A of this policy may not be sent onto school property for any reason.

In addition, each time the board enters into any contract or agreement for contracted services that involve direct interaction with children, the contract must include a provision that requires the other party to the contract to conduct an annual check of the National Sex Offender Registry on all contracted employees who may have direct contact with children.

No contractor or employee of a contractor registered with the State Sex Offender and Public Protection Program, the State Sexually Violent Predator Program, or the National Sex Offender Registry may have direct interaction with children. This provision applies to contracts with a single individual.

Legal References: G.S. ch. 14, art. 7A, 14-208.18, -208.19; 115C-332, -332.1

Cross References: School Safety (policy 1510/4200/7270), Student Sex Offenders (policy 4260), Visitors to the Schools (policy 5020), Recruitment and Selection of Personnel (policy 7100)

Other Resources: North Carolina Department of Justice <http://sexoffender.ncdoj.gov>, The North Carolina Sex Offender & Public Protection Registration Programs, North Carolina Department of Justice (September 2014), available at <http://ncdoj.gov/Protect-Yourself/Find-Sex-Offenders/SexOffenderRegPrograms.aspx>

Adopted: January 8, 2009

Updated: April 10, 2014

The superintendent shall develop procedures for the temporary closing of a school or all schools in the school system because of inclement weather or any other unforeseen occurrence that presents a threat to the safety of students and employees or causes major damage to school property. The superintendent shall notify parents, the news media and other interested parties of a decision to close a school or schools as soon as it is feasible to do so under the circumstances.

Legal References: G.S. 115C-36, -47

Adopted: April 9, 1998 to become effective July 1, 1998

RELATIONSHIP WITH OTHER GOVERNMENTAL AGENCIES

Policy Code: **5100**

Productive working relationships with other governmental agencies are critical to the school district's efforts to provide safe, orderly and inviting learning environments in which students can succeed in the educational program. These relationships are also necessary to coordinate services so various governmental agencies can strive to meet the needs of students in an efficient and effective manner.

School administrators are expected to develop and maintain productive working relationships with other governmental agencies. Any contracts or specific agreements regarding working relationships with other governmental agencies must be approved by the board.

Legal References: G.S. 115C-36, -47

Adopted: April 9, 1998 to become effective July 1, 1998

RELATIONSHIP WITH COUNTY COMMISSIONERS

Policy Code: **5110**

The board strives for a productive working relationship with the board of county commissioners so that sufficient funding is provided to meet the educational goals that the board has established for the school system. The board will seek opportunities to inform the county commissioners about the needs of the school system through capital outlay plans, the annual budget and other documents and reports the board deems necessary. The board welcomes periodic joint meetings between the boards as a means of strengthening the relationship with the board of county commissioners, clarifying expectations regarding the budget process, and educating the commissioners on the needs of the school system.

The superintendent shall develop a productive working relationship with the county manager. The superintendent is encouraged to initiate periodic meetings with key administrative personnel of the school system and county government.

Legal References: G.S. 115C-36, -47, -426, -427

Adopted: April 9, 1998 to become effective July 1, 1998

The board is committed to minimizing disruptions to instructional time and the educational environment. Collections and solicitations are discouraged and shall not disrupt instructional time. Employees and students shall not be required to contribute or respond to any collection or solicitation.

The superintendent or designee shall develop regulations governing collections and solicitations. The regulations shall specify the type and number of collections and solicitations permitted and an approval process for collections and solicitations subject to the following guidelines.

1. Outside organizations and/or sales representatives shall not solicit individual employees or students during working hours or the school day unless prior written approval is granted by the superintendent.
2. As a general rule, students, school organizations, teachers and/or other school employees may not sell commercial products during the instructional school day.
3. Individuals and organizations must secure approval from the superintendent or designee prior to conducting collections or solicitations on school grounds.
4. Fliers and other materials that are to be distributed or displayed in conjunction with an approved collection or solicitation must be approved by the superintendent or designee based upon the criteria in Section C of policy 5210, Distribution and Display of Non-School Material, and/or policy 5240, Advertising in the Schools.

The board of education prohibits, for grades K-6, door-to-door fund raising by students in activities sponsored by the school, or by a school-related organization in which students would be selling items or soliciting contributions, pledges, orders, etc.

Excluded from this policy are board-approved student fees, PTA or booster organizations' approved projects, cafeteria operations and faculty and staff projects that do not involve students and are initiated by and for the members.

Legal References: G.S. 115C-36, -47

Adopted: April 9, 1998 to become effective July 1, 1998

Policies for Action

PUBLIC RECORDS – RETENTION, RELEASE, AND DISPOSITION

Policy Code: **5070/7350**

The board is committed to providing access to public records and public information. All employees shall comply with the public records law and this policy.

A. PUBLIC RECORD DEFINED

Any record, in any form, that is made or received by the board or its employees in connection with the transaction of public business is a public record that must be made available to the public, unless such record is protected from disclosure by federal or state law or is otherwise exempted from the public records law, G.S. 132-1 through 132-9. (See policy 5071/7351, Electronically Stored Information Retention, for specific information regarding public records in electronic form.)

Though the school improvement plan is a public record, the school safety components of the plan are not public records subject to public records law. Schematic diagrams, as described in G.S. 115C-105.53 and -105.54, and emergency response information, as described in G.S. 115C-105.54, are also not considered public records subject to public records law.

The official records of students are not public records subject to inspection and examination. (For additional information regarding the release of information about students, see policy 4700, Student Records.) Further, any written material containing the identifiable scores of individual students on any test taken pursuant to the state testing program described in Chapter 115C, Article 10A of the North Carolina General Statutes is not a public record. Any test that is developed, adopted, or provided as part of the state testing program is not a public record until the State Board of Education designates that the test is released.

Information in school system employee personnel files is protected from disclosure in accordance with G.S. 115C-319, except that the following employee information is public record.

1. Name.
2. Age.
3. The date of original employment or appointment.
4. The terms of any past or current contract by which the employee is employed, whether written or oral, to the extent that the board has the written contract or a record of the oral contract in its possession.
5. Current position.

6. Title.
7. Current salary (includes pay, benefits, incentives, bonuses, deferred compensation, and all other forms of compensation paid to the employee).
8. The date and amount of each increase or decrease in salary with the board.
9. The date and type of each promotion, demotion, transfer, suspension, separation, or other change in position classification with the board.
10. The date and general description of the reasons for each promotion with the board.
11. The date and type of each dismissal, suspension, or demotion for disciplinary reasons taken by the board. If the disciplinary action was a dismissal, a copy of the written notice of the final decision of the board setting forth the specific acts or omissions that are the basis of the dismissal.
12. The office or station to which the employee is currently assigned.

The name of a participant in the North Carolina Address Confidentiality Program is not a public record and must be redacted from any records released. As necessary, school personnel may combine public and confidential records to meet the business needs of the system. However, if a record contains confidential information as well as public information, school officials must provide the requested public record with the confidential information removed or redacted.

B. DESIGNATION OF RECORDS OFFICER

The superintendent shall designate a records officer or otherwise ensure that the duties of a records officer are met.

1. Duties of the Records Officer

The duties of the records officer include the following:

- a. determining whether records are public or confidential by law, with assistance from the local board attorney as necessary;
- b. determining the most cost-effective means of storing and retrieving public records that include confidential information;
- c. providing training, consultation, and guidelines to school officials who respond to or are otherwise involved in public records requests;

- d. determining the actual cost of providing copies of public records in various forms, such as paper or electronic media, in which the school system is capable of providing the records;
- e. determining the cost of a request for copies of public records when a special service charge is applicable or when the school system is voluntarily creating or compiling a record as a service to the requester; and
- f. reviewing appeals of any denial of a request for public records.

2. Other Duties

Other duties to be performed by the records officer, a designated electronic records officer, or other employees as determined by the superintendent include the following:

- a. reviewing all electronic data processing systems being considered for lease or purchase to ensure that they will not impede the school system's ability to permit public inspection and examination of records;
- b. ensuring that databases are indexed as required by law; and
- c. conducting an inventory of electronic databases maintained by the school system on a regular basis.

C. INDEXING OF COMPUTER DATABASES

All computer databases compiled or created after June 30, 1998 must be indexed as required by law. The form and content of the indexes must conform to the guidelines issued by the North Carolina Division of Archives and History.

Any computer database that is being considered for purchase or lease by the school system and that will be subject to the indexing requirements should include the statutorily required index provided by the vendor at no additional cost to the school system.

In addition, the school system will voluntarily index databases created or compiled prior to July 1, 1998, so long as the process is not unreasonably burdensome or costly. Any voluntary indexing does not have to meet statutory requirements or the guidelines issued by the North Carolina Division of Archives and History.

D. REQUESTS FOR PUBLIC RECORDS

All requests for examining or obtaining copies of public records should be in writing or recorded by school system personnel. This policy, administrative guidelines, information on the actual cost of producing public records, information on how to reach the records officer, information about how to appeal a denial of a public records request, and

information regarding any computer database indexes must be made available to individuals requesting public records.

Public records must be released in accordance with the law. Any denial of a public records request must be made in writing and must include the basis for the denial. The superintendent or designee may issue additional guidelines consistent with this policy to further clarify the process for requesting public records.

E. FEES FOR COPIES OF PUBLIC RECORDS

Persons requesting copies of public records will be charged any applicable fees as determined by the records officer (see subsections B.1.d and B.1.e above). The school system shall not charge any fees for separating confidential information that is commingled with public records.

F. ELECTRONIC MAIL LISTS

A school employee may be authorized by the superintendent or designee to maintain an electronic mail list of individual subscribers. Such a list may be used only: (1) for the purpose for which the subscribers subscribed to it; (2) to notify subscribers of an emergency to public health or public safety; or (3) in the event of deletion of the list, to notify subscribers of the existence of any similar lists. Although such electronic mail lists of individual subscribers shall be available for public inspection in either printed or electronic format, school officials shall not provide anyone with copies of such lists.

G. DESTRUCTION OF PUBLIC RECORDS

School personnel shall comply with the Records Retention and Disposition Schedule for Local Education Agencies adopted by the N.C. Department of Cultural Resources, Division of Archives and History, unless otherwise required by statute, regulation, or other legal authority. The superintendent may establish regulations for the destruction of records in accordance with the approved schedule.

Legal References: Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; G.S. 14-113.8(6); 115C-105.27(a2); -105.53, -105.54,; - 109.3, -174.13, -319 to -321, -402; 132-1 to -9; Public Database Indexing: Guidelines and Recommendations, N.C. Department of Cultural Resources, Division of Archives and History (1996); Records Retention and Disposition Schedule for Local Education Agencies, N.C. Department of Cultural Resources, Division of Archives and History (1999), available at <http://www.ncdcr.gov/Portals/26/PDF/schedules/schoolschedulefinal.pdf>; N.C. Attorney General Advisory Opinion, letter to Elizabeth Buford, February 26, 1996, available at <http://www.ncdoj.gov/About-DOJ/Legal-Services/Legal-Opinions/Opinions/Public-Records;-Computer-Database-Index.aspx>

Cross References: North Carolina Address Confidentiality Program (policy 4250/5075/7316), Student Records (policy 4700), Confidentiality of Personal Identifying Information (policy

4705/7825), News Media Relations (policy 5040), Electronically Stored Information Retention (policy 5071/7351), Personnel Files (policy 7820)

Adopted: April 9, 1998 to become effective July 1, 1998

Administrative Procedure: None

Updated: October 11, 2007, January 9, 2014

ORGANIZATION OF THE PURCHASING FUNCTION

Policy Code:

6410

The superintendent shall organize the purchasing function in a manner intended to meet the purchasing goals of the board. The purchasing function includes the following responsibilities:

1. making purchases for all departments in accordance with applicable laws and regulations, including the requirements of the State Division of Purchase and Contract when applicable, board policy, the superintendent's directives, good purchasing practices, and ethical principles;
2. establishing and enforcing a system for approving and accounting for purchases;
3. maintaining appropriate records on price quotations of supplies most frequently purchased;
4. maintaining other supplemental data to assist in making purchases at the most economical prices possible;
5. maintaining NC E-Procurement compliance and making purchases through the E-Procurement Service to the extent appropriate to maximize savings and efficiency in the purchasing function;
6. establishing a practical degree of standardization of equipment, supplies, and materials with sufficient flexibility to meet unique needs of schools and departments;
7. operating a central inventory warehouse;
8. supervising the receiving of all materials, including establishing procedures to ensure received goods are properly inspected, counted, and documented;
9. maintaining lists of potential bidders for various types of materials, equipment, and supplies;
10. providing information regarding bidding opportunities to vendors;
11. providing information and service to schools and departments that wish to make purchases; and
12. maintaining current information on all applicable laws, regulations, board policies, and administrative procedures.

Legal References: G.S. 143-49, -52, -52.3; 115C-522; N.C. Session Law 2003-147; N.C. Procurement Manual, Department of Administration, Division of Purchase and Contract, <http://www.pandc.nc.gov/Default.aspx>

Cross References:

Adopted:

STATE PURCHASING REQUIREMENTS FOR EQUIPMENT, MATERIALS, AND SUPPLIES

Policy Code:

6430

All purchases of apparatus, supplies, materials, and equipment will be made in accordance with all applicable laws and regulations, including Chapter 143 Article 8 of the North Carolina General Statutes, board policy, and school system purchasing procedures. All employees involved in purchasing must be familiar with these requirements.

The finance officer or designee shall ensure that written specifications for desired products are descriptive and clear and incorporate the quality requirements and service needs of the school system. There is no minimum number of bids, proposals, or quotes required for the purchase of apparatus, supplies, materials, and equipment (whether formally or informally bid); however, the board encourages the finance officer or designee to obtain at least two (2) bids, proposals, or quotes when feasible.

Except as otherwise required by law or specified by the board, the board delegates to the superintendent or finance officer the authority to award contracts for the purchase of apparatus, equipment, materials, and supplied. The finance officer or designee and any additional staff deemed appropriate by the superintendent shall review submissions of bids, proposals, or quotes to determine if they are responsive to the system's specifications and will make recommendations to the superintendent or finance officer. The superintendent or finance officer may award the contract based upon such recommendations or will make a recommendation to the board for award of the contract by the board.

Apparatus, equipment, materials, and supplies must be purchased in accordance with the following requirements.

A. FORMAL BIDS (EQUAL TO OR MORE THAN \$90,000)

The purchase of apparatus, supplies, materials, or equipment for expenditures equal to or more than \$90,000 must be secured through the competitive bid process governed by G.S. 143-129. The superintendent or finance officer is authorized to determine the best method for formally bidding a product or, as appropriate, utilizing one of the exceptions to formal bidding as provided below in section E. The finance officer or designee shall oversee the use of any purchasing method and ensure that all state requirements are met, including advertisement, sealed bids, maintaining records, and public opening of bids. The board authorizes the use of newspaper advertisement, electronic advertisement, or both for formal bids; however, the superintendent has the authority to determine which method will be used for a specific purchase or categories of purchases.

Awards will be made to the lowest responsible bidder(s) whose bid or proposal meets the requirements and criteria set forth by the school system, taking into consideration quality, performance, and the time specified in the proposal for the performance of the contract. To be eligible for an award of a contract subject to G.S. 143-129, the contractor and its subcontractors, if any, must demonstrate compliance with all applicable provisions of

G.S. Chapter 64, Article 2, including the responsibility to use E-Verify. All contracts awarded must be in writing.

The board permits the use of the following processes for contracts that require formal bidding.

1. Competitive Sealed Bids

A competitive sealed bid (or invitation to bid) may be used to request the cost of particular goods by providing detailed specifications in advance.

2. Reverse Auction

Pursuant to G.S. 143-129.9(a)(1), the school system may use reverse auctions as an alternative to sealed bid procedures. For purposes of this policy, “reverse auction” means a real-time purchasing process in which bidders compete to provide goods at the lowest selling price in an open and interactive environment. The superintendent or finance officer shall determine whether reverse auctions are appropriate for a specific purchase or category of purchases. To conduct a reverse auction, the finance officer may use a third party, may use the state’s electronic procurement system, or, if appropriate equipment is available, may conduct the auction using school system equipment.

3. Exceptions to Formal Bids

Any of the processes outlined below in section E may be used in lieu of formal bidding, so long as all requirements of state law are met.

B. INFORMAL BIDS (\$30,000 TO \$90,000)

The purchase of apparatus, supplies, materials, or equipment for expenditures of at least \$30,000 but less than \$90,000 must be secured through the informal bidding process governed by G.S. 143-131. The superintendent or finance officer is authorized to determine the best method for securing informal bids on a product. The finance officer or designee shall oversee the use of any purchasing method and ensure that all state requirements are met, including maintaining records of all bids submitted. Awards will be made to the lowest responsible, responsive bidder(s) whose bid or proposal meets the requirements and criteria set forth by the school system, taking into consideration quality, performance, and the time specified in the proposal for the performance of the contract.

1. Competitive Sealed Bids

Informal bid requirements may be met by the use of sealed bids. The finance officer or designee may utilize the methods for formal competitive bids provided in section A or may determine other appropriate methods for soliciting sealed bids. The bid specifications must include the time, date, and place for opening

bids. No advertisement for bids is necessary (unless the formal bid process is used); however, the finance officer or designee may advertise for bids as he or she deems appropriate.

2. Quotations

Informal bid requirements may be met by the solicitation of quotes from prospective vendors. Quotations may be solicited and submitted via telephone, fax, e-mail, or the North Carolina E-Procurement system. Telephone quotes must be placed in writing before a final contract will be awarded. Written quotations must be on the vendor's letterhead or an official quotation form.

3. Reverse Auction

A reverse auction may be used to solicit informal bids, consistent with the process provided in section A.2.

4. Exceptions to Informal Bids

Any of the processes outlined below in section E may be used in lieu of informal bidding, so long as all requirements of state law are met.

C. PURCHASES FOR LESS THAN \$30,000

Purchases for apparatus, supplies, materials, and equipment costing less than \$30,000 will be awarded pursuant to the standards provided in policy 6440, Local Purchasing Requirements for Equipment, Materials, and Supplies.

D. ELECTRONIC BIDDING

Pursuant to G.S. 143-129.9(a)(2), the school system may receive bids electronically in addition to or instead of paper bids. If electronic bids are used for purchases that must be formally bid, procedures for receipt of electronic bids must be designed to ensure the security, authenticity, and confidentiality of the bids to at least the same extent as provided with paper bids. The superintendent or finance officer shall determine whether electronic bidding is appropriate for a specific purchase or category of purchases.

E. EXCEPTIONS TO THE FORMAL AND INFORMAL BIDDING REQUIREMENTS

The school system may utilize the following purchasing options instead of pursuing competitive bidding. Formal or informal bidding is not required if any of these processes are used. The finance officer or designee shall gather information to document the basis for the use of any exceptions to the competitive bidding requirements. The superintendent or finance officer will determine that using one of the following exceptions is appropriate for a specific purchase or group of purchases.

1. Purchases from Other Governmental Agencies

Pursuant to G.S. 143-129(e)(1), the school system may contract for the purchase, lease, or other acquisition of apparatus, supplies, materials, or equipment from any other federal, state, or local governmental agency.

2. Special Emergencies

Pursuant to G.S. 143-129(e)(2), competitive bidding is not required in cases of special emergencies involving the health and safety of people or their property. For an emergency to exist under the statute, the following factors must exist: (1) the emergency is present, immediate, and existing; (2) the harm cannot be averted through temporary measures; and (3) the emergency was not self-created by the school system.

3. Competitive Group Purchasing

Pursuant to G.S. 143-129(e)(3), the school system may make purchases through a competitive bidding group purchasing program, through which another entity uses a competitive process to establish contracts on behalf of multiple entities at discount prices.

4. State Term Contract

Pursuant to G.S. 143-129(e)(9), the school system may purchase products included in state term contracts with the state vendor for the price stipulated in the state contract, if the vendor is willing to extend to the school system the same or more favorable prices, terms, and conditions as established in the state contract.

5. Sole Source Items

Pursuant to G.S. 143-129(e)(6), upon approval of the board of education, the school system may purchase an item through a single or sole source contract under the following circumstances: (1) when performance or price competition is not available; (2) when a needed product is available from only one source of supply; or (3) when standardization or compatibility is the overriding consideration. When requesting a purchase under the sole source exception, the finance officer or designee shall provide the board with documentation that justifies the use of the exception.

6. “Piggybacking” or Previously Bid Contracts

Pursuant to G.S. 143-129(g), upon approval of the board of education, the school system may purchase from any supplier that, within the previous 12 months, has contracted to furnish the needed item to the federal government, to any state government, or to any agency or political subdivision of the federal government

or any state government. Before recommending a purchase using the piggybacking exception, the finance officer or designee shall ensure that the following requirements are met: (1) the price and other terms and conditions of the contract are at least as favorable as the prior contract; (2) the contract was entered into following a public, formal bidding process substantially similar to that required by North Carolina General Statutes; (3) the same vendor is used; and (4) notice of intent to award the contract without bidding is publicly advertised at least 10 days prior to the regularly-scheduled board meeting at which the contract will be approved. Before approving the contract, the board must determine that using the contract is in the best interest of the school system.

7. Purchases of Information Technology Goods and Services

Pursuant to G.S. 143-129(e)(7), the school system may purchase or lease information technology through contracts established by the State Office of Information Technology Services. The finance officer or designee shall work with the information technology department to ensure that any such purchases meet the needs of the school system.

In addition, the school system also may purchase information technology goods and services by using a request for proposal (RFP) pursuant to G.S. 143-129.8, provided that the following requirements are met: (1) notice of the request is provided consistent with the formal bidding notice requirements and (2) contracts are awarded to the person or entity that submits the best overall proposal as determined by the superintendent and finance officer. The RFP should describe the scope of work, general terms and conditions, specifications of the product needed by the school system, and the application process. The information technology supervisor shall assist the finance officer or designee in reviewing the responsiveness of any RFP submitted pursuant to this subsection. RFPs will be evaluated using the “best value” method as defined in G.S. 143-135.9(a)(1) so that the system may select the most appropriate technological solution to meet the school system’s objectives. However, if the finance officer or designee considers the purchase to be highly complex or is unable to clearly determine what the optimal solution for the school system is, the “solution-based solicitation” or “government-vendor partnership” method may be used. The finance officer or designee may negotiate with the proposer to obtain a final contract that meets the best needs of the school system, so long as the alterations based on such negotiations do not deprive proposers or potential proposers of the opportunity to compete for the contract and do not result in the award of the contract to a different person or entity than would have received it if the alterations had been included in the RFP.

8. Gasoline, Fuel, and Oil Purchases

Pursuant to G.S. 143-129(e)(5), the school system may purchase gasoline, fuel, and oil products without using formal competitive bidding. However, such

purchases are subject to the informal bidding requirements provided above.

9. Used Products

Pursuant to G.S. 143-129(e)(10), the school system may purchase previously used apparatus, supplies, materials, or equipment without using formal competitive bidding. Before purchasing used products, the finance officer or designee shall ensure that the products are in good, usable condition and will be sufficient to meet the school system's needs for a reasonable period of time.

F. LEASE PURCHASE CONTRACTS AND OTHER CONTRACTS FINANCED OVER TIME

Lease purchase contracts, contracts that include options to purchase, and leases for the life of equipment all must be bid consistent with the requirements of G.S. 143-129 and 143-131. The finance officer shall ensure that such contracts meet the legal requirements and the provisions of policy 6420, Contracts with the Board.

G. USE OF SCHOOL SYSTEM TERM CONTRACTS

The school system may create and use term contracts for items that are routinely purchased by the school system. If the estimated expenditure for a routine item under the term contract is equal to or exceeds \$90,000, the contract must be formally bid. If the estimated expenditure is at least \$30,000 but less than \$90,000, the contract must be informally bid. The finance officer or his designee may incorporate the use of a term contract in the bidding specifications. If term contracts are used, the contracts will be created and/or reviewed by the board attorney, in consultation with the finance officer or designee.

H. HISTORICALLY UNDERUTILIZED BUSINESSES

The board affirms the state's commitment to encouraging the participation of historically underutilized businesses in purchasing functions. The board will comply with all legal requirements and the standards in policy 6402, Participation by Historically Underutilized Businesses.

Legal References: G.S. 115C-522; 143, art. 8; 143-129, -129.9, -131, -135.9; Sess. Law 2013-128

Cross References: Participation by Historically Underutilized Businesses (policy 6402), Organization of the Purchasing Function (policy 6410), Contracts with the Board (policy 6420), Local Purchasing Requirements for Equipment, Materials and Supplies (policy 6440)

Adopted:

A. SELECTION AND EVALUATION

The superintendent will select and the board will approve a school finance officer. The finance officer serves at the pleasure of the superintendent. The superintendent shall evaluate the finance officer to help ensure that all duties as required by law, board policy and/or the superintendent are met.

B. DUTIES

The school finance officer provides critical services for the effective planning and use of fiscal resources. The school finance officer shall be responsible to the superintendent for:

1. keeping the accounts of the school system in accordance with generally accepted principles of governmental accounting, board policy, the rules and regulations of the State Board of Education, and the rules and regulations of the Local Government Commission;
2. giving the preaudit certificate required by G.S. 115C-441 and establishing procedures to assure compliance;
3. signing and issuing all checks, drafts and state warrants by the school system;
4. investing the cash balance of any funds, subject to board policy 8110, Budget Resolution;
5. receiving and depositing all moneys accruing to the school system;
6. preparing and filing a statement of the financial condition of the school system as often as requested by the superintendent;
7. preparing and filing a statement of the financial condition of the school system when requested by the board of education or the board of county commissioners, but only if such requests are in writing and copied to the superintendent;
8. performing such other duties as may be assigned by law, by the superintendent, or by rules and regulations of the State Board of Education and the Local Government Commission;
9. submitting reports to the Secretary of the Local Government Commission as required by law;
10. receiving and accounting for all clear proceeds of fines, penalties and forfeitures and notifying the superintendent and board of such funds;

11. reviewing school improvement plans as they relate to the transfer of funds between funding allotments or lease purchase contracts;
12. evaluating all continuing contracts, including the principal and interest to be paid, and making recommendations to the superintendent and reports to the superintendent and board as provided in board policy 6425, Continuing Contracts;
13. assisting the superintendent in the development of the budget;
14. prescribing the form and detail of records maintained by the school treasurer;
15. making salary deductions as provided in policy 7620, Payroll Deductions;
16. maintaining custody of the facsimile signature device as provided in policy 8330, Facsimile Signatures; and
17. maintaining custody of insurance policy and programs as provided in policy 8340, Insurance.

C. FIDELITY BOND

The finance officer will carry a true accounting and faithful performance bond as provided in board policy 8530, Fidelity Bonds.

Legal References: G.S. 115C-105.25, -435, -436, -441, -442, -443, -445, -446, -448, -452, -528

Cross References: Continuing Contracts (policy 6425), Payroll Deductions (policy 7620), Budget Resolution (policy 8110), Facsimile Signatures (policy 8330), Insurance (policy 8340), Fidelity Bonds (policy 8530)

Adopted: May 14, 1998 to become effective July 1, 1998

Revised: May 8, 2014

The board is committed to designing new and renovated facilities in a manner that maximizes the use of space, conserves environmental resources and produces structurally sound and safe buildings. All school buildings should be designed to create safe, orderly and inviting learning environments where students can succeed. School buildings also will be planned to the extent feasible for maximum use by the community and for providing extended services to students.

The superintendent is responsible for overseeing the design of facilities that have been identified in the long-range facility needs plan and have been approved for funding. New or renovated facilities must be designed to meet all legal requirements, including legal standards for accessibility and use of facilities by persons with disabilities. Plans also must take into consideration the facilities guidelines developed by the North Carolina Department of Public Instruction. The superintendent will utilize services of outside professionals, including architects and other consultants, in the facility design and construction. Any contract for professional services meet any applicable board policies. (See policy 9110, Selection and Use of Architects and Engineers) The superintendent also should involve school staff, parents and students in the design of school buildings.

Before investing any money in the construction of any new building, or when using any state money for the erection, repair, or equipping of any building, the superintendent must submit the plans to the State Board for review and comment and must review the plans based upon a consideration of the comments received.

Plans for science facilities in middle and high schools are subject to approval by the State Board of Education in accordance with G.S. 115C-521(c1) and State Board of Education policy.

The superintendent shall report periodically to the board on the development of facility plans. The superintendent also will report on the State Board's review of facility plans conducted pursuant to G.S. 115C-521(c) and this policy and must specifically address any concerns noted by the State Board. The board will give final approval of facility plans before any money may be spent on new buildings or renovations.

Legal Reference: 29 U.S.C. § 794(b); 34 C.F.R. pt. 104 (subpt. C); 42 U.S.C. §12101 *et seq.*; 28 C.F.R. pt. 35 (subpt. D); G.S. 115C-204, -521; 133, arts. 1 and 3; State Board of Education Policies TCS-O-003, *North Carolina Public School Facilities Guidelines*, and TCS-P-006.

Cross Reference: Selection and Use of Architects and Engineers (policy 9110)

Adopted: May 14, 1998 to become effective July 1, 1998

Updated: July 10, 2014

PREQUALIFICATION OF BIDDERS FOR CONSTRUCTION PROJECTS

Policy Code:

9115

A. GENERAL

1. The purpose of this prequalification process is to impartially evaluate a contractor, and to properly determine by its responsible business practices, work experience, manpower, and equipment that it is qualified to bid on a board construction project, including prime contracts awarded by construction managers pursuant to the Construction Manager at Risk (“CM at Risk”) process. The award of contracts should be the result of open competition in bidding; impartiality in the selection of contractors; integrity in business practices; and skillful performance of public contracts.
2. The administration shall be responsible for prequalifying individual contractors to bid on board construction projects when the administration believes prequalification is preferred. The administration is not required to prequalify contractors for any particular project or projects. However, a contractor shall not be allowed to submit a bid on a construction project subject to prequalification, unless it has been prequalified in accordance with board policy.
3. The construction manager and the administration shall jointly develop the assessment tool and criteria for each CM at Risk project, including the prequalification scoring values and minimum requirement score. The construction manager shall use the process outlined in this policy for the prequalification of contractors on CM at Risk projects.
4. Notwithstanding the fact that a contractor was prequalified, the board, administration, and construction manager reserve the right to reject a contractor’s bid if it is determined that the contractor has not submitted the lowest responsible and responsive bid. The prequalification of the contractor shall not preclude the board, administration, or construction manager from subsequently concluding that the contractor is not a responsible bidder pursuant to G.S. 143-129. The prequalification of a contract for a project shall only apply to the individual project. All construction and repair contracts shall be awarded to the lowest responsive and responsible bidder, taking into consideration quality, performance, and the time specified in the proposals for the performance of the contract.

B. APPLICATION PROCESS

1. The superintendent or designee shall designate a school official to oversee the prequalification process for each individual project (“School Prequalification Official”).

2. Each prospective bidder on contracts identified for prequalification by the administration and all CM at Risk projects shall submit an application on the approved prequalification application form in order to become prequalified. The approved prequalification application form will require information to be provided on the ownership of the firm, experience of the firm's personnel, any affiliations with other construction firms, bonding capacity, financial resources, the type of work performed by the firm, and other objective criteria rationally related to the contract to be awarded.
3. The administration shall ensure that applications prepared for the projects comply with this policy and State law. The application is to be submitted by the deadline established in the notice of prequalification. The act of submitting the application does not permit the firm to submit a bid. Incomplete applications will be rejected or returned for further detail or correction in the sole discretion of the school system or construction manager.

C. APPLICATION

1. The application used by the school system or the construction manager must be approved by the School Prequalification Official and shall, at a minimum, address the following items:
 - a. **Organizational Structure** – The firm shall provide a list of all owners, officers, partners, or individuals authorized to represent or conduct business for or sign legal documents for the firm. This list must include the full legal name, typed or printed in a clear legible form. Firms experiencing changes in ownership, organizational structure, or material changes in assets must inform the school system prior to the award of a contract. Failure of the firm to comply with this requirement may result in the termination of any contract awarded by the school system or construction manager.
 - b. **Classification** – The firm shall indicate the type(s) of work the firm's workforce and equipment normally perform, licensure, and other pertinent information. The firm shall provide its MWSBE (Minority, Women, Small Business Enterprise) status.
 - c. **Experience** – The firm shall furnish information that documents the ability of the firm to undertake a project involving the type(s) of work for which prequalification is requested.
 - d. **Financial** – Firms will be required to provide a complete current annual financial statement (current within the previous 12-month period).
 - e. **Litigation/Claims** – Firms must provide information on its success at completing projects on time, including the payment of liquidated damages.

The firm will be required to submit information regarding its litigation history, including litigation with owners.

- f. Capacity – Firms shall demonstrate sufficient bonding capacity, insurance, and resources for the project. Firms must provide relevant information on the personnel that will be directly responsible for the work, including the location of the office that will be primarily responsible for work. Firms shall also demonstrate an acceptable safety history for construction projects.
- g. Legal Authorization – All firms must show that they are legally authorized to conduct business in the State of North Carolina and have all required licensure for the work to be performed.

D. REVIEW OF APPLICATION – SCHOOL SYSTEM BID PROJECTS

- 1. Prequalification Committee – The School Prequalification Official shall establish a committee to review and score applications, including approving and denying prequalification (“Prequalification Committee”). The superintendent or designee shall not be a member of the Prequalification Committee.
- 2. Review of Applications – The school system’s Prequalification Committee shall use the school system’s objective assessment process. The prequalification criteria shall not require the firm to have previously been awarded a construction or repair project by the school system. The prequalification criteria used by the Prequalification Committee shall include prequalification scoring values and the minimum required score to be prequalified for the project. The school system’s Prequalification Committee shall approve or deny the applications in accordance with the prequalification criteria and scoring system.
- 3. Notice of Decision – The firms shall be promptly notified of the school system’s Prequalification Committee’s decision, including the reason for denial, via e-mail. Notice shall be provided prior to the opening of bids for the project and with sufficient time for the firm to appeal the denial of prequalification.

E. REVIEW OF APPLICATION – CM AT RISK PROJECTS

- 1. Prequalification Committee – The construction manager and the School Prequalification Official shall agree upon the members of the construction manager’s Prequalification Committee. The superintendent or designee shall not be on the Prequalification Committee. The construction manager’s Prequalification Committee will review prequalification applications submitted by the firms and will determine the firm’s prequalification eligibility for the CM at Risk project.

2. Review of Applications – The construction manager’s Prequalification Committee and the School Prequalification Official shall agree upon an objective assessment process. The construction manager and the School Prequalification Official shall develop prequalification criteria, including prequalification scoring values and the minimum required score to be prequalified for the project. The prequalification criteria shall not require the firm to have previously been awarded a construction or repair project by the construction manager or the school system. The construction manager’s Prequalification Committee shall approve or deny the applications in accordance with the prequalification criteria and scoring system.
3. Notice of Decision – The firms shall be promptly notified of the construction manager’s Prequalification Committee’s decision, including the reason for denial, via e-mail. Notice shall be provided prior to the opening of bids for the project and with sufficient time for the firm to appeal the denial of prequalification.

F. APPEALS PROCEDURE

1. The firm may appeal from the denial of prequalification as noted below:
 - a. Written Appeal – A written appeal may be filed via hand-delivery or e-mail to the applicable Prequalification Committee within three business days of receipt of notice that the firm has been denied prequalification. The written appeal shall clearly articulate the reasons why the firm is contesting the denial and attach all documents and additional information supporting the firm’s position. The Prequalification Committee may contact the firm regarding the information provided prior to ruling on the appeal. If the Prequalification Committee is satisfied that the firm should be prequalified, the firm shall be notified that it is prequalified to bid on the project and allowed to participate in the bid process. If the Prequalification Committee upholds its denial, the firm shall be promptly notified in writing via e-mail.
 - b. Hearing – The firm may appeal the Prequalification Committee’s decision on the written appeal by requesting a hearing before the superintendent or designee via hand-delivery or e-mail within three (3) business days of the receipt of the Prequalification Committee’s decision. The hearing shall be held within five (5) business days. The firm shall not be allowed to submit additional information without the written consent of the superintendent or designee. The firm shall be allowed thirty (30) minutes for the hearing. In the event the superintendent or designee is unable to hold a hearing in a timely manner, he/she may designate a school official to handle the appeal.
 - c. Decision – For projects bid by the school system, the decision of the superintendent or designee or designee shall be final, and the firm shall be promptly notified of the decision via e-mail. For CM at Risk projects, the

superintendent or designee shall notify the construction manager of its recommended decision. The construction manager shall review the recommended decision and issue a final decision to the school system and firm. In the event the construction manager rejects a recommendation from the superintendent or designee to prequalify the firm, the construction manager shall provide a written explanation of the denial to both the superintendent or designee and the firm.

- d. General Rules for Appeals – Firms submitting applications shall be provided an e-mail address for communication with the construction manager or school system during the appeal process. The firm shall provide at least two e-mail addresses for use by the school system or construction manager in communicating with the firm. All appeals shall be completed prior to the date and time for the receipt and opening of bids.

Legal References: G.S. 143-128.1 and 135.8

Cross References:

Adopted:

The board strives to obtain high quality services at a reasonable price through the bidding process employed by the school system.

A. STANDARDS FOR PARTICIPATION IN CONSTRUCTION CONTRACTS

All contracts formally or informally bid will be awarded to the lowest responsible bidder, taking into consideration quality, performance, reliability and the time specified in the bids for performance of the contract. To be eligible for an award of a formally bid contract subject to G.S. 143-129, the contractor and its subcontractors, if any, must demonstrate compliance with all applicable provisions of G.S. Chapter 64, Article 2, including the responsibility to use E-Verify. Prior to bidding, contractors may be required to prequalify if the board has elected to use this process.

The board prohibits discrimination against any person or business on the basis of race, color, ethnic origin, sex, disability or religion. In addition, in accordance with G.S. 143-133.5, the board prohibits discrimination against a bidder or contractor for being party to, refusing to be party to, adhering to, or refusing to adhere to an agreement with a labor organization. The superintendent is required to conduct contracting and purchasing programs so as to prevent such discrimination.

The superintendent, on behalf of the board, must certify that good faith efforts have been made to increase the participation in construction contracts by minority-owned and female-owned businesses, as required by policy 9125, Participation by Women- and Minority-Owned Businesses.

The board will grant a North Carolina resident firm providing architectural, engineering, surveying, construction management at-risk service, design-build services, or public-private construction services a preference over a nonresident firm, if the home state of the nonresident firm has a practice of granting a preference to its resident firms over North Carolina resident firms. Any preference granted to a resident firm will be in the same manner, on the same basis, and to the same extent as the preference granted by the nonresident firm's home state. The school system's bid documents will require that nonresident firms disclose and describe any construction contract preferences granted by the firm's home state.

B. BIDDING METHODS

The board may request bids for contracts for building projects using either single prime, multi-prime (separate prime), construction management at-risk, dual bidding, design-build, design-build bridging, and public-private partnership methods, as permitted by law. The superintendent shall make a recommendation to the board as to the method(s) that should be used for a particular project.

If the superintendent believes the project cannot be reasonably completed under the methods authorized by G.S. 143-128, the superintendent shall so inform the board and make the recommendation to the board that it approve the use of alternative methods. Upon board approval, the superintendent shall submit to the State Building Commission a request to use an alternative contracting method along with supporting documentation.

C. FORMAL BIDDING

Construction and repair work requiring the estimated expenditure of \$500,000 or more will be advertised for bid and will be awarded through formal bidding procedures. Dividing contracts to lower the expenditure amounts so as to evade these requirements is prohibited. The board authorizes the use of newspaper advertisement, electronic advertisement, or both for formal bids; however, the superintendent has the authority to determine which method will be used for a specific purchase or categories of purchases. The superintendent shall establish formal bidding procedures consistent with this policy and applicable law and make the procedures available to all bidders or potential bidders.

D. INFORMAL BIDDING

Informal bids will be obtained for construction and repair contracts between \$30,000 and \$500,000. Quotations from contractors may be solicited by telephone or in writing. Informal bids are recommended, but not required, for construction and repair work costing less than \$30,000.

Dividing contracts to lower the expenditure amounts so as to evade the informal bidding requirements is prohibited. The superintendent shall develop informal bidding procedures consistent with this policy and applicable law and make the procedures available to all bidders and potential bidders.

E. APPROVAL

All formally bid construction contracts must be reviewed by the board attorney and submitted by the superintendent to the board for approval.

The superintendent shall consult with the board attorney in developing standard form contracts for informally bid construction projects. Board approval of informally bid projects is not required, unless otherwise directed by the board on specific projects.

F. RECORDS AND REPORTING REQUIREMENTS

Records of all informal or formal bids received will be maintained and will be available for public inspection. Such records should include the date the bid is received, from whom it is received, and what project it is for. The records will document why the selected contractor was the lowest responsive, responsible bidder if the contractor was not the low bidder.

The superintendent must submit required reports to the State and provide reports to the board on the progress being made towards reaching the board's goals.

G. DISPUTE RESOLUTION PROCESS

The board establishes the following dispute resolution process to resolve issues arising out of construction and repair projects or contracts related to such projects. The dispute resolution process may be used by any party involved in the construction project for those disputes in which the amount in controversy is at least \$15,000.

Prior to initiating litigation concerning a dispute, parties to the dispute must do the following: (1) submit the dispute for review by the superintendent or other designated school official and the project architect, as appropriate, and (2) participate in mediation, if the matter cannot be resolved by school officials and the architect. The cost of the dispute resolution process will be divided between the parties to the dispute. If the board is a party to the dispute, the board will pay at least one-third of the cost.

Legal References: G.S. 115C-521, -522; 143-64.31 and -128 to -135

Cross References: Prequalification of Bidders for Construction Projects, (policy 9115), Participation by Women- and Minority-Owned Businesses (policy 9125)

Adopted: May 14, 1998 to become effective July 1, 1998

Revised: May 8, 2014

Security of school district facilities is an important part of maintaining a safe learning environment for students and staff and for protecting the investments of the school district. The superintendent or his or her designee will develop and implement programs or procedures as necessary to meet, at a minimum, the following board requirements for security of facilities.

1. All school system buildings must use a security control system that will limit access to keys or other building entry devices to authorized personnel and will safeguard against unauthorized individuals gaining entry to buildings.
2. The superintendent is responsible for determining the need for and responsibilities of security personnel and shall make recommendations as appropriate to the board for funding security personnel positions or contracts.
3. The superintendent must provide local law enforcement and emergency management agencies with schematic diagrams of all school facilities and provide them updates of the schematic diagrams when the school system makes substantial facility modifications, such as the addition of new facilities or modifications to doors or windows. The superintendent must provide local law enforcement agencies with keys to the main entrance of all school facilities.
4. Principals will make reasonable efforts to secure buildings and other valuable property on school grounds when the school is closed or vacated.
5. Teachers will make reasonable efforts to secure their assigned classrooms or other designated space when the school is closed or vacated or when the classroom or other designated space is not in use.
6. Principals are encouraged to involve teachers, other school staff, parents, students and law enforcement in identifying the security needs of the school.
7. Principals will implement programs or make recommendations to the superintendent and board as appropriate to address the security needs of the school.

Other board policies regarding the maintenance of facilities, safety and visitors to the school also are important to maintaining the security of the school environment. All professional employees and other employees with job duties related to the security of the facilities are responsible for being familiar with these policies and carrying out duties specified by board policies or the superintendent or his or her designee.

Legal References: G.S. 115C-276(c), -288(f), -307(h), -523, -524; S.L. 2013-360

Cross References: Student Safety (policy 1510/4200), Visitors to the Schools (policy 5020), Relationship with Law Enforcement (policy 5120), Use of Equipment, Materials and Supplies (policy 6520), Vandalism (policy 6550), Care and Maintenance of Facilities (policy 9200)

Adopted: May 14, 1998 to become effective July 1, 1998

Updated: July 10, 2014

Date	Event	Time	Location
Wednesday, August 19	AHS Zoo School Open House	9:00 a.m. - 11:00 a.m.	Zoo School
Wednesday, August 19	Grades 10-12 Open House	5:00 p.m. - 7:00 p.m.	AHS
Wednesday, August 19	NAMS Grades 7-8 Open House	6:30 p.m. - 8:00 p.m.	NAMS
Wednesday, August 19	SAMS Grades 7-8 Open House	6:30 p.m. - 8:00 p.m.	SAMS
Thursday, August 20	AHS 9th Grade Open House	9:00 a.m. - 11:30 a.m.	AHS
Thursday, August 20	K-5 Open Houses	4:00 p.m. - 6:00 p.m.	All Elementary Schools
Thursday, August 20	NAMS 6th Grade Open House	6:30 p.m. - 8:00 p.m.	NAMS
Thursday, August 20	SAMS 6th Grade Open House	6:30 p.m. - 8:00 p.m.	SAMS
Friday, August 21	Convocation	7:30 a.m.	AHS PAC
Monday, August 24	First Day for Students	All Day	All
Monday, August 24	Pre-K Open House	6 - 7:00 p.m.	ECDC
Monday, August 31	New Employee Reception	4:00 p.m.	PDC
Monday, September 7	Labor Day Holiday	All Day	All
Thursday, Septmeber 10	Board Committee Meetings & Regular Meeting	6:00 p.m. - 9:00 p.m.	PDC
Thursday, October 8	Teacher Workday		
Thursday, October 8	Board Committee Meetings & Regular Meeting	6:00 p.m. - 9:00 p.m.	PDC
Friday, October 9	Teacher Workday	All Day	All
Tuesday, October 13	Administrative Leadership Team	9:00 a.m. - 12:00 p.m.	PDC
Wednesday, November 11	Veterans Day Holiday	All Day	All
Thursday, November 12	Board Committee Meetings & Regular Meeting	6:00 p.m. - 9:00 p.m.	PDC
November 16-20	American Education Week (Principal for a Day)	All Week	All
Wednesday, November 25	Teacher Workday	All Day	All
Thursday, November 26	Thanksgiving Holiday	All Day	All
Friday, November 27	Thanksgiving Holiday	All Day	All
Wednesday, December 9	Senior Holiday Luncheon	11:45 a.m. - 1:30 p.m.	Loflin
Thursday, December 10	Board Committee Meetings & Regular Meeting	6:00 p.m. - 9:00 p.m.	PDC
Tuesday, December 15	Superintendent's Holiday Luncheon	11:30 a.m - 1:00 p.m.	PDC
Tuesday, December 15	Advanced Placement Tea Reception	3:45 p.m. - 4:45 p.m.	AHS Media Center
Wednesday, December 16	Administrative Leadership Team	9:00 a.m. - 12:00 p.m.	PDC
December 23-25	Christmas Holiday	All Day	All

December 28-31	Teacher Annual Leave Days	All Day	All
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School Assignments for 2015-2016

Asheboro High School – All

South Asheboro Middle – Kelly Harris, Linda Cranford, Gustavo Agudelo, Gidget Kidd, Phillip Cheek

North Asheboro Middle – Steve Jones, Archie Priest, Chris Yow, Kyle Lamb, Joyce Harrington

Balfour Elementary – Steve Jones, Linda Cranford

McCrary Elementary – Joyce Harrington, Gustavo Agudelo

Loflin Elementary – Kelly Harris, Kyle Lamb

Teachey Elementary – Gidget Kidd, Archie Priest

Lindley Park – Chris Yow, Phillip Cheek

Early Childhood Development Center – Jane Redding