

## **USE OF PRIVATE VEHICLES FOR SCHOOL-RELATED PURPOSES**

*Policy Code:*

**6335**

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The board of education specifically forbids the use of private vehicles for school-related purposes (most especially for the transportation of students) without the superintendent's authorization except in emergency situations. Principals should prepare for emergency situations by securing written permits from the superintendent for specific staff members to use their private vehicle for school-related purposes in emergencies.

Whenever individuals use their private vehicle for school-related purposes, including the transportation of students, the following stipulations apply for the purpose of safeguarding the school district in matters of liability:

The individual must have the permission of the superintendent:

- Permission may be verbal if school is closed due to inclement weather and a student cannot get home without the assistance of a school employee;
- Permission will be in the form of standing written permits for employees who use their own cars regularly for school purposes. This permit should state the specific school-related purpose and whether or not students are being transported;
- Permission may be in the form of one-time written permits for an approved trip involving students.
- Other situations are to be handled on a case-by-case basis by the superintendent.

Persons authorized to use their private vehicle for school-related purposes must provide evidence of adequate liability coverage.

The Asheboro City Schools assume no responsibility for liability in case of accident unless the person has the authorization specified above.

Sending students on errands with their private vehicles is expressly forbidden.

Legal References: 49 U.S.C. § 30125, 30165; G.S. 115C-239, -242; G.S. 20-280; G.S. 115C-42, -47(25), -239, -257, -258, -259; G.S. 143, art. 31; Memorandum to All Superintendents from Eddie M. Speas, Jr., Special Deputy Attorney General, January 14, 1988

Cross References: Insurance (policy 8340)

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: Yes