

TRANSFER OF STUDENTS TO OTHER SCHOOL DISTRICTS

Policy Code:

4125

The Asheboro City Board of Education believes that in almost all cases the child should attend the school that serves his/her domicile. Exceptions to this will be made in limited circumstances within the criteria provided below and any administrative procedures established by the superintendent.

A. INTER-DISTRICT AGREEMENT

In full compliance with North Carolina General Statutes 115C-366 and 366.1:

Any student domiciled within the Asheboro City Schools district who wishes to apply for admission to another public school system in North Carolina, who is not otherwise entitled to enroll, must secure a release of assignment from the Asheboro City Schools prior to assignment to a school in another public school system. The superintendent may grant a release based on the standards established in this policy. If the release is accepted by the board of education of the other public school system, the release and acceptance shall serve as the agreement between the two school systems. The release and acceptance shall be filed in the office of the superintendent and shall serve as the official records of agreement between the two boards.

B. CRITERIA FOR RELEASE

The parent, legal guardian, or legal custodian must make a written application to the office of the superintendent for an out-of-district transfer. Such an application must be submitted in writing by June 1. A decision will be made and notice mailed by June 30. In instances where there are extraordinary, compelling and specific circumstances that make the June 1 deadline impossible to comply with, the superintendent may accept the application after June 1. In such cases, a decision will be made and notice mailed within 20 working days. Students may be released by the superintendent, or designee, to attend school in another school administrative unit for one or more of the following reasons:

1. Employee of a Public School System

A student whose parent, legal guardian, or legal custodian is a permanent employee of another school system may be released.

2. Change of Domicile

A student whose parent, legal guardian, or legal custodian plan to move out of the Asheboro City Schools within 90 days after the beginning of the school year may be

released at the beginning of the school year to the school system serving the student's new domicile. A student who changes his/her domicile during the course of the school year may be released to the school system previously attended for the remainder of the school year. A student who changes his/her domicile during or after the completion of the 11th grade may be released for the 12th grade to the school serving his/her prior domicile.

3. Exceptional Student Program Transfers

A student in the exceptional student program may be released upon the recommendation of the IEP Team.

4. Hardship

A student may be released because of undue hardship, or extraordinary, compelling, specific circumstances.

5. Special Curricular Needs

A student who is unable to obtain specially needed courses or programs in their regularly assigned school may be released to another school.

6. School Utilization

A student may be released when it would provide for the more orderly and efficient administration and operation of the schools in the district.

C. ATHLETICS

Athletics or participation in athletics is not a lawful reason for release.

D. CONDITIONS FOR RELEASE

Any release or admissions granted pursuant to this policy will be for one school year and a written application for renewal must be made annually.

The superintendent may issue administrative regulations necessary for the implementation of this policy.

Domiciled students who are released based upon false or misleading information on their application will have their release voided and rescinded immediately.

Domiciled students who are released to other school administrative units are responsible for their own transportation.

E. APPEAL OF RELEASE DECISIONS

A decision of the superintendent's designee may be appealed to the superintendent. An appeal to the superintendent must be received in writing no later than five working days following receipt of the decision of the superintendent's designee. The superintendent will review the appeal and make a written determination within 30 days of receiving the appeal.

A final decision regarding reassignment may be appealed to the board of education. An appeal to the board of education must be received in writing no later than five working days following receipt of the decision of the superintendent. The board or a panel of the board will hear the appeal. If a panel hears the appeal, the panel's recommendation will be submitted to the full board for a final determination. The board will make a written determination within 30 days of receiving the appeal.

Legal Reference: 115C-36, -366, -366.1, -369

Cross Reference: Discretionary Admission (policy 4130), Tuition for Discretionary Admission (policy 4135)

Adopted: April 12, 2001

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Administrative Procedure: Yes

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