

LEASING AND RENTING

The Asheboro City Schools Board of Education sanctions the use of school facilities, provided the use does not interfere with regular school functions and operations, by reliable **COMMUNITY** agencies, institutions, and organizations for civic, recreational, cultural, and educational purposes, subject to terms and conditions herein listed.

Application to rent designated area or school shall be made by the official representative of the agency, institution, or organization on a prescribed form obtainable from facility or Asheboro City Schools Director of Facilities and Maintenance Office located at 1126 S. Park St. After application has been approved by the Director of Facilities and Maintenance the applicant will be notified regarding approval or denial.

General Conditions

- I. Any and all school property shall be rented AS IS.
 - A. Basic house & stage area lighting and sound equipment including one microphone are included in the agreement. There will be an extra charge for additional soundboard/lighting service that will be provided by Asheboro City Schools. Any additional equipment the lessee brings on campus is required to meet all OSHA, NFPA, ANSI, and NEC regulations. These items must be inspected by an Asheboro City Schools' employee prior to the event. Non-compliance with these governmental requirements will void this contract. Household electrical equipment is not allowed.
 - B. One responsible full-time employee of the school (custodian, teacher, cafeteria manager) shall be on duty and shall assume responsibility for opening and closing of the building.
- II. **Liability insurance is required.** Lessee is totally liable for injury to person or persons and for damage to property from changes in fixtures and appurtenances. **Lessee obligates itself** (1) to indemnify and save harmless lessor from any loss sustained by lessor as a result of, or in connection with, the use of school facilities; (2) to make every effort to maintain the decorum; (3) to prevent smoking within the buildings and drinking of alcoholic beverages in the building or on the grounds; (4) Lessees are not permitted to operate concessions or to sell or serve food or drink in connection with the rental of a school building other than in the case of rental of school cafeterias by special arrangements; (5) to remove all property owned by Lessee immediately after completion of program/activity and vacate the premises by the time specified in the contract; (6) to leave the facility clean and in good order.
- III. School facilities shall not be used for private or commercial enterprise on a temporary or regular schedule. (Examples: wedding receptions, family reunions, business related activities, etc.)
- IV. All organizations or groups granted use of school facility must abide by the terms of the contract, which must be signed before the facility is used.
- V. No school property shall be in use by lessee after 11:30 p.m.
- VI. Food is allowed in dining areas only.
- VII. On school days no facility is available for use prior to the school's regular hour of closing with time for all students to clear the building, generally 4:00 p.m.
- VIII. Lessee is responsible for seeing that all vehicles use designated parking areas. (no parking on sidewalks or grass areas)
- IX. School athletic fields and gyms are not available for league play, practices, or ongoing events other than our current partnerships.
- X. State and local health regulations and/or laws will be observed.
- XI. State and local fire regulations and/or laws will be observed.
- XII. If any kitchen is used, the cafeteria manager and as many other food service personnel as might be needed to care for the the building and equipment must be on duty. The use of kitchens will be under the supervision of the regular cafeteria manager.
- XIII. In cases where use of school facilities has been negotiated with the local government recreational departments, the recreational department shall assume all responsibility for supervision, personal liability, and repairs for damages.